

Minutes
North Lebanon Township Municipal Authority
April 11, 2013

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, April 11, 2013 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; and two guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the March minutes.

MOTION: Motion was made and seconded to approve the March minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

Employee request

Cheri Grumbine, Township Manager, reported that at our last quarterly meeting, which is a joint employee and safety meeting, an employee expressed a concern regarding the sewer flusher truck and the lack of a jake brake on that vehicle. The employee was asked to submit a written synopsis as to why he was asking for the jake brake. She

said she understood that there was a quote of \$2,600 for the brake and she was here to present this request to the Board. She clarified she was not an expert on this subject and did not have a recommendation. The employee expressed this was a safety issue and he feels that sometimes he has a hard time stopping due to the weight he is carrying. Question was asked if the truck was purchased with a Jake brake to which the answer was no. Tod Dissinger expressed his opinion that if this has been a problem it should have been addressed sooner if it was in fact a safety issue. Discussion followed regarding whether the brake is a necessity, whether the truck is overweight, and what the weight may be when it is loaded. The reply to the request was that the employee would need to watch the weight that is being carried and reduce that weight when necessary. Furthermore, the Board responded at the speeds they should be running the Jake brake is not necessary.

SOLICITORS REPORT

Rockwood sewer project

Solicitor Wolf explained that he met with Swatara's solicitor. He reported Swatara had adopted a mandatory connection agreement which was limited to Mountville and was different than our mandatory connection agreement, and that we had agreed Swatara's would need to be the same as ours. He further explained the reasoning for requesting mandatory water connection if we are collecting Swatara Township's customer bills, and that it is easier to collect the delinquents if they are connected to public water. He mentioned that he had gone over the list of Swatara customers who are not connected to City water and that Swatara is not now planning to make them connect. If the customers don't connect, under our agreement, Swatara would need to place money in an escrow account for collection of payments if the bill is not paid by the due date. He explained the sewer rate charges and if they are not connected to public water they will be billed at 15,000 gallons which is the rate for our well customers. He said that Swatara should inform their residents that if they decide not to connect to public water that they may be paying more than their actual usage. Sol. Wolf explained that their customers will be paying the same as our customers plus they may be paying debt. Sheila computed that this would be approximately \$102 per quarter per customer for Swatara customers. The loan payment will need to be paid on a monthly basis. He explained that Swatara is studying where the debt service will be coming from and whether it would be supplemented by Swatara Township or paid by the customers. He mentioned we will need to know their decision so that we can prepare the rates.

Sol. Wolf reported he and Scott had worked on some sewer service easements where they will need to go through neighboring properties to get to the laterals. Once they are completed Scott will meet with the property owners for them to sign the agreement. There are three property owners involved.

When we had the joint meeting with the Township Board of Supervisors, Sol. Wolf explained Supervisor Brensinger requested that the Authority get together with him

when we talk about restoration of the road and to come up with a plan that everyone agrees upon. He explained that the contractor as well as Scott, Suv. Brensinger as Roadmaster, the Roadmaster from Swatara Township, and Mike met at the site to come up with a plan which everyone agrees upon. Scott is working with the contractor to come up with a price to get started with the paving and restoration work as soon as possible. Scott showed the Board the plans. He explained that the paving in Rockwood is already subpar. He further explained what is in the contract and the difference between the existing road and the new road from the sewer project, what they had decided to do to improve the roads, and what the cost would be. He said the costs would be covered by the Lebanon County Comprehensive Grant, and it would be up to the Board to execute the change order. Discussion followed regarding the way the paving may be done and where they will be getting the funding for the paving part of the project. Sol. Wolf asked what the cost would be if we only did the road work that was in the contract to which Scott replied that part would all be paid for by PENNVEST and H₂O of which \$375,000 is already in the contract with a net addition to the contract price of \$42,055 to do the extra restoration for the road. Question was asked if there was anything else we could do as far as road work to use the remainder of the money to which Scott replied he didn't think that was a possibility. Sol. Wolf asked what the timeframe may be for the paving to which Scott replied they would probably not be able to get to it until July. Question was asked about a deadline for the county grant to which Sheila replied there was a deadline but they may be able to work with the County to have it extended.

MOTION: Motion was made and seconded to approve the estimated \$42,055 increase for the paving overly in the Rockwood Project to come from the Lebanon County Comprehensive Grant of \$50,000 that is held by Swatara contingent upon Swatara agreeing and the County supervisors being on board. With no further discussion, motion carried.

Sol. Wolf reported that if we have a delay for the Notice to Connect in Rockwood it may be caused by Med Ed. He suggested they ask for a drop dead date as to when they would make the connection. Scott explained when he had talked to them Met Ed had not acquired all of the right of ways. Scott followed up with contacting those residents who needed to sign the right of way agreements for the electric and that those agreements need to be signed and in place. Scott explained by the end of May he believed the work would be done except for the electric. Question was asked about using a generator until the electric was connected to which Scott replied it would be expensive. Discussion followed.

Scott reported he has a pay request from JOAO Bradley for this month for work associated with the pumping station for \$183,880.35.

MOTION: Motion was made and seconded to approve JOAO Bradley's pay request #6 for March of 2013 in the amount of \$183,880.35. With no further discussion motion carried.

Scott reported DEP has been checking the change orders especially involving the water problem they had encountered and came to check out the site. He explained we had been very careful when we tried to correct the problem. He said PENNVEST was also there and explained that they had known about the problem.

Question was asked about the issue where three manholes were in a field to which Scott replied the manholes are to be ten feet from the property line. The tax parcels are not lining up with the surveys and there are also discrepancies on the deeds. He said the property owner seems to be okay with the manholes at this point.

Trees in right of way issue

Sol. Wolf said the trees were to be removed by the end of April and asked Mike if he would check to see if this has been completed by the first week of May.

Delinquent sewer collection

Sol. Wolf mentioned the Board has a copy of Attorney Leonard's report regarding the delinquent sewer accounts. He said we can either get paid or go to execution on these properties. He reported he and Sheila had gone out to look at two of the properties which may go to execution. He said what happens at this point is to ask the mortgage holder if they wish to buy the property back. He said before the next meeting they will be in contact with the first mortgage holder. He also mentioned we had a number of people on payment plans.

He reported on the eight or nine people who have not cleaned their on-lot systems and how we will need to file with the court to make them comply.

Question was asked about the item on the solicitor's report about setting up a joint meeting with the Board of Supervisors and if we should be doing that now. He replied he could speak to the Board of Supervisors at their April meeting with dates suggested by the Municipal Authority. The suggestion by members of the Municipal Authority would be the date of July 11th.

ENGINEER'S REPORT

Scott reported regarding the Yancey plan they were switching lots around with there be nothing on sewer involved.

MOTION: Motion was made and seconded to approve the Yancey land subdivision plan. With no further discussion, motion carried.

Crossings at Sweet Briar

Scott reported the sewer is in for Phase I and they are requesting another bond reduction of \$141,387 with \$106,710 left in the bond with only the testing of manholes remaining. He explained how the bonding works.

MOTION: Motion was made and seconded to approve the bond reduction #3 for the Crossings at Sweet Briar sanitary sewer construction in the amount of \$141,387. With no further discussion motion carried.

Scott stated there is a property owner on East Cumberland Street which is requesting permission to establish a business to repair farm equipment. He explained the issue becomes what happens with the sewer. Scott pointed out the surrounding properties in the area with the problem being he would need to connect to the force main which is not good practice and he would not recommend. He explained there are two pump stations and a home grinder pump on this main right now. Mike explained that if the check valves malfunction there would be sewage where we don't want it. Question was asked if the property owner could put in an on lot system to which Scott replied the property owner had not checked into it until he received the decision on public sewer. Discussion followed regarding the various possibilities. It was the decision of the Board the property owner should do an on-lot at this point and if public sewer becomes available in the future they would be required to connect.

ASSISTANT MANAGER'S REPORT

Sheila reported she had nothing further.

SEWER DEPARTMENT REPORT

Mike reported they replaced the rotating assembly on pump #2 at the Water Street Pump Station and we are we will need to do the same thing with pump #1. Abel Recon completed all the sliplining and they received all the videos to review. The crane was installed on the truck and works fine. He reported they sold the old one.

With no further business for the good of the Authority, the meeting was adjourned at 8:55 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary