

Minutes
North Lebanon Township Municipal Authority
November 8, 2012

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 8, 2012 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; Amy Leonard with Henry and Beaver; and five residents.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

Resident, Ron Eynon, 26 Glenn Lebanon Drive, asked if there had been any progress regarding the removal of trees in the sewer right of way next to their property. It was mentioned by Ms. Eynon that a letter was to have gone out to the property owner who had planted the trees. Solicitor Wolf said he would send a letter to that property owner with a two week deadline.

Vice Chairperson Heisey asked if there were any additions or corrections to the October minutes or a motion to approve the minutes. Sheila Wartluft explained there was an error in the October minutes regarding the first payment request. The amount should have been \$23,400 and would like the minutes to reflect that amount.

MOTION: Motion was made and seconded to approve the October minutes as corrected with a change in payment number one to \$23,400 for the first payment request to PENNVEST and H₂O. Motion approved.

Vice Chairperson Heisey asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITOR’S REPORT

Rockwood Sewer Project

Solicitor Wolf explained that Scott would be preparing requisitions which will in turn be submitted to both H₂O and also PENNVEST at the same time. He also reported that the Rockwood Sewer Project would be made up of 82 customers most of which are residents within Swatara Township and that we have an intermunicipal agreement with Swatara Township. He explained Swatara has some customers in the sewer project area who have not connected to public water. They will be required to connect so that we have the option to terminate their water if they do not pay the sewer bill. If they have customers who do not connect to the water, Swatara will be responsible for collection of delinquent sewer bills. Secondly, we have requested that Swatara will need to adopt the same regulations that we have regarding proper connection and how they need to disconnect the old system and the tank. Swatara has not completed those requirements.

There has been discussion among some of the residents that for whatever reason they are unable to connect within the 60 days from the date of their 60-day notice that they may request an extension. Sheila clarified that the tapping fees are not included in any financial help from the Redevelopment Authority. Sol. Wolf mentioned Ray Bender from the Redevelopment Authority would be sending out information in January. Sol. Wolf mentioned as in the past there may be a payment plan offered for tapping fees. However, they may be billed for the user rate in the quarterly billing.

Sol. Wolf explained that the work had started but there were some issues which Scott Rights, engineer, would be covering. He asked about the information packet. Sheila explained when we did the water project, we sent out agreements with payment plans, copies of the ordinances, and other information to the customers who were on the water project and she did not know if they would be doing that for this project. She believed they didn't have all the information needed yet to go ahead and send out these packets. Question was asked about the funding from the Redevelopment Authority and if there would be more money available after the first of the year to which Sheila responded she did not know what the timeframe would be or if funding for 2013 had been applied for by the Redevelopment Authority. Sheila explained that some of the questions were answered by the Redevelopment Authority and placed on our website but some of the people involved did not have access to a computer so they have been trying to get the word out by word of mouth.

Scott pointed out where the lines are being installed. He explained it will be approximately until the end of the year until they get to the radio tower. He explained some of the issues the contractor had run into including a gas line that had been

mapped incorrectly by Buckeye, and what they needed to do in order solve this matter. Question was asked about the extra money and would we would be using some of this for incorrect information on the mapping to which Scott replied the extra money could only be used for the pumping station. Scott explained he had contacted Buckeye but they replied they could not find the information regarding a One Call which had been made. Discussion followed regarding the gas line. Scott reported that they would be sending a bill to Buckeye. Sol. Wolf said we should document this to Swatara.

Scott reported they submitted a request to H₂O in the amount of \$208,439.77 to which they can reimburse us 66.67%. The amount of reimbursement was for \$138,966.78 and the balance of the difference will then be placed on the PENNVEST application with some costs being H₂O eligible but not PENNVEST eligible. We made application to PENNVEST for an additional \$96,409.82. Discussion followed regarding whether the costs of acquiring the land was included and also the invoices which were submitted by Swatara for previous invoices. Sheila explained that they would be receiving money from PENNVEST and H₂O which will be placed in the accounts which have been set up.

Scott explained that Mike is contacting the homeowners before the contactor gets to their area. He pointed out some of the areas where there may be some issues. Scott said his recommendation on one of these issues, where two families who are related are next to each other, would be a single line for each. Mike explained regarding this issue it would be in the same trench.

Question was asked by a resident who owns the property at 1985 Water Street about whether he can gravity feed due to the location of his property. He had questions regarding his electrical configuration if he requires a pump and what needs to be done with his existing tank. Another question was asked regarding the water and if the water authority would be requiring them to connect. Discussion followed. He further asked about the mandatory onlot septic maintenance program and why there is nothing on the paperwork regarding getting an exemption due to the number of people in the residence. Sol. Wolf mentioned he would speak with County Planning regarding the language in the letter.

Crossings Development

Sol. Wolf explained they had started work on the Crossings and that we have an inspector there. Scott reported there is an issue with the people from Briar Lake that they believe the contractor is going outside of the right of way in placement of the erosion and sedimentation measures to which Scott replied these people would need to check with Landmark who is the developer. We have no jurisdiction and they may need to go the County Conservation District.

PA Natural Chicks

Sol. Wolf reported that there had been an issue between Gerhart Trucking and PA Natural Chicks. There is now a lawsuit between Gerhart and PA Natural Chicks. Tom Kissinger and Mike Kneasel were subpoenaed to testify.

Godshall's

Sol. Wolf said they have requested additional sewer capacity. Sheila replied they have paid for 22 EDUs and are in the process of paying for an additional 20 EDUs. Sol. Wolf reported they are paying \$1,500 capacity for each additional EDU. He explained they would like to pay for 20 additional EDUs before the end of the year and that before the end of five years they will need an additional 20 EDUs. They would like an agreement that they could purchase these 20 additional EDUs at the current fee. The issue may be whether there will be capacity in our line at that time. Scott reported that after looking at the capacity in the area his calculations show there should be enough capacity to fulfill their request. The Board agreed Sol. Wolf should go ahead and draft an agreement.

Pre-Treatment Ordinance

Sol. Wolf reported he spoke with John Beers from the City of Lebanon Authority. He explained that the City was to have updated the pre-treatment ordinance and it has now been indicated that it is not necessary to adopt a new one and that everyone will be covered under the City of Lebanon's ordinance.

Joint Meeting

Sol. Wolf reported they would be holding the joint meeting with the Supervisors at the December 13th meeting at 5:30. He said he would be forwarding the agenda and if there is anything anyone would like to have added to let him know.

Delinquent Sewer Customers

Sol. Wolf said Amy's report regarding the delinquent sewer customers is attached to his report.

ENGINEER'S REPORT

Sliplining

Scott reported the target area for sliplining will be Maple Street and East Lehman Street toward the gas station near Walmart. Sol. Wolf explained the history of the sliplining of the older sewer lines.

ASSISTANT MANAGER’S REPORT

Sheila said they had covered the Godshall’s request and the release of the bond for LVEDC. She reported she had spoken with Wynanne, and she had a card for the Board to sign.

SEWER DEPARTMENT REPORT

Mike reported he had been delivering property owner exhibits at Rockwood. He said everyone he has met with has been receptive and he has been informing them of the CDBG money. He has been working with the contractor. He also mentioned they have blasted at the Crossings at Sweet Briar.

Gary asked about a resident who had asked him about the tree on her property which is in the right of way in Rockwood who is responsible? He replied the contractor said they would take it down.

MOTION:

Motion was made and seconded to adjourn. With no further discussion motion carried.

With no more business for the good of the Authority the meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary