

**Minutes  
North Lebanon Township Municipal Authority  
June 14, 2012**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, June 14, 2012 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman and one guest.

The meeting was called to order and the pledge to the flag was recited.

**Comments from the Public**

There were no comments from the public.

Chairperson Demler asked for a motion to approve the minutes from the May meeting.

**MOTION: Motion was made and seconded to approve the May minutes. Motion approved.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

**Rockwood Sewer Project**

Solicitor Wolf reported that he has the agreement for the Board to authorize signing. He outlined some of the major points with the agreement and stated that we would need to send it to Pennvest for review. After the Pennvest review the Inter-municipal Agreement must be advertised.

**MOTION: Motion was made and seconded to authorize the appropriate Authority Board members to sign the Inter-municipal Agreement next week. With no further discussion, motion carried.**

Engineer Rights also discussed the Rockwood project and stated that he has the bid documents for review and if everything after Mike's review is Ok, he would like to advertise within the next few days. He also mentioned that all Rights of Ways have been signed so there will be no need for condemnation.

**MOTION: Motion was made and seconded that after review the engineer will be allowed to place the Rockwood project out for bid prior to the next meeting. With no further discussion, motion carried.**

A timeframe for the project was discussed and it was determined that another special Authority meeting will need to be held on July 23<sup>rd</sup> to authorize the award of the bids to keep on track with the Penn Vest closing. Fred will prepare the information to advertise the meeting.

### **Moravian Manors**

Resolution 03-2012 is prepared for the Board to sign. This will allow Moravian Manors to refinance and also acquire loan money for capital improvements. The Authority will receive \$10,000 for this conduit service and we are in no way laible for any of their debt or obligations.

**MOTION: Motion was made and seconded to adopt Resolution 03-2012 for North Lebanon Township Municipal Authority to be the conduit for Moravian Manors. Motion carried.**

### **Delinquent**

Sol. Wolf stated there were some issues that we would have to discuss in executive session due to pending litigation.

### **On lot sewage**

There are still a few outstanding people on the list and these properties will proceed to filing with LCPD.

### **ENGINEER'S REPORT**

Scott Rights had nothing to add that was not covered during the Rockwood discussion.

**ASSISTANT MANAGER’S REPORT**

Sheila began by reading the resignation sent by Board member Rick Miller. Unfortunately, due to his work hours he is no longer able to serve on the Authority Board.

A plan was brought in from Matthew & Hockley and they would like some guidance before they officially submit the plan. The plan calls for a lot addition located near Briar Lake. Ordinances that may affect this property were discussed. When the plan is approved, a developer’s agreement will need to be prepared to address some of the future issues at the site.

**SEWER DEPARTMENT REPORT**

Mike provided his report to the Board.

With no more business for the good of the Authority the meeting was adjourned at 8:00 p.m. to executive session.

The Board reconvened at 8:10 p.m. and made a motion.

**MOTION: Motion was made and seconded to approve the agreement regarding the delinquent account which was discussed in Executive Session. The property owner has offered to pay a monthly sewer amount of \$75/month and a water payment of \$40/month and to stay current with both the water and the sewer bills. If at any time the payment is not made, the Authority will proceed with execution of the lien. With no further discussion motion carried.**

The Board adjourned at 8:11 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary