

Minutes
North Lebanon Township Municipal Authority
June 13, 2013

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, June 13, 2013 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Amy Leonard	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman and three guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the May minutes.

MOTION: Motion was made and seconded to approve the May minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood sewer project

Attorney Leonard reported that the current decision by Swatara is that they would not be requiring their residents to connect to public water and those who are not connected would be charged the 15,000 gallons per quarter for sewer treatment. She also explained that Swatara would be passing a resolution regarding the mandatory connection and then sign the rights over to us. They have not yet made a decision regarding a debt service fee for their customers. In regard to the right of way agreements, Att. Leonard reported there are two right of way agreements which have not yet been signed to which Scott Rights replied he hoped they would be signed by next week.

Scott Rights reported that Met-Ed was looking at being at the site Tuesday or Wednesday of the following week with the paver being onsite Monday. He explained that they decided they would like to wait until Met-Ed is completed to do the milling and overlay. He said they are expecting four weeks to complete the paving and they would be shutting down Washington Avenue. Discussion followed regarding the paving. Question was asked about the poles for the electric.

Weaver's Agreement

Weaver's is requesting the purchase of 30 more EDUs which would give them a total of 91. Sheila explained that they already have an agreement in place for 20 more EDUs. Scott reported they had looked at this and he ran the numbers and that there are 177 EDUs left in that line. Question was asked about expected projects to which Scott replied that there were some built in their projected numbers with 177 left.

Sheila explained that the process for their new products uses more water. She said there have been discussions with some indecision as to how many EDUs they would actually need. Sheila explained that there is an increase in their water consumption and the history of the requests for additional EDUs. They are definitely planning on using the EDUs.

Developer Agreements

Att. Leonard reported that Solicitor Wolf said they would need as built drawings once the sewer lines are installed at the Crossing at Sweet Briar.

Joint Meeting

Att. Leonard handed out a memo from Sol. Wolf with a tentative plan regarding the items which may be discussed at the joint meeting. He asked anyone to contact him if they have any other issues they would like to discuss.

On Lot Sewage Violations

Att. Leonard explained that essentially there were three people who have not complied. One of the properties on the list the owner had passed away recently and they would not be pursuing this until a later date. She further reported regarding the last two there has been no contact and they would be proceeding with legal action.

Delinquent sewer collection

Att. Leonard reported she had given the Board a report from her regarding the delinquent collections.

LVEDC

Sheila stated she had just received a set of plans with the check for the fees. Att. Leonard explained they would like to put together an agreement explaining that LVEDC would be responsible for all fees and the Authority has the right to turn down the plan.

Crossings at Sweet Briar

Scott reported Landmark would like UGI to extend natural gas and share the right of way with the sewer right of way. He showed the plan as to where they would like to run the line. He explained they would not allow any blasting and any costs, if there was a problem with the line, would be at the expense of UGI. He stated they are requesting as built of the gas line to avoid any problems in the future. Sheila said we may want to ask them to extend their gas line at the Eighth Avenue pump station since we would be saving them money with the ROW costs. Discussion and questions followed.

MOTION: Motion was made and seconded to go forward with an agreement to allow UGI to use the right of way at the Sweet Briar Development pursuant that we both agree on the five items that were put forth in Scott's email and that both legal entities would agree on all the language. With no further discussion, motion carried.

ENGINEER'S REPORT

Rockwood

Scott explained that the timing of everything at Rockwood hinges around Met-Ed. He said that they would start looking ahead to do the performance test at the pump station by filling the wet well and running it through the system and then make up a punch list with a list of bugs which need to be worked out. He said they would then be ready for connection. JAOA Bradley would probably come back and finish paving Washington

Avenue. He said he would be notifying DEP for a final inspection because they would be ready to send out the notice to connect letters. After the paving is complete, they would be following with yard restoration. Question was asked how long they would have once they receive their notice to connect letter to which Scott replied they have 60 days. Discussion followed regarding an open meeting where the residents who are being required to connect can ask questions. There was a discussion regarding possible dates for this meeting. The decision was made to tentatively schedule the meeting at Glen Lebanon Fire Hall for July 8th at 6:30 p.m. Sheila explained that regarding the billing we do not have specific answers to give them because we haven't received any decisions from Swatara regarding whether they will be charging debt to the Swatara residents.

Scott reported there is no pay request this month from JOAO Bradley with there being approximately \$500,000 from wrapping up the contract. Scott mentioned regarding the status of the reimbursement requests there are new applications of which \$195,389.94 is for H2O and PENNVEST will be confirmed on Monday. He said with those two requests they will be current.

Sliplining

Scott reported there were three bills of which two were paid with one remaining in the amount of \$38,666.29. He explained that when they looked at the video it did not look quite right but Abel explained that sometimes it turned out this way and it would be fine. Scott said they would like Abel to go back and televise those lines for the next three years to assure us that the lines are fine. Discussion followed regarding the sliplining and how the televising works. Scott suggested they pay \$30,000 and keep the remaining \$8,666.29.

MOTION: Motion was made and seconded to pay Abel Recon pay request #3. Their request was for \$38,666.29 and move to pay a partial payment of \$30,000 and to withhold the remaining \$8,666.29 until the two spot repairs on the sewer run MSP-3 have been completed and also that they will then televise that run at their expense to be sure the repairs are okay for the next three years from the date that the repair would be made. With no further discussion, motion carried.

Sewer connection off of Grace Avenue

Scott explained there was a request for a possible connection to public sewer for a property off of Grace Avenue. He showed how the connection could possibly be made and where it would need to go. Discussion followed regarding which properties may want to connect in the future and what problems may occur if one property is allowed to tie in without extending the line. Scott said he would call Mr. Fisher and see what exactly he is requesting before we make any decisions.

Question was asked about the property next to PA Natural Chicks which we discussed previously. Apparently the property has now been sold but nothing has been requested.

ASSISTANT MANAGER'S REPORT

Sheila reported that the new rates will be in effect as of July 1st. The rates are on the website and the new payment policies were in the newsletter. Question was asked if it was explained that this rate increase was not our increase but the City of Lebanon Authority. Discussion followed regarding the rate increase and yes, it was stated that the City of Lebanon Authority instituted the rate increase. Sheila showed examples of what a quarterly bill might be with the rate increase.

SEWER DEPARTMENT REPORT

Mike reported they would be pigging the lines at the landfill on Tuesday and Wednesday of the following week.

With no further business for the good of the Authority, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary