

Minutes
North Lebanon Township Municipal Authority
April 12, 2012

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, April 12, 2012 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman and three guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the minutes from the March meeting.

MOTION: Motion was made and seconded to approve the March minutes. Motion approved.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood Sewer Project

Solicitor Wolf reported today he and Scott met with Swatara's solicitor and their engineer and they reviewed some of the issues which need to be resolved. He

explained they would be going over these issues this evening to make sure the Municipal Authority board is on board with making the decisions.

He said that attached to the agreement would be an exhibit showing everything which would be eligible for the grant and the loan and anything which has already been paid by our Authority or Swatara. He explained they need to run everything by Scott and Sheila to make sure everything is included and that before next month's meeting they would supply those numbers to the Board. The plan is to show things which are eligible for reimbursement and to match up with the PENNVEST loan and H2O grant. He explained the second important exhibit Scott would be providing is all of the project costs we would expect to incur. This basically follows what we submitted to PENNVEST and we are matching numbers. He explained some of these are estimates at this time.

He reported we are looking at having a letter of credit which would include all of Swatara's debt in case Swatara's customers do not pay their debt that we would have a means to collect their debt. We want a guarantee from them that we will not be liable for their debt.

He explained that we would be billing their customers and that they would have a separate debt service. He explained that North Lebanon Township customers in Rockwood would be paying the same rate as all of our customers. He reported all of their customers have access to public water, and we will want a mandatory connection ordinance enforced. He explained that regarding delinquent accounts we would follow through with the water termination as we do with our customers and Swatara would be responsible for any liens if the water termination does not result in payment.

He reported that attached to this agreement would be input from both municipalities as to what the sewer service area is and what we expect total additional EDUs will be required for this service area. He stated the engineers and Sheila would be working on those numbers. He reported there is a rezoning issue for a large tract of land which, if approved, would be our customers. He said the new Rockwood pump station would accommodate 335 EDUs. He further explained if the zoning is approved the developer will need to pay a special purpose tapping fee for the upgrades to the pumping station. He explained regarding the special purpose tapping fees, Swatara would like to use it to pay down their debt if it is in their Township and that it would go to us if it is in our Township. Solicitor Wolf explained that this issue needs to be resolved as part of our agreement with Swatara Township. Scott explained they may have to forego the special purpose tapping fee until we have equity into the system.

Solicitor Wolf explained that the capacity charge from the City of Lebanon Authority at the present time is considered part of the project costs and is included in the debt. He reported we are not getting any grant money for right of way and land acquisition costs of which we are putting in 12% and Swatara is putting in 88%. He explained that there may be funds available for property owners based on income level for their installation costs.

Solicitor Wolf stated by the May meeting the goal is to finish, approve, and sign the agreement so that we can go out for bid in June. The Board agreed regarding new development that if a property is in North Lebanon Township we would keep the tapping fees and if it is in Swatara they would keep the tapping fees.

Solicitor Wolf stated that the land acquisition agreements for the pumping station have been signed and that if any of the remaining right of ways have not been signed by the next meeting the land condemnation would need to be filed. Suggestion was made to go ahead and file for condemnation by the end of the month if these agreements have not been signed instead of waiting until the next meeting.

MOTION: Motion was made and seconded to authorize the filing of condemnation papers if the right of way agreements for the Rockwood project are not signed by the end of April and further authorizing Wynanne and Brian to sign the necessary papers to start the condemnation proceedings for 2012. With no further discussion, motion carried.

Solicitor Wolf reported that he had given Swatara a copy of our Mandatory Sewer Connection Ordinance. They need to adopt an update to their ordinance to include our rules and regulations so that when they are ready to connect they match our regulations.

Question was asked if the people who are included in the Rockwood project have been notified to which Sheila replied no they have not. She explained we do not have access to the GIS in Swatara and are not able to identify who they are. She further stated she is concerned about the people who think they will be connecting and will not be getting public sewer. At this time, nothing has been sent to any of the residents.

ENGINEER'S REPORT

Due to the fact that Swatara is also bidding on the Mountville project Scott explained they would like to complete the Rockwood bid documents by the June meeting with bid opening in July. He stated the closing date for PENNVEST was set for July 26th. He explained they may be able to salvage that date because they will have all the documents, except the bids, in the timeframe PENNVEST requests with possible bid opening on the 10th of July.

Abel Recon

Scott reported on the Abel Recon work they have received the documents, and he is requesting they release the \$30,000 on the condition that the work is done.

MOTION: Motion was made and seconded, providing it is decided the information is correct, we pay Abel Recon the \$30,000. With no further discussion, motion carried.

Scott explained Abel Recon did Spray Roc fifteen manhole bases after the sliplining on Weavertown Road. This is part of the five year contract. He reported Mike was with them when they did the work and it was okay with him. He is requesting they make payment for \$6227.64.

MOTION: Motion was made and seconded to pay Abel Recon the \$6227.64 for the Spray Roc on the fifteen manhole bases on Weavertown Road. With no further discussion motion carried.

ASSISTANT MANAGER'S REPORT

Sheila reported she had put together a resolution for prevailing wage reform. She explained PSATS is trying to get municipalities together to support the adjustment of the prevailing wage to today's dollars. She said if the Board signs it, she will send it to the legislature. She mentioned the Board of Supervisors have signed a similar resolution. She explained it would raise the limit to \$185,000 and that these projects would then not need to be bid at prevailing wage, so it would be helpful to the Authority for some of its smaller projects.

MOTION: Motion was made and seconded to sign Resolution 02-2012-Prevailing Wage Reform. With no further discussion, motion carried.

Sewage Management Ordinance

Sheila said they have one property that has not responded at all and a few that have been working with us. Solicitor Wolf reported they will not file anything until they have a final number.

SEWER DEPARTMENT REPORT

Mike distributed his report to the Board.

Tod asked what is happening with the fifth member of the Board to which Sheila replied she spoke with him today and he was still working third shift. Discussion followed as to the length of time to be allowed to make the decision whether they would need to appoint a new member.

A new invoice from Abel was received for \$17,851.14 which includes the previously discussed amount of \$6,227.64 with additional work so that now all of Weavertown Road and all Spray Roc work is completed.

MOTION: Motion was made and seconded to pay \$17,851.14 to Abel Recon as all of the Weavertown Road and Spray Roc work has been completed. With no further discussion, motion carried.

With no more business for the good of the Authority the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary