

Minutes
North Lebanon Township Municipal Authority
September 11, 2014

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, September 11, 2014 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were two guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the minutes from the August Municipal Authority meeting.

MOTION: Motion was made and seconded to approve the August minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT**Rockwood- Ream/Rittel**

Solicitor Wolf reported the Ream and Rittel connections have been made with only minor issues. Mike explained it was very tight and difficult. Sol. Wolf mentioned Burke and Gable are not yet connected. He said that Mrs. Burke is deceased and they are working to find out the value of the property. Amy Leonard, Esquire explained that the Burke property was sold through the tax claim sale and she had spoken with the new owner. She went over all the fees with him and what will need to be done to make the connection. She further explained that the new owner said it may be up to six months before the deed will be turned over to him. Att. Leonard stated they hoped they get this resolved before they go to execution. She explained the lien remains active.

Sol. Wolf reported that as far as the Gables, the tapping fee has been paid and the sewer bills have been paid but the connection has not been made. He said they are proceeding with the lien.

Scott Rights reported regarding the punch list for restoration that they have the Binner property restoration, the manhole inserts on Washington Street, and a check valve to be fixed on the pump station. He said they asked the contractor to do some further restoration on the Binner property by doing some further grass restoration.

Sol. Wolf mentioned he would like to discuss the right of way for the sewer line with Yiengst. He said there was a temporary easement which went out to an adjoining road and a permanent easement where they will need to go across the Heck property. He showed a diagram regarding both of these right of ways. He said the temporary right of way goes away when the construction is complete. He said they would like to make it permanent so it goes out to the road. Sol. Wolf said Scott would do the necessary sketch and he would like to do a new agreement and vacate the old one. Question was asked about additional compensation. Discussion followed.

Sol. Wolf asked Sheila regarding the people who had payment plans for the tapping fees how many had made their second payment. Sheila replied there were only a handful left who had not paid their second payment and a few who paid off their entire amount. She also reported that there were a few who had called and requested some extra time.

Sol. Wolf explained the goal was to get all the land and right of way work and easements completed by the end of the year so they don't need to ask for another extension of the grant. He said we want to settle up with Swatara as we have been making the loan payments and we want them to pay their portion. He explained we would like to be able to completely pay off our portion of the loan.

Developer agreement

Sol. Wolf stated there was a potential development which may involve the Authority. Sheila has been getting requests for information and that it has resulted in having things done by Scott. He said we should have enough money in escrow to cover these costs. Sheila mentioned she had given Scott a copy of a resolution where we can collect escrow for Scott's work. Scott reported that the owner is Chester Scholl who purchased the Cikovic tract. Scott explained they may decide not to proceed depending on costs. Discussion followed regarding how much escrow to request. The decision was \$2,500. Discussion followed regarding which pumping stations would be involved and the costs of upgrading the pump stations.

The Crossings

Sol. Wolf stated they have received some of the information needed for the easement agreements. Scott reported they gave them what they needed.

Fisher Agreement

Sol. Wolf stated he had sent Mr. Fisher a letter explaining he could get a \$500 payment if he wanted to give up the right to reimbursement if anyone else hooked up to the line. The Fishers did not want the reimbursement.

Joint Meeting

Sol. Wolf said the joint meeting with the Board of Supervisors will be coming up in November and that the committee for vehicle replacement will need to meet in October to review everything before the meeting in November. He also mentioned they will need to be looking at any rate increases which will need to be included in the budget. Scott mentioned he would talk about Capital Improvements which may be needed over the next ten years and will be imported into his spreadsheet.

Kochenderfer Church

Sheila explained they want to have two separate water services with one to the house and a second to the church. She said according to the EDU chart they would need to purchase more EDUs due to the church and the daycare if they decide they want to proceed. Sheila also mentioned that they can't cut into the road due to the moratorium on the road. She also explained to them that once you purchase an EDU you will always keep that EDU even it is no longer needed. Discussion followed. She suggested they put something together in writing explaining the process and what the costs may be. Discussion continued. Suggestion was made to ask them to come to the next meeting. Sol. Wolf suggested he and Sheila meet with them and show them something in writing before the next meeting.

Engineer's Report

Sliplining

Scott reported regarding the sliplining they had paid the initial bill and they have now received a second bill for \$93,065.68. He said the only thing pending is they are still looking at one of the laterals. Discussion followed.

MOTION: Motion was made and seconded to pay the second bill from Abel Recon for the sliplining in the amount of \$93,065.68 providing Mike and Scott are satisfied with the one lateral connection that might possibly have a problem. With no further discussion, motion carried.

Capital Improvement

Scott said he, Mike, and Sheila met to discuss what projects may need to be done in the next ten years. The third column shows what it may cost today and the fourth column shows future work. It currently shows inflation at the rate of 3.75%; however, that number can be changed. Scott reported the project list includes vehicle replacement. There is also a line for extraordinary I/I repairs which include possibly sliplining, manhole rehab, and other problems which may occur. Numerous other items are listed as well.

He said the trash pump and the right of way machine are both aging and may need replaced. Scott explained the use of the trash pump. Scott mentioned they looked at each of the pump stations and what pieces may need to be replaced especially the Jay Street pump station. He explained that Jay Street was the primary one with Kochenderfer second, and Francis Ann third to be looked at for improvements. He stated there were some issues with the railroad interceptor off of Long Lane where there was some issue with the stormwater pipe under our line. Scott reported they looked at force main replacements which are approaching 30 years. He explained that he and Mike looked at some of the drawings for the force mains and how they should work.

He said they can look at the revenues and whether we have enough or need to collect more to cover the capital improvements. He explained they may need to raise rates in order to cover expenses over the ten year period. Suggestion was made to bump the flusher truck up to ten to twelve years replacement so there is money to do some of the other projects. Discussion followed. Sol. Wolf asked Sheila what was budgeted for Capital Reserve to which Sheila replied she will be distributing the 2015 budget next month.

OmniSite

Scott explained how the autodials we have now work, but the OmniSite is newer technology where all the information from the pump station can be accessed online. He mentioned that we now have this technology at the Rockwood pump station. Discussion

followed. Scott said they obtained pricing for the other stations with the final cost being \$27,274.00 for the remainder of the pumping stations. Discussion followed.

Tod Dissinger mentioned the vehicle committee should meet before the next meeting.

Assistant Manager's report

Sheila mentioned the water operating budget will not show an increase to the water debt fee. She reported the Crossings have already made their payment for this year. She will distribute all budgets for the October meeting.

Wastewater Foreman Report

Mike reported they just received the flusher hose that had been ordered, so they can start to flush the lines. He said they had changed a valve to isolate the Water Street pump station, and were able to clean the valve. He further reported that Orange Street blew a fuse today, but they cannot get it to alternate back and forth between the pumps. He will continue this project tomorrow to hopefully get it repaired.

Sol. Wolf asked if the gas had been hooked up at the Eighth Avenue pump station to which Scott replied no. He explained the issues involved before it is completed.

With no more business for the good of the Authority the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary