

# NORTH LEBANON TOWNSHIP

725 Kimmerlings Road

Lebanon, PA 17046

Phone 273-7132; Fax 273-7672

## APPLICATION FOR STREET EXCAVATION PERMIT

DATE OF APPLICATION: \_\_\_\_\_

**PA ONE CALL SERIAL NUMBER:** \_\_\_\_\_ **DATED:** \_\_\_\_\_

APPLICANT: Circle One (OWNER) (CONTRACTOR) (PUBLIC UTILITY OR SUBCONTRACTOR)

NAME OF COMPANY/CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

LOCATION AND DESCRIPTION OF EXCAVATION WORK: \_\_\_\_\_

STARTING DATE FOR WORK: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

### SHOW EXACT LOCATION AND SIZE OF PROPOSED CUT IN DIAGRAM OF STREET BELOW:

(Attached sketch if larger area required)

N  
\_\_\_\_\_  
(Circle One Directional N)

LINES SHOWN ARE CURB LINE OR EDGE OF PAVING

NAME OF STREET \_\_\_\_\_

Proposed Depth of Excavation \_\_\_\_\_ Inches

Estimated Length of Excavation \_\_\_\_\_ Feet

Estimated Excavated Area \_\_\_\_\_ SY

\*EMERGENCY: \_\_\_\_\_ YES \_\_\_\_\_ NO

Emergency (Work already completed);  Non- Emergency (Work to be done after permit issued);

Multiple Openings May be Included On One Permit, Only if Located in Same Block

\*Application for EMERGENCY street cuts must be made to the Township within SEVEN (7) days. Township must be contacted by phone when emergency work being performed, or next business day if after hours. (M-F 7:30-4:00 PM)

### GENERAL REQUIREMENTS

- 1.) No work shall be performed (except in emergency) before this application is approved and permit granted. A copy of the permit shall be available on site when work is in progress. Permittee must contact Roadmaster **PRIOR** to commencement of job.
- 2.) The permittee agrees to fulfill all terms of Township Ordinance 6/3/85, latest revision. Copies of Ordinance 6/3/85, including latest revisions and fee schedule will be furnished upon request.
- 3.) **WORK ZONE TRAFFIC CONTROL IN ACCORDANCE WITH PADOT PUBLICATION 203, CURRENT EDITION.**
- 4.) Street cut restoration in accordance with Township Street Cut Specifications, latest edition. Copy attached to permit.
- 5.) **PERMITTEE RESPONSIBLE FOR STREET RESTORATION FOR A PERIOD OF 24 MONTHS AFTER FINAL INSPECTION AND APPROVAL BY ROADMASTER.**

**NO PERMIT ISSUED WITHOUT AN APPROVED SURETY BOND OR LETTER OF CREDIT ON FILE.**

- ◆ A 24-month, \$50,000 bond must be posted by all Public Utilities annually.
- ◆ A 24-mth, \$7,500 corporate surety bond must be posted by Contractors for each permit.

**CERTIFICATE OF LIABILITY AND WORKER'S COMPENSATION INSURANCE REQUIRED TO BE ON FILE WITH TOWNSHIP. ADDITIONAL INSURANCE REQUIRED IF BLASTING OCCURS.  
FAX TO 273-7672**

\_\_\_\_\_  
Applicant Signature and Title

\_\_\_\_\_  
Phone Number (Cell Number)

**THIS PORTION TO BE COMPLETED BY TOWNSHIP PERSONNEL  
SPECIAL CONDITIONS AND INSTRUCTIONS TO PERMITTEE:**

Schedule Item No.					TOTALS
Unit Fee	\$	\$	\$	\$	
Number of Units					
Total Fee	\$	\$	\$	\$	\$

Date of Surety Bond or Letter of Credit Received: \_\_\_\_\_ Amount: \_\_\_\_\_  
Certificate of Insurance on File: Yes/No (Circle One) (If No must have before issuing permit.)

- Permit is hereby granted to the above applicant with the special conditions and instructions as listed above.

PERMIT NO: EP- \_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Township Roadmaster

EXPIRATION DATE: \_\_\_\_\_

**INSPECTION RECORD**

DATE	COMMENTS

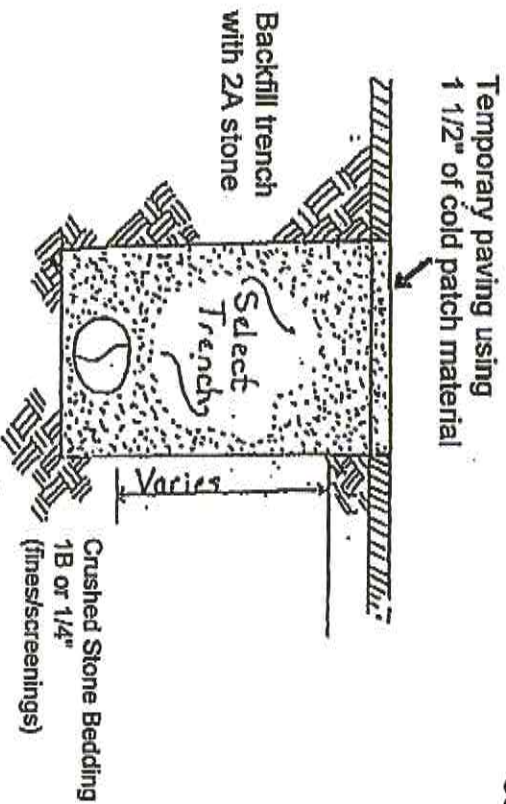
cc: Road Foreman; Permit File; Applicant  
Revised 3/24/14



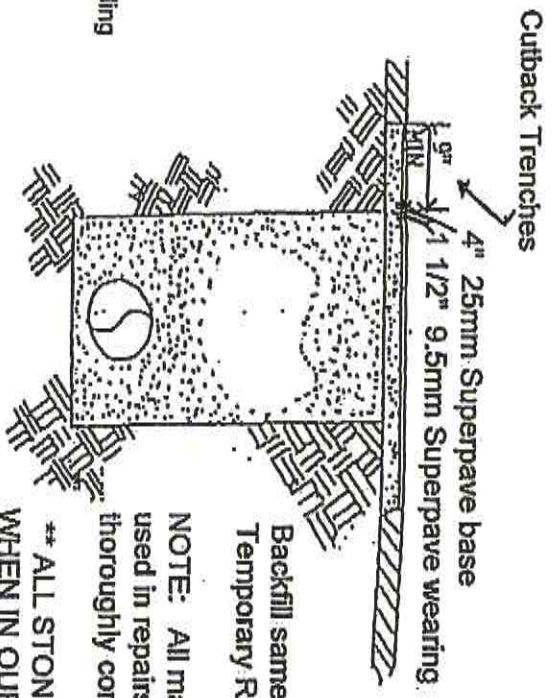
## Section 110 – Street Cut Specifications.

- 1) When working within the North Lebanon Township right-of-way, all openings and obstructions (above ground) require a permit and must be completed in accordance with Township Specification. Permit, bonding and insurance certificates required per Township Ordinance. This shall apply to any right-of-way intended to be dedicated to the township regardless of whether in binder course only or both binder and wearing course. The Contractor or party responsible for the repair has TWO OPTIONS:  
(See Exhibit "I")
  - a) Install permanent repairs initially or;
  - b) Install a temporary repair, then return to install a permanent repair within 90 days.
- 2) With either option the contractor, or responsible party, can be required to return at any time during TWO YEARS minimum, following the initial work to correct any deficiencies in accordance with the Township Specifications and the recommendations of the Township Roadmaster or Board of Supervisors. Failure to correct any deficiencies within five days of notification, will result in Township performing the corrections and billing the responsible party. Special agreements may be required for unique circumstances at the discretion of the Board of Supervisors, which would override these maintenance requirements.
- 3) Excavation – Temporary/Permanent – In addition to the trench, excavations should include the removal of the existing paved surfaces 9" back from the sides of the trench exposing undisturbed subgrade. The present road shall be cut or sawed in a neat straight line to the bottom of the existing base course. The detached material shall be removed. NOTE: The 9" cutback is mandatory for all trenches.
- 4) Backfill – Temporary/Permanent – The trench must be backfilled with 2A or fine material (Type A or better stone meeting the requirements for No. 1 aggregate) around the pipe to 6 inches above the pipe or as required by other specifications (water, sewer, or gas) and approved by the township.
- 5) Compaction – Temporary/Permanent – Materials used for backfill must be 2A Modified and mechanically tamped in layers of 10-inches or less.
- 6) Wearing and Binder – Permanent – The permanent binder and surface course shall be placed in accordance with the depths of existing bituminous surface. However, in NO CASE, shall the binder course be less than 4" 25 mm superpave 0.3 < 3 ESALS (after compaction) and the wearing course be less than 1-1/2" 9.5 mm superpave 0.3 < 3 EASLS - (after compaction); SRL to be based on ADT. Binder course may not be installed in more than 2" increments. Paving seams must be sealed. For non-residential streets the Township shall determine EASLS according to traffic level.
- 7) Identification – Temporary/Permanent – After the repair has been installed, the street cut should be identified by the use of a one foot painted square; with durable wear-resistant paint. Street cuts should be coded according to use; blue for water, yellow for gas or petroleum, red for electric, orange for communications, and green for sewers. Trench should be sprayed with month, day, and year when the permanent repair was completed.
- 8) All materials and equipment shall be in conformance with the latest revision of PaDOT Form 408.

Any excavation in North Lebanon Township right-of-way must be scheduled with the Road Foreman (273-7132) prior to commencement of work. Any work done without the prior approval from North Lebanon Township will be subject to the Road Foreman's discretion for acceptance. The Road Foreman or designee, must be notified of start date and must be on site during all stone fill operations, paving of binder and wearing course, in order to sign off on Street Cut Permit.



TEMPORARY REPAIR



PERMANENT REPAIR

NOTE: All materials used in repairs must be thoroughly compacted.

\*\* ALL STONE BACKFILL WHEN IN OUR STREETS\*\*

EXHIBIT "I"  
STREET CUT SPECIFICATION DETAIL