

**Minutes**  
**North Lebanon Township Municipal Authority**  
**April 10, 2014**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, April 10, 2014 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Brian Hartman	Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; and two guests.

The meeting was called to order and the pledge to the flag was recited.

**Comments from the Public**

There were no comments from the public.

Chairperson Demler asked if there were any additions or corrections to the March minutes or a motion to approve.

**MOTION: Motion was made and seconded to approve the March minutes. Motion carried.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

**Rockwood**

Solicitor Wolf asked if there was any restoration to be done by the contractor this spring. Scott Rights replied he would like to hold off for a couple of weeks to see if the grass that was planted is sufficient. Sol. Wolf stated they would look at it again next month to see

if anything further needs to be done. Scott mentioned the contractor is willing to come back and do whatever is needed.

Sol. Wolf mentioned that PENNVEST is now taking the loan payments out of our account. He explained that our H<sub>2</sub>O grant was to have expired on June 30<sup>th</sup> but Sheila made the application for the extension and we were given until June 30, 2015. Sol. Wolf reported that Sheila is keeping track of anyone who has not yet paid the tapping fee and who will need to make payments per their agreements. He further mentioned that the administrator of the Burke estate is being notified of the notice to connect. He also mentioned that there are several who have not connected or paid their connection fees and eventually Swatara may need to get involved.

### **Briar Lake Homeowners Agreement**

Sol. Wolf mentioned we had previously discussed the agreement with the Briar Lake Homeowner Association. After he and Sheila had given approval to the agreement they will be sending it to the association. The agreement provides they will be able to plant grass, flowers, or mulch in the sewer right of way in the development. If we need to make a sewer connection we are able to go in and make the connection.

### **Developer Agreements**

#### **Fisher sewer connection**

Sol. Wolf stated they had drawn up a right of way agreement which was signed by Mr. and Mrs. Fisher for their property and also the Fisher family, which owns the adjoining property, signed their portion. He explained Scott had done a plan which will be attached to the agreement. Sol. Wolf stated everyone had signed the agreement and Sheila notarized it. He explained this right of way agreement will be recorded and become a permanent right of way. The developer agreement provides that they can extend our current sewer line to provide sewer service to the lot for Barry and his wife. They are treated as a developer and will need to construct the line according to our specs. We will be doing the inspection. He also mentioned the contractor will need to file a certificate of insurance with the Authority. He then explained that once the inspection is complete and the line is tested Barry and his wife will need to sign the sewer conveyance. It will then be conveyed over to the Authority. The capacity fee to the City and our permit fees have already been paid. The Fishers will also need to pay a \$5,000 escrow before anything will go forward. He explained as usual he will receive copies of the invoices but not able to refute any of the charges.

**MOTION: Motion was made and seconded to approve the signing of the developer agreement between the Authority, Barry L. Fisher, and Linda C. Fisher and the permanent right of way agreement between Donald J. Fisher, Barry L. Fisher, Shirley A. Hower, and Corrine K. Zimmer. With no further discussion motion carried.**

**Crossings at Sweet Briar**

Sol. Wolf explained the agreement requires UGI to extend the gas line to the 8<sup>th</sup> Avenue pump station. He further mentioned we already gave them permission to go into our right of way and put the lines in. Our agreement with them is after we approve their work we convey those right of ways. Then we can officially give UGI the right of way and at the same time extend the line to the pump station. Sol. Wolf explained we would be sharing our right of way with UGI. Scott asked if we can have the work done before they dedicate the lines? Sol. Wolf said he would be preparing the agreements for next month's meeting.

**Joint Meeting**

Sol. Wolf reported we had agreed we would be meeting twice this year with the Board of Supervisors. Sheila stated the first meeting is June 12<sup>th</sup> at 5:30 p.m. Sheila said she would like to review the Kimmerlings Road issue. Discussion followed regarding various issues they may want to discuss.

**Rockwood Right of Way Condemnation**

Sol. Wolf stated there has been an ongoing issue regarding a right of way in the Rockwood area regarding the Ream property which was approved for condemnation at the last meeting so that Mr. Rittel can connect to the sewer line. Also of concern is the time limit for Mr. Rittel from the Redevelopment Authority. He stated they would need to pass the required resolution to process the condemnation.

**MOTION: Motion was made and seconded to file the proceeding of the next Resolution for the condemnation of the right of way for the Ream property to provide service to the Rittel property. With no further discussion motion carried.**

Sol. Wolf explained that once Mr. Ream has been served he has twenty days to file an objection and this can only be based on the objection that we don't have the authority to take the right of way. If he does not file the objection within the twenty days we can take the right of way and pay him at the standard purchase price per foot. Once this occurs, Sheila asked if we can also connect Mr. Ream at the same time as Mr. Rittel using the same trench. Discussion followed regarding the issues with the plumber who was contracted with Mr. Rittel and the Redevelopment Authority. Sol. Wolf suggested that we try to work with the Redevelopment Authority so that Mr. Rittel could contract with another plumber.

**Sewer relining bid**

Scott reported that the low bidder was Abel Recon who has done the work for the past five years and they have a good product. Their bid came in at \$649,882.53. The other three bidders were using the Saertex product with their bids all being very tight. The main issue in the difference between the bids was travel time. Scott explained the way the contract reads is that there is full flexibility for a single year up to five years with a guarantee of 2,000 feet of pipe and after 365 days we have option to renew it if we are satisfied with the work and if not we can rebid it. If we renew the contract Abel would be entitled to an adjustment according the consumer price index. Scott reported there was some confusion regarding the length of the contract which may have been a consideration in some of the bids. Discussion followed regarding what the budget reflected. Sheila reported that \$176,000 was the amount which was placed in the line item in the budget for sliplining and rehab.

**MOTION: Motion was made and seconded to accept the contractor, Abel Recon’s bid of \$649,882.53 for the sliplining providing Scott and Sol. Wolf do their final review of the project. With no further discussion, motion carried.**

Discussion followed regarding spreading the project out over several years to keep within the budget. Scott explained that is the way they always have done by calculating how much they can do in a particular year to stay within the budget.

**Engineer’s Report**

Scott mentioned he had only a couple other issues. He said they had talked a while back about a Muffin Monster for the Water Street pump station. He said they had looked at a used one at Lickdale which was too small. He explained at times both pumps are required to run simultaneously during a heavy rain event. There are some low lying areas and also leaks in some of the laterals. He said he would like to get a budgetary number for a Muffin Monster.

Scott said they had a valve which wasn’t closing at the pump station at Rockwood and both pumps were leaking a small amount of oil. They called the contractor to come back and repair it.

**Kimmerlings Road**

Scott reported they had looked at the pricing for the three different scenarios. He stated he talked to Ed and they are going to grind up about six inches of black top and then reglaze it. They will spread the excess out on the shoulder thus widening the road. He further explained they have five feet total to work with or two and a half foot on each side. The Township does not want the sewer in the center of the road which would therefore require us to acquire right of ways.

Sheila said she had checked with Lebanon County Planning to see how many systems in that area have failed or been repaired. She said County did not have any failures and only a few repairs. She said basically from 2000 to the present they have only had repairs at 851, 857, and 865, and 906 Kimmerlings. Two are in the area which would be driven by the Crossings. She said there were two on Mt Zion, 969 and 967. She mentioned they are all on public water and they are larger lots which is a plus for this area. She spoke with Gordie Sheetz and he felt this is not an area for concern. Discussion followed that this area only includes 40 plus properties.

### **Assistant Manager's report**

Sheila mentioned regarding Rockwood we have fifteen people who have not connected. We have a few who have ignored everything and some who are waiting to be completed by Lech Brothers. There are also a few who we have not been able to locate. Discussion followed how long they wait to move forward to the next step. The Board decided these people should receive letters from the Solicitor.

### **Wastewater Foreman Report**

Mike reported they put the other pump in at Water Street. They put the second check valve in on the pump they replaced. Things are running well. He explained the four way valve on top has been leaking. He said we need to put an isolation valve so we can clean it. We will need to shut the pump down and put a bypass on it in order to clean it.

Question was asked about the Lake Drive problem if they were watching it to which Mike replied yes.

With no more business for the good of the Authority the meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary