

**Minutes
North Lebanon Township Municipal Authority
July 12, 2012**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, July 12, 2012 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri Grumbine, Township Manager; Mike Kneasel, Wastewater Foreman; and five guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

Sharon Eynon, 26 Glenn Lebanon Drive, stated there is a sewer right of way the entire length of her property and that when the sewer line was installed they were told there is an ordinance that only grass is allowed on that right of way. She explained that her neighbor has planted about thirteen trees between the two properties on the right of way over the sewer line and that at this point they are small enough that they could be transplanted. She is concerned that the trees will compromise the sewer line. Mike reported that he had gone out to visit the site. Discussion followed. Solicitor Wolf said that if the trees were in the right of way we would pursue this issue. Chairperson Demler thanked Ms. Eynon for the information.

Chairperson Demler asked for a motion to approve the minutes from the June meeting.

MOTION: Motion was made and seconded to approve the June minutes as printed. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood Sewer Project

Solicitor Wolf reported at this point the agreement with Swatara is in its final form and Swatara had approved it at their meeting the previous month. He explained there are two exhibits which need to be updated which include the sewer service area and the reimbursement for costs already paid. He said these numbers will continually need to be updated until the time of closing. He mentioned all the right of way agreements and land acquisitions are signed. He said the Board would need to approve the right of way agreement with the Gables.

MOTION: Motion was made and seconded to approve the right of way agreement with the Gables and approve their signature of the agreement. With no discussion the motion carried.

Solicitor Wolf explained as a requirement of PENNVEST they need to make payment to the people for the land acquisition and the property owner will sign the deed over to the Authority. He explained the remainder of the process through the recording of the deed at the court house. He said once the documents are recorded we need to give certification to PENNVEST that we required the rights of way, ownership of the land, and payment compensation. He reported he, Sheila, and Scott had completed some of the information that would be placed in the online record. He explained they needed to upload all the documents to PENNVEST. He said they have had several phone conferences with PENNVEST and by the end of the month they are hoping to have most of the documents uploaded into the system.

He mentioned the project is out for bid and the bids would be opened at the special meeting on July 23rd and that primary focus of that special meeting will be to review the bid tabulation which Scott will review to make sure everything is correct. He said they are expecting to go to closing with PENNVEST in early September. There are several issues which need to be reviewed with PENNVEST during the conference call on the 30th.

Scott Rights said they would be working on some of the exhibits next week. He also reported as part of the closing they need to enter into a professional service contract. He said he would email a copy of the contract to the Board members. Sheila requested any invoices that either Scott or Solicitor Wolf may have.

Moravian Manors Conduit

Solicitor Wolf explained the refinancing requested by Moravian Manors where the Authority was asked to be a conduit for them.

MOTION: Motion was made and seconded to adopt Resolution 04-2012 for the Moravian Manors refinancing of their three previous existing loans. With no further discussion, motion carried.

ENGINEER’S REPORT

Scott Rights reported on the construction end they are now scheduled to open the bids on Thursday. He explained they have been receiving calls from different vendors regarding various products and whether they will allow those products. He said they have nine contractors who have picked up packets. He explained one of the issues involved a type of drill which one of the contractors wanted to use. He said he had finished a small change in specs regarding directional drilling which is going to delay the bid opening from Tuesday to Thursday of next week to give the bidders time to incorporate the change in their bid. The Board was in agreement that they approve Scott making the change in the specs.

ASSISTANT MANAGER’S REPORT

Lot addition plan

Sheila reported they received a lot addition plan regarding the Ensminger property on Kimmerlings Road. Discussion followed as to the type of lot addition they were requesting and how the proposed Sweet Briar development which borders the property would impact future sewer issues.

SEWER DEPARTMENT REPORT

Mike reported they had started flushing sewer lines and he believed it was going well.

With no more business for the good of the Authority the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary