

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP - OCTOBER 20, 2014**

The duly advertised budget workshop was held on Monday, October 20, 2014, at 8:20 PM, following the regularly scheduled meeting, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon. The following members were present.

Edward Brensinger	Chairman
Bruce Sattazahn	Vice-Chairman
Richard Miller	Treasurer
Cheri Grumbine	Township Manager
Sheila Wartluft	Assistant Township Manager

There was 1 resident in attendance.

Ron Miller-EMA Coordinator and Dave Kreider-Deputy EMA Coordinator reviewed their 2015 budget requests with the Board. The items listed are a result of discussions by the committee that compiled the EOP/NARMS Manual that was adopted by the Board in September. Ron Miller explained that because having the potential to operate an EOC Center is new there are numerous items we need to succeed. As we go through various table top exercises we will have a better idea of what is missing to run an EOC Center should we experience an emergency. Following their presentation both Ron Miller and Dave Kreider dismissed themselves from the meeting.

The Board next reviewed the Liquid Fuels Fund and the recommendation by Ed Brensinger to upgrade Kimmerlings Road in 2015. This would involve widening, reclamation, and paving, all similar to the upgrade to Kochenderfer Road a few years ago. Ed continues to work on finalizing costs of this project but early projections show around \$750,000. He will have his numbers finalized in a few days. The Board discussed the pros/cons of completing the project all in one year or performing the widening, reclamation, and base paving in 2015 and the wearing in 2016. The Board agreed to make this decision after the final cost is determined by Supv. Brensinger.

The Board next again reviewed the Revenues and Expenditures of the General fund paying particular attention to the Capital Purchase requests from each department. Mgr. Grumbine and Assistant Mgr. Sheila Wartluft provided information on health insurance and an option to join with Benecon's Municipal Group. The Board agreed that this sounded like a great option and asked them to check references with current participants. Supv. Brensinger also agreed to check with several of the PSATS Executive Board members that he sees on the list of references for Benecon.

Next reviewed were the Capital Purchases under Capital Reserve. The Board discussed various options for the listed requests but no decisions were made at this time until more information could be obtained.

Under Capital Improvement Fund discussion continued regarding heat sensors/fire alarm for the township buildings to include all equipment storage areas, garages, and office areas. The Board was in agreement that this is definitely a project they want to see completed as soon as possible. The Board also discussed possible changes to the Administration Office to provide a more secure area for the office staff. Again, no decisions were made but the Board agreed to continue discussions until an amicable solution is found.

The Board also discussed the upgrade to our Keri Doors software, which includes all exterior doors on the municipal building, storage building, and recycling building, as well as some internal doors and the Yardwaste gate.

The budget workshop adjourned at 10:00 PM.

Respectfully Submitted,

Cheri F. Grumbine
Manager/Secretary