

**Minutes
North Lebanon Township Municipal Authority
May 10, 2012**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, May 10, 2012 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman and two guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the minutes from the April meeting.

MOTION: Motion was made and seconded to approve the April minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood Sewer Project

Solicitor Wolf stated they have resolved a lot of the issues which were included in the most recent draft of the agreement with Swatara Township. He said that he and Scott met with Swatara and the current agreement reflects those issues which were discussed. He explained that the bold print items highlighted with gray were the latest

changes agreed upon with Swatara. Exhibit A, project area has not yet been completed. He reported the "to date" expenses are on Exhibit B and Exhibit C shows total estimated project costs. Exhibit D is our mandatory connection ordinance and various regulations which have been adopted over the years. He further explained Swatara already has a mandatory ordinance but will need to update theirs to match ours and include our other regulations.

Solicitor Wolf reported the next issue is the right of ways which have been slightly changed. There are two residents which were involved with these changes and the agreements have not yet been signed. He explained that they can't go to settlement with PENNVEST without having all of the agreements signed. He explained that they have a list of all the documents which need to be completed online. He said between now and the June meeting we will have given PENNVEST all of the information needed.

Scott reported they had worked on some loose ends including an erosion plan from the Conservation District, pump station, and worked with the Swatara engineer because they wanted to slightly move the line and place the manholes in the center of the road. He showed the Board the site plan with the changes. He explained at this point that they are in good shape where the design is concerned. Question was asked about the timeframe for contracts going out for bidding and how soon the pumps could be received to which Scott replied approximately nine months for the pumps. Scott said they were able to get a job number from Met-Ed since they have all the information Met-Ed needed. He explained we can't close on the PENNVEST loan until we actually open bids.

Scott explained that they did submit the Uniform Environmental Report which was passed on to DCED which will allow an allocation of \$50,000 each year to the residents in Rockwood for help pay for their lines from the home out to the main. He mentioned they would be sending out letters to the homeowners once the decision is made regarding the tapping fees per their guidelines.

On lot sewage

Solicitor Wolf said that regarding the on lot sewage pumping issue that there were two on the list who have requested exemptions; a property which is owned by a mortgage company; three cases where the property owners said they had it done but the hauler did not file a report; one with a failed onlot system who is working with Gordie Sheetz which will most likely be a repair or replacement system; and a couple who have been in contact with him and have agreed to have their onlot system cleaned and report filed. He further explained this is the last month to get these cleaned up.

Delinquent sewer accounts

Solicitor Wolf said the report given to the Board shows which ones have been cleared up and which ones have not yet been resolved and that by the end of the summer they should all be resolved.

ENGINEER'S REPORT

Abel Recon

Scott reported there were some outstanding contracts with them. He explained they have since cleared up some of the things which had been missing at the last meeting. He reported he had four total requests for payment and asked if the Board would like to make one motion to pay for all four requests at one time. He explained the four different projects with the costs he would like the Board to approve and the amounts which he would like to retain until the work is complete.

MOTION: Motion was made and seconded to approve payment to Abel Recon for the 2011 sliplining on Weavertown Road for \$2,500; the 2012 sliplining for \$22,500 retaining \$7,500; for the 2011 televising contract \$1,818.35 and for the 2012 manhole rehab for \$6,227.64. With no further discussion motion carried.

ASSISTANT MANAGER'S REPORT

Sheila reported she did not have anything at this time.

SEWER DEPARTMENT REPORT

Mike distributed his report to the Board. There were no questions for Mike regarding his report.

Brian Hartman said at the last meeting they had discussed sending a courtesy letter to the residents in the Rockwood project that they would be receiving sewer in the area and then a follow up letter would be sent with the actual costs of connecting. He also asked why we don't have an agreement with surrounding municipalities that in an emergency situation we could use our flusher truck and charge a fee to generate some revenue for the Township. Discussion followed regarding this issue to which Sheila replied our employees are grandfathered as far as licensing from the state to work on our system. We are not licensed to work outside of our system.

Tod Dissinger asked what was happening regarding the board member who has not been able to attend the meetings to which Sheila replied she had received a call from him that day and due to his work schedule he would no longer be able to serve on the

Board and would be submitting a letter of resignation. It was agreed to wait until after the Board received the letter to look for a replacement.

With no more business for the good of the Authority the meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary