

**Minutes  
North Lebanon Township Municipal Authority  
July 8, 2013**

An advertised special informational meeting of the North Lebanon Township Municipal Authority and residents who are involved with the Rockwood Sewer Project was held on Monday, July 8, 2013 at 6:30 PM at the Glen Lebanon Fire Company Hall, Lebanon, PA with the following people present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Steve Cordaro	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Amy Leonard, Attorney; Mike Kneasel, Wastewater Foreman; Ray Bender and - Bowman from the Redevelopment Authority and numerous guests.

The meeting was called to order and the pledge to the flag was recited.

The following is a synopsis of some of the information which was presented as well as the discussion which followed.

- DEP required NLTMA and Swatara to provide sewer service to the Rockwood area. Pennvest funding, H2O funding, and Leb. Co. Comprehensive Plan funding were all given toward this project (these were grants that do not need to be paid back). A loan was awarded through Pennvest for \$566,018 for 20 years at 1% and that will be split between Swatara (88%) & NLTMA (12%). The total project cost was over 3 million dollars.
- NLTMA will own and operate the system and do the billing. Bills are sent out on the 10<sup>th</sup> of Nov., Feb., May, and August. Many owners can expect to receive a partial bill in November.
- The Notice to Connect letters are anticipated to be sent out in mid to late August based on Met Ed completing their work. Property owners will have 60 days to then connect. They will pay a Tapping Fee to NLTMA of \$2,000 with an optional payment plan for 3 years with an additional \$74 added to cover recording fees. They will also pay \$150 for an inspection/admin. Fee. They will also have to hire a plumber to make the physical connection. NLTMA will allow anyone to do this work as long as they provide proof of insurance and follow our specifications.

- If a connection can't be made within 60 days, a letter must be sent to Sheila Wartluft at NLT explaining when the connection will be made.
- Ray Bender from the Redevelopment Authority outlined their program. They have \$50,000 to be divided equally to those who apply and qualify for the funding. The income levels are based on gross income from all adult members of the household, including taxable and non taxable income. It will be based on 2013 projected income. 2 quotes for plumbers will be required. This money can be used toward the \$150 inspection/admin. costs and the plumber cost to physically connect the property. It can NOT be used towards the Tapping Fee. Questions can be directed to Ray.
- A rate handout was given to show the projected 2013 rates for NLT and Swatara customers. The rates are based on the gallons of water that are used in the household. This will be the maximum for 2013 but it is unknown what the rates will be in 2014. The rates depend on NLTMA's rates, the City of Lebanon's rates and Swatara's debt portion.
- It was also noted that septic tanks will need to be pumped and filled in, and NLTMA will require a receipt of the pumping.

It was explained that all of the information needed will be included in the Notice to Connect packet including the information from the Redevelopment Authority. Plumbing information will be included as well as the application for a sewer permit. The packet will include clear instructions for all of the steps.

Some of the concerns expressed by property owners included the grant process; what the tapping fee covers; criteria for contractors; a discrepancy with property lines in one of the areas of the project; whether the debt portion of the bill for Swatara residents will change and if there will be additional fees from Swatara Township to their residents; purchase of capacity for vacant lots; minimum water rates and fixed consumption for well customers; and issues with MetEd.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Barbara Bertin  
Recording Secretary