

**MINUTES**  
**NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS**  
**BUDGET WORKSHOP - OCTOBER 1, 2014**

The duly advertised budget workshop was held on Wednesday, October 1, 2014, at 8:00 AM, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon. The following members were present.

Edward Brensinger	Chairman
Bruce Sattazahn	Vice-Chairman
Richard Miller	Treasurer
Cheri Grumbine	Township Manager
Sheila Wartluft	Assistant Township Manager

No residents attended the budget workshop.

The Board first met with Dave Strohm, Building Maintenance/Park & Recreation Foreman. Mr. Strohm reviewed the building maintenance (409s) Departmental items. Two items discussed were the water conditioner and replacement floor drain grates for the storage building. The Board discussed the water conditioner and asked that Dave take a look at cost of conditioner vs. connecting to public water for the park and wash bay. Regarding the floor drain grates, Ed and Dave agreed to look into stainless steel grates with a vendor suggested by Ed. Dave reported that he was trying to obtain a proposal for paving of the driveway at our N 8<sup>th</sup> Ave property.

Pertaining to vehicle upgrades, Dave presented 2 items for consideration. 1.) Ventrac w/mower & blower unit for \$26,252; 2) Chevrolet Work Truck w/Supreme Body for \$37,562. The Ventrac would replace the current Ventrac used at the Township, which would then be swapped with the Ventrac used at Lion's Lake. With the new mower we would get a "Point of Origin" and license bringing us in compliance with driving the vehicle on the road from Lion's Lake to the fields off Long Lane. The Board also discussed the purchase of the work truck to replace his existing vehicle, which is a 2000.

The Board also discussed with Dave the original thought to install a door between the Administration Office and the meeting room for a "quick exit" in an emergency situation. It was discussed that this wall was the original outside brick wall making installation of a door more difficult. Other options were discussed and the Board agreed they would prefer to see the Administrative entrance better secured with limiting access at the counter area and bullet-proof glass.

Next, the Board discussed with Tim Buffenmeyer-Mechanic the maintenance needs associated with vehicles and equipment. Mr. Buffenmeyer listed the costs of various oils and stated that he doesn't foresee any unusual large expense items. He listed \$3000 for tools and miscellaneous expenses. Tim also discussed with the Board the maintenance of the outside emergency generator for our entire building.

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The Board discussed with Chief Easter his requests for the Police Department. Various budgetary items were discussed. The Capital Purchases for the Police Department include an SUV at \$33,500. Another \$18,100 for the following items, 1 ballistic shield (\$1000), 1 portable radio (replacement) at \$2800, 1 mobile radio at \$3600, a laser trajectory at \$600, bicycle program at \$8000, upgrade to all First Aid kits at \$500, and a bean bag less lethal conversion at \$1500.

The Board reviewed with Chief Easter his projected revenues from various fines, accident reports, agreement with West Lebanon, and other reimbursable special details involving our Police Officers.

Next, the Board reviewed the Highway Department budgetary items. There are 3 equipment items requested, as follows. 1.) Elgin Whirlwind street sweeper at \$237,090, which includes the deduction of \$20,000 for our existing Broom Bear sweeper. Ed indicated he hopes we would receive more through Muncibid; 2.) A 24" Bobcat planer attachment for our Bobcat for \$14,787; 3.) A 2015 Chevrolet Silverado 2500 HD 4-WD Double Cab Pick-up to replace the 2000 Chevy Blazer (over 100,000 miles) at a price of \$30,771.

The Board next discussed a property we are interested in acquiring and the appraisal value that was provided through Mr. Ebersole. A motion was made by Supv. Miller, seconded by Supv Sattazahn to authorize the Manager and Solicitor to negotiate with the owner for this property. Motion unanimously approved.

The Board also discussed the Hours of Operation for the Yardwaste facility. During the June meeting, the Board agreed to review the October 1 closing time of 5:00 PM to coincide with the change of DST now taking place in November. The original Hours of Operation for the Yardwaste facility were established when the DST took place in October. After some discussion the Board agreed to change the closing time from 5:00 PM to 6:00 PM for the month of October. According to a chart reviewed of sunset times for the month of October they range from 6:47 PM for October 1<sup>st</sup> to 6:07 PM the week of October 26. Thus, it would remain daylight throughout the month of October at a 6:00 PM closing time.

The next advertised budget workshop is for tonight, October 1, at 6:15 PM with the Fire Chiefs.

The budget workshop adjourned at 11:50 AM.

Respectfully Submitted,

Cheri F. Grumbine  
Manager/Secretary