

Minutes
North Lebanon Township Municipal Authority
March 13, 2014

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, March 4, 2014 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Amy Leonard	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; and two guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the January minutes since the February meeting was cancelled due to inclement weather.

MOTION: Motion was made and seconded to approve the January minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood

Attorney Leonard said she would defer to Scott Rights and Sheila to discuss the PENNVEST loan. Scott reported they had requested a decision from PENNVEST for their request to reamortize the payments based on North Lebanon Township Municipal Authority paying off the entire 12% now. He said they have not given him any decisions yet. Sheila reported they made the first full payment March 1st. Scott reported that the H₂O grant expires on June 30th and to be safe they requested an extension. Sheila explained that Sandy Orth sent them an agreement which needs to be signed. It basically says the termination of the grant is amended to be June 30, 2015. Scott explained the importance of this is that the grant can be used for land acquisition. He said it is best to keep it open for the remaining land acquisition.

Att. Leonard asked if there was any change to the tapping fee agreements to which Sheila reported there had been no change. She stated that Solicitor Wolf reported to her that there has been no change to the right of way agreement and she explained the two legal options which can be explored with the Ream situation. She said she thought Sol. Wolf was going to begin preparation of the condemnation process. Question was asked whether they would be able to use the H₂O grant to acquire the land. Discussion followed.

MOTION: Motion was made and seconded to initiate the procedure to file the municipal claim for non-connection for the Ream property and also initiate the condemnation proceedings for the right of way so that Mr. Rittel can connect to the sewer. With no further discussion, motion carried.

Att. Leonard reported there is an issue with the Burke property and the issue has been cleared up and they now have the name of the administrator of the estate. She said they will be moving forward.

Sheila said she would give an update on the properties which have not been connected. She explained there were several who had contracted with Lech Brothers and were unhappy they had received a bill even though they had not been connected. She explained to the ones who contacted the office that they could have been billed in November but we had decided against it. She also explained that there were a couple others who had questioned being billed a full quarter with the answer being that they had not connected within the 60 day notice to connect. The third scenario was that Sol. Wolf was not comfortable with us billing the City treatment fees for those who were not connected. We and the City of Lebanon Authority made the adjustments and billed them only the \$78.00 and for those who had already paid with consumption included they will show a credit on their next bill. Sheila further reported that only 11 out of 81 had not yet paid. Discussion followed.

Developer Agreements

Att. Leonard reported that regarding the Ralph Mase agreement he has asked for a refund for capacity fees since the plan was not recorded.

The Crossings

Scott reported that all the sewer lines have been tested and we would like to get it turned over to us. Sol. Wolf is working on the dedication process. We need ownership of the right of ways to proceed with the gas line agreement.

Joint Meeting

Att. Leonard reminded the Board of the joint meeting in June.

LVEDC

Sheila reported LVEDC is in a holding pattern due to the fact they need to create a certain number of jobs in order to satisfy the grant and they don't have any buyers at the time.

Briar Lake

Att. Leonard reported Sol. Wolf will have an agreement next month regarding allowing the homeowner's association to use the right of way for planting a flower garden.

Fisher sewer connection

Scott reported this is the low pressure sewer extension for Mr. Fisher off of Grace Avenue. He explained that he wanted to connect his house but did not want to connect his mother's house. Scott explained an easement would be required. He further explained that we would be extending our sewer and after it is completed it would be dedicated to us and we would maintain it. Question was asked that if the property is transferred what happens to which Att. Leonard explained that the easement is part of the property. Att. Leonard explained that Sol. Wolf will prepare an agreement if the Board approves the new plan to include the provision that if an adjoining property system fails, connection will be required and will include rededicating the lines and legal costs. Question was asked if Mr. Fisher agreed with the plan to which Scott replied yes.

MOTION: Motion was made and seconded to approve the plan for the Fisher sewer extension and allow Sol. Wolf to go ahead with the agreement. With no further discussion, motion carried.

Sewer relining bid

Scott reported the bid opening date will be April 8th with a mandatory pre-bid meeting on Tuesday March 18 at 11:00 a.m. He said at this time there were two companies who have requested the specs including Blue Tech from Abel Recon and Saertex from Progressive Pipe. Scott mentioned they were impressed with the demonstration which Progressive Pipe gave. Scott stated he would like some direction on how the Board would like the contract to be written and explained how the estimates would work depending on how the contract was written. Question was asked about how the contract was currently written. Discussion followed. Scott continued by saying they would need to decide which option they would like to pursue. Question was asked if we had any idea what the cost to do everything at one would be to which Scott replied possibly \$700,000. Discussion followed regarding the amount which was budgeted and what we feel comfortable doing. Scott said they would need to decide whether they want to consider a one year contract or a longer contract. Discussion continued and the Board would like both numbers before making a decision. Scott said he would be working Amy and Fred.

Engineer's Report**Kimmerlings Road**

Scott reported the issue is the Township wants to do roadwork on Kimmerlings Road and the Board of Supervisors questioned whether we would want to extend public sewer before they do their roadwork. Scott explained that it would be very costly. Phase II of the Crossings would be in close proximity to where these sewers would need to go. We could place the lines in even though the property owners would not be able to connect until Phase II of the Crossing is ready to be connected. The road will be under a five year moratorium once it is paved. Discussion and questions followed. Scott suggested they discuss the issue further with the Board of Supervisors to get some more details regarding their plans for the road. Sheila said they had looked at it and one extension could service ten homes and the other extension could possibly service 30 homes. Discussion followed as to whether it would be feasible to do it at this time and not recoup any of our investment for possibly a long time. Sheila said the Township just requested the Municipal Authority look at it due to the impending paving. Discussion continued to as whether it is justified. Suggestion was made to call Gordie Sheetz, SEO, to check to see if there are any on lot issues with any of these properties. Sheila replied she would contact him.

Chapter 94 Report

Scott said every year they are required to do a Chapter 94 report for the City of Lebanon Authority. He explained how the report works regarding the flow. He said they look at all the pump station numbers and the EDUs. He explained the second page shows the potential for connection and they project how many homes may go in. Discussion followed. The last table is a graph which looks at the flow per EDU for each of the past

five years versus precipitation. He explained this graph shows there is not much correlation between rainfall and the flows. He mentioned how one leaking lateral may affect the flow.

Assistant Manager's report

Sheila reported she gave everyone the information from Jon Beers from the City of Lebanon Authority. Scott explained we had three meters before the City of Lebanon Authority came in and these meters have not been working for quite some time.

MGD Plan

Sheila mentioned the MGD Plan was a plan which they had discussed previously. She said we had decided we did not want sewer to come into our force main. The decision was for them to have an on lot system. Mike explained we do not know how deep the main is and we will be meeting on Tuesday to check the depth of the pipe because we are concerned they may disturb the pipe during construction. Sheila asked if she could have approval to send a letter to the Board requesting approval contingent upon us exposing the line. At that time when we find the depth, additional improvements may be required. Discussion followed and Sheila was given permission.

Sewer Call Out

Sheila reported they had a sewer call out last month on Lake Drive which is a newer line. Mike explained baby/personal wipes and grease were in the line which had caused the back up. They cleaned out the line and it was kept to the street with no back up into any of the homes. Sheila said DEP came to check out the site this month and asked us to go back and do some further clean up. She said they did everything they could due to the weather at the initial clean up. The crew went out and did a more thorough clean up after the DEP call. DEP suggested they needed to have lime on hand for clean ups. New phone numbers were supplied by DEP.

Wastewater Foreman Report

Mike reported they had a home on Weavertown Road that had no sewer service from February 10th until last Friday. He explained Walters jetted out to the main and it got stuck. He said the pipe broke so Walters replaced the pipe. Sheila explained normally we do not get involved with private laterals. However, there was an issue with the neighbor who was not connected properly and they thought this might possibly be another similar situation, although it was not. Mike said cast iron pipes do erode on the bottom. He said he checked on a process where they line these lines instead of replacing the entire line.

Mike reported they are planning to change the pump out at Water Street.

With no more business for the good of the Authority the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary