

Minutes
North Lebanon Township Municipal Authority
June 12, 2014

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, June 12, 2014 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; Amy Leonard, Esquire; and three guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

Shirley Binner, 1807 Grace Avenue, reported that there were several families who were only hooked up to the sewer for a small portion of the quarter and were billed for a full quarter including consumption. She said they were billed for an extra month of water consumption even though there were connected for a short period of time. Solicitor Wolf explained that there was a 60-day mandatory connection which expired in October 2013. Sheila explained that the City of Lebanon Authority has adjusted our bill twice. Mrs. Binner said her question was why the people who haven't connected were only billed the user rate with no consumption. Discussion followed. It was explained that the people who are not connected are now going to be incurring legal fees. Mrs. Binner also reported there were some issues with the contractor and the restoration work that was done.

Chairperson Demler asked if there were any additions or corrections to the May minutes or a motion to approve them.

MOTION: Motion was made and seconded to approve the May minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood

Sol. Wolf reported the status is still the same as far as PENNVEST and H₂O. He said as far as quarterly bills if their customers don't make payment then it will be taken out of the Swatara escrow account.

Sol. Wolf reported they filed condemnation against Mr. Ream's property so they will get sewer service to both Mr. Ream and also Mr. Rittel who is waiting for the right of way. Mr. Rittel is having problems with his on lot system and he is also a Redevelopment grant recipient. Scott has been working with Redevelopment and they may be willing for him to work with another plumber since it is a complicated connection and we will lay both lines at the same time. He explained that if the cost is under \$10,000 the project will not need to be placed out for bid. We have two reputable contractors in mind to get bids and have received a price for one as of now. Scott explained that the lateral for the Rittel property is \$3,720 and for the Ream portion it is \$3,190 with the assumption that the connection will be made outside the home. Discussion followed regarding the timeline for when the work could begin. Question was asked what happens if Mr. Ream resists the work being done on his property to which Sol. Wolf explained they would take measures to protect the contractor.

MOTION: Motion was made and seconded to proceed with the line through Mr. Ream's property provided we get two prices with the low bid being under \$10,000. With no further discussion, motion carried.

Sol. Wolf stated the next issue is the restoration punch list. Scott mentioned the contractor has a list which includes a faulty check valve in the pump station. Sol. Wolf suggested they check with the property owners to make sure there are no complaints from the residents. Discussion followed regarding the pump station valve.

Muffin Monster

Sol. Wolf explained that he and Scott have been working on the purchase of a Muffin Monster. He said this is a patented item and needs to be purchased through a dealer thus making it exempt from bidding. He said this is a product that is desired. We will need an estimate. Question was asked if there is another product which is less costly. Scott explained how the Muffin Monster works and that there is a product which is several thousand less but the standard of the industry is the Muffin Monster and the best product

out there. Brian Hartman asked where this would be used to which Scott replied the Water Street pump station and the cost would be approximately \$40,000. Tod Dissinger asked how many homes would be serviced by the Muffin Monster to which the answer was approximately 600 not including Rockwood. Mike explained the problems of debris which are in the lines especially in residential areas even though we are trying to educate property owners about what should not be placed in the sewer lines. Discussion followed.

MOTION: Motion was made and seconded to approve the purchase of the Muffin Monster if the quote does not exceed \$40,000 and if it is over \$40,000 we will discuss it at the next meeting. With no further discussion, motioned carried.

Crossings Development and UGI agreement

Sol. Wolf reported they need the survey information so we can prepare the easement and right of way agreement that we will share with UGI. UGI's part of the bargain is to extend the gas line to the 8th Avenue pump station. Mike reported the line is in but the meter has not been tested yet. Sol. Wolf said we want to make sure that when we give them the shared easement that they follow through with their share of the bargain.

Litigation issues

Sol. Wolf said they would discuss the litigation issues in executive session.

Briar Lake agreement

The Briar Lake agreement was signed at the last meeting and they received their copy.

Fisher sewer connection

Sol. Wolf mentioned Fishers have not gone ahead yet. He did notify them about a reimbursement for future connections but has not heard anything yet.

Engineer's Report

Sliplining

Scott reported they did issue a notice to proceed effective May 19th with a preconstruction conference on May 28th. He mentioned they received the shop drawings this week. The affected work areas will be Laurel, Linden, Kathleen, 15th Avenue, Watson, and Gible. He said there could technically be an invoice by next meeting, but we will not release payment until we receive the video of the completed work. Discussion followed regarding the notification to the homeowners that they will be out of service for a day as far as use of the washing machine, shower, and dishwasher, and reminded to conserve water for the day.

Assistant Manager's report

Sheila reported there were eight Rockwood connections which have not been completed. There are five who need to pump out the tank. She had two people who she had contacted and sent reminder letters to, with the final date of today to reply. She said in August she will be sending out reminder letters for the second installment of the payment plans. One property was sold and another home was sold that had an agreement. We need a plan as to what will happen when the agreements are completed.

Sheila explained she sent out a copy of the 2013 audit to the Board. It is confusing so she spoke to the auditor who replied it is a different year because of the Rockwood project. She mentioned our auditor will attend the July meeting to explain the report.

She received a right to know request from Bloomberg for our financial statements. She replied to them that she would like to provide the Board with the information first, but she will respond to them tomorrow.

Sheila reported they are moving forward with the vehicle replacement. They were looking at two different vehicles within the budgeted range. She said there were several issues with both vehicles. The third vehicle they looked at was within the budgeted price range and the mechanic checked it out and approved. The vehicle will be purchased next week.

She mentioned she would share a letter we received in executive session, and she has an agreement for Wynanne and Brian to sign.

Wastewater Foreman Report

Mike reported they did a valve installation at the Water Street pump station. He had the rep up to look at it because it is not sealing tight and is dripping a little bit. He said they rented hose but it leaked.

Question was asked about the problem with water that one of the residents had in Rockwood to which Mike replied it has been taken care of.

With no more business for the good of the Authority the meeting was adjourned at 8:19 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary