

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
MAY 19, 2014**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Chairman
A. Bruce Sattazahn	Vice – Chairman
Richard E Miller	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Solicitor Frederick S. Wolf	Henry & Beaver LLP

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

PUBLIC HEARING – Ordinance 2-2014 – Sol Wolf

Sol Wolf conducted the Hearing which started at 7pm. He explained the Public Hearing had been advertised on 2 separate dates in the Lebanon Daily News. A copy of Ord 2-2014 was also available in the Twp office for inspection by the public. He explained there had been a few minor revisions concerning some of the wording which will be reviewed tonight. The Proof of Publication has been received by the Twp and is now part of the file. Sol Wolf stated there is a lot of material to consider so he will review the Ordinances in portions and allow opportunity for questions and comments after each portion is reviewed.

Chapter 5 – Part 3- §301 involves minor changes to the Code Enforcement in the International Property Maintenance. The change deals with the properties that contain waterways and the continued maintenance of the area. Inspection and enforcement will be directed to the Code Enforcement Officer for the Twp.

Chapter 7; Part 3 - §304 Fire Prevention and Fire Protection portion involving smoke detectors. This subject is now covered under the Uniform Construction Maintenance Code and is being removed from the Twp's Fire Protection Code. The next section is Part 5 and deals with the Rapid Entry System. The revision spells out that the Fire Chief for a particular district will determine, in writing, any revised location for placement of the Knox Box other than what is defined in the Ordinance.

Chapter 15; Part 2 – §218 Traffic Rules deals with the dragging of ground or other materials unto roads or highways and the penalty involved. Part 1- §110 deals with the declaration of snow and ice emergency and the individuals who are able to declare an emergency. Part 1- §111 deals with prohibited parking and certain vehicles being restricted from driving on snow emergency routes during declared emergency. Part 1- §112 deals with designated snow emergency routes and a list of the suggested routes.

Martin Barondick – questioned Part 2 - §219. His question is, does this apply to everyone? Sol Wolf replied that to his knowledge it does. Barondick said he doubts it applies to farmers.

Ordinance 2-2014 (con't)

Barondick reminded the Supervisors about some complaints he had brought to the Twp concerning the Diem farm. He feels this Ordinance is discriminatory because the farmers are always exempt from the Ordinances because of the “Right to Farm Act”. Sol Wolf replied if this Ord is adopted it should apply to everyone. Should the Ordinance be thrown out at some point in time due to a conflict with a state law, then it gets thrown out.

Suv Miller questioned if there is a schedule for the posting of the streets that are listed as snow emergency routes. Sol Wolf replied that if this Ordinance is adopted then Ed, as Roadmaster, will need to check into the sign requirements needed to complete the posting. Suv Brensinger said he had done some research and there are 2 different options approved for this type of posting. A specific distance between signs is not specified other than the fact that the signs must be able to be read.

Suv Brensinger questioned the proposed list of streets. Some of those streets he can't understand the reason they are on the list when roads that should be on the list are not mentioned. Another concern he has is the amount of inventory that will be added to the current sign inventory and that includes the maintenance of the signage.

A second point he asked for clarification about was whether we are talking about parking on these snow emergency routes or are we talking about being permitted to travel on the routes anytime during a snow emergency? Sol Wolf replied we are talking about restricted parking on these specific streets. The listing was provided to the Police Department.

Sol Wolf told the Board that if there are parts of this Ordinance that are uncertain, those portions could be removed for future consideration. We do not have to vote down the whole Ordinance because of bits and pieces of it that can be removed.

Suv Miller questioned Part 1 - §111 portion discussing the repeal of vehicles using snow tires and chains to travel on snow emergency routes. Sol Wolf explained that most vehicles are 4-wheel drive and do not make use of snow chains/tires anymore. He next questioned the sliding fine schedule when considering violation of Part 2 - §219. Sol Wolf explained it is common to allow for the discretion of the District Justice or the Judge when determining the fines.

Zoning: Chapter 27 – Part 12- §1210 revises a word in the current Ordinance from “apply” to “supply” while discussing the water and sewer facilities. Part 14- §1405 discusses a required number of off-street parking spaces for manufacturing, service and storage establishments and laboratories. The suggestion is to revise the language from “One space for every ~~two~~ employees” to read “One space for every one employee on the largest shift.”

Chm Brensinger said he has to question this change from 1 space per 2 people and revising it to 1 space per person on highest shift. He feels the requirement is a bit excessive. Another reason he questions the revision is his fear of driving off any potential businesses because of the inability to satisfy a requirement such as this one. The other concern is the issue of impervious versus pervious surfaces. Suv Sattazahn said he doesn't feel it is excessive at all. This issue came up when he was serving on the Planning Commission. Suv Brensinger disagreed saying it may inhibit someone from opening a business if the required improvements prove to be restrictive. The Twp is trying to encourage businesses to locate in NLT and a regulation such as this could discourage it. He said it looks like the Board is not in agreement on this one.

Ordinance 2-2014 (con't)

Sol Wolf stated that this issue could be revisited when considering action on the Ordinance. At that time the provision can be removed if that is what the Supervisors decide. He asked for any questions or comments on this Zoning portion of the Ordinance updates.

None were offered.

Sol Wolf proceeded to give a brief history of the Agricultural Zoning districts and the Committee that had been formed several years ago to research and review all the needs that the Twp might have in regards to the Agricultural community. The results of that was the creation of a new Zoning district called Intensive Ag (IA). Many changes have taken place in the years since that time including the “Right to Farm Act” being adopted. The farmers can contact the Attorney Generals’ office to appeal any local ordinances that might hinder their farming operations. Sol Wolf discussed some of the AG ordinances that are being repealed. The intention is to keep the Twp ordinances in line with the State regulations.

Zoning: Chapter 27 – Agricultural District (A) Part 3 - §302 discusses the permitted uses, A. Intensive Animal Husbandry and B. Non-Intensive Animal Husbandry. These sections are being repealed.

Chapter 27 – Part 3A-Intensive Agricultural District (IA) Section 303A. Permitted Uses – B. Non-Intensive Animal Husbandry; C. Intensive Animal Husbandry. The following sections of the Ordinance are being repealed: Chapter 27, Part 3 - §302, Part 3A - §303A; B; C, Part 3A - §304A, Part 1 - §102.

Chapter 27 – Part 1 Definitions - §102 lists Specific Definitions: INTENSIVE ANIMAL HUSBANDRY, NON-INTENSIVE are being repealed.

These definitions will be added to the Twp Codified Ordinance: ANIMAL EQUIVILANT UNIT (AEU), ANIMAL HUSBANDRY, CONCENTRATED ANIMAL FEEDING OPERATION (CAFO), and CONCENTRATED ANIMAL OPERATION (CAO)

This definition will also be added, SELF SERVICE STORAGE FACILITY.

The following provisions shall be added to **Chapter 27**:

Part 12, Supplementary District Regulations - §1231

The following amendments shall be added to **Chapter 27**

Part 3A – Intensive Agricultural District (IA) - §303A

Sol Wolf explained the Twp has attempted to keep all the ordinances in line with the State regulations, Odor Abatement Program and the Nutrient Management Programs as well as some local requirements. However it does not mean that we can enforce all of the Twp ordinances regarding the Agricultural community. At this time Sol Wolf asked for questions/comments regarding the Ag portion of the Ordinance.

Martin Barondick voiced his opinion that the farmers are always treated differently. He said he has heard several times tonight that the farmer is to appeal to the Attorney General’s office if he has an issue with municipal Ordinances.

Ordinance 2-2014 (con't)

Barondick continued on saying he is discriminated against because he is a regular citizen. Barondick mentioned some other matters that he feels have been discriminating. The famer always takes precedent. He expressed frustration with the way things seem to go in this country. Barondick next mentioned an incident in Austin, Texas where a man flew a plane into the IRS building, killing himself and an IRS employee because he had been hounded about \$26,000 in back taxes. Barondick said he got to read this man's manifesto the very next day, in which he stated, "Violence is not the answer. It is the only answer". Barondick stated he is beginning to believe this statement to be true.

Earl Roberts said he has a few observations to share. The first observation was about the flow of this Ordinance and the way it was drafted. He, personally, had difficulties following the changes. He mentioned the definition portion of the Ordinance. Sol Wolf explained he had to keep in mind the codification process and to group any changes in a method which would make sense for the codifying process and insure nothing would get missed.

Mr. Roberts questioned the current Zoning map and the classification of Intensive Agricultural (IA). Will that area remain as part of the Zoning map? Sol Wolf replied, yes it remains, there are no changes being made to the actual Zoning map or districts for the Twp. Roberts next said he wanted to reiterate what was discussed in the Planning Commission meeting. The issue of the sale of a farming property to family members, which is currently in the existing Ordinance, is being repealed, correct? Sol Wolf confirmed the portion of the Ordinance that deals with the sale of the Intensive operation to family members will cease to exist. Mr. Roberts stated that the people who sat on the Committee had a specific reason for including that wording in the current Ordinance. Has it been clarified that this change will not adversely affect any of those people who are located within this IA district? Personally he does not know of anyone. Sol Wolf replied he is not aware of anyone. He explained at the time the language was placed into the Ordinance, hypothetical situations were discussed. Earl thanked Sol Wolf and said he had wanted to ask that question before the Ordinance was approved.

Suv Sattazahn asked about the CAFO definition and the verbiage used. Sol Wolf reviewed the language and explained that the wording in the Twp Ordinance mirrors the State definition. The intent is to keep wording in both regulations the same. Sol Wolf said he would again review the State regulation to make sure the wording is accurate.

Suv Miller asked Sol Wolf about any unfunded mandates that could or will affect the Twp due to these modifications. Sol Wolf explained that they determined the Twp should come into compliance with all of the State regulations to avoid any type of conflict with the Attorney General's office. He said it is the Twp's effort to be pro-active on preventing conflict with any future situations. When asked where all of this came from, Sol Wolf replied he had a copy of a letter from the Attorney General's Office addressed to another municipality outlining all the non-conforming issues for that municipality. In reviewing the letter, he and Cheri had discussed revising the Twp's Agricultural Ord to mirror that of the state in order to avoid the possibility of any future conflict.

Suv Miller next questioned the regulation regarding preparing an Emergency Action Plan to clean up any spillage on public roadways. He questioned who is responsible for the cleanup, the property owner or the Twp? Sol Wolf responded that this something that is contained in the current Twp Ordinances.

Ordinance 2-2014 (con't)

In reviewing the State regulations there was nothing of this nature but the Twp felt it was important to keep this requirement in the event of spillage from the equipment or trucks. Sol Wolf said this requirement is more of a safety feature. A discussion followed about who makes a determination about the safety aspect.

Sol Wolf summarized by saying that an applicant can apply to the State under the Right-to-Farm Act. If all the requirements are satisfied, the Twp cannot place further restrictions on the applicant without expecting the possibility of conflict.

Chapter 27 – Zoning; Part 8 – General Commercial District (C-2) – §802 – Permitted Uses – B General Commercial District –B,C-2B - §812 – Permitted Uses; Part 10 – Industrial District (I-1) - §102 – Permitted Uses provisions to the General Commercial District (C-2, C-2B) and the Industrial District (I-1) Self-Storage Facilities will be added as a permitted use with certain conditions being met.

Sol Wolf informed the Board that this provision for self-storage facilities should be added to the Twp Ordinances as it is currently a defect in the Ordinance that this use is not provided for anywhere in the Twp Ordinances. He continued by reviewing the entire section proposed.

Suv Miller questioned the suggested regulation about hours for operation of a tenant to access the facility. He asked does that mean someone who has a remote access key cannot use it after hours/ Suv Brensinger said he is in agreement that this is something the Twp should not have any input. A discussion about the lack of security camera use within the facility was held. Suv Brensinger stated cameras being used would be an issue the facility owner should determine.

Sol Wolf said he is hearing that the Supervisors are in agreement that a time restriction for operation of a facility should be removed. Also the proposed provision about fences or walls between the main or front building on the site and the street will be removed from the Ordinance.

Mgr Grumbine announced that Planning Commission had recommended a change in the requirement listing materials that are permitted for use to build a facility. The Commission recommended that the Board be able to have final approval of materials to be used instead of trying to list acceptable materials.

Sol Wolf summarized the portions of the Ordinance that the Supervisors felt should be revised or eliminated.

- The first being the list of Snow Emergency Routes that Roadmaster Brensinger felt needed to be reviewed. A suggestion would be to remove this from adoption and reconsider it next month when the Police Pension is being advertised for revisions. The Supervisors were in agreement with this suggestion.
- The definition of CAFO (Concentrated Animal Feeding Operation) will be in compliance with the State definition.
- Also being removed is the section in the self-storage facility requirements regarding the hours of operation for the facility is being removed.
- The requirement for fences or walls being prohibited between the main or front building on the site and street for self-storage facilities is to be removed.

Ordinance 2-2014 (con't)

- During the discussion about the employee parking space requirements, Suv Brensinger agreed to allow the Ordinance to read as is proposed. However he reserves the right to bring it up for revision if the situation presents itself.

Ordinance 2-2014 is before the Board for adoption with the above changes noted. All other provisions will remain in the proposed Ordinance.

MOTION was made and seconded to adopt Ordinance 2-2014 as discussed with changes to items VII. Chapter 15-§112 Snow Emergency Routes being removed, definition of CAFO to mirror State requirements, and XII. Chapter 27 – Part 8 number #9 (time restrictions) and #11 a (iii) being removed (fences and walls). Motion unanimously carried.

===== PUBLIC HEARING ended at 8:33pm. =====

COMMENTS FROM THE PUBLIC**A.) Greg Snyder – 1901 E Cumberland St; State Farm Insurance**

Mr. Snyder told the Supervisors he was here to ask for an exception to the Rapid Entry Ord of 2-2010. He said he received what was marked as the Final Notice but does not remember receiving the original packet of information. Snyder explained he has confidential information in his office that he cannot allow to be breached. He has real concerns about anybody having a key to access his place of business. Mr. Snyder was asked if he had spoken to the Fire Chief for his district. Snyder stated he had spoken to Donald Steiner, Fire Chief of Weavertown Fire Co. Snyder said Chf Steiner explained the process of pin numbers and radio frequency releasing of the box in the fire equipment. Snyder then said he does not believe anything is safe for his business except having no keys or access for anybody.

The Board explained about the Fire Companies difficulties when responding to some of these locations. The box is not necessarily for the event of an actual fire. This process is more for an investigation type situation, such as a response to a summons from EMA and when the company arrives there is no visible proof from the outside of anything unusual. Many times the fire company ends up doing damage to the property to gain entrance because of the property owners' refusal to show up at the location. Snyder stated he understands the reasoning but still is requesting an exemption from this Ordinance due to the confidentiality of his business.

The Board asked Chief Brian Vragovich to add any comments to this conversation. Chf Vragovich told Snyder he cannot argue with what was said. He can only speak for himself, not the other 3 Fire Chiefs in North Lebanon. If he is responding to this type of situation and there is no visual evidence of a fire, before he would enter the premises, even after he has contacted EMA to release the Knox Box key, there would be a Police Officer with him before he enters the structure. Chf Vragovich said each Fire Chief has their own feelings about how to proceed but he would bet that most of them would react the same way that he personally would react. A Police Officer is almost always on the scene and he would not think to enter the structure without the Officer at his side. This Rapid Entry System has been made as secure as it can be made.

Mr. Snyder responded he can appreciate Chf Vragovich's comments. However his first duty is to those who have entrusted him with confidential information. He also has to answer to the State Farm Company. If the Board is telling him he must proceed then he respectfully is asking that a copy of the Township's Liability Insurance be provided to him.

Greg Snyder – Knox Box (con't)

Suv Miller told Mr. Snyder he resents the fact that he is pre-supposing North Lebanon's fire fighters are dishonest. Snyder replied he does not wish to imply anything of that nature. It is his job to protect the information within his files inside his office. If the potential even exists that the information was breached, it would create financial hardships for him and he would expect those costs be covered by the Twp or the Fire Company. Suv Miller told Mr. Snyder he should contact the Fire Company's Insurance Company to receive a copy of the requested insurance certificate he is speaking about.

Suv Miller said he does not feel an exception should be granted. A brief conversation was had by the Supervisors. All 3 Supervisors were in agreement that the Ordinance should be enforced. Suv Sattazahn told Mr. Snyder he was not on the Board at the time the Ordinance was adopted. He is not in total agreement with the Ordinance as it is written. However it is an adopted Ordinance and therefore needs to be enforced by the Board.

Mr. Snyder asked what option does he have since the Board is not willing to grant an exception. Sol Wolf said he can wait until such time as he receives a notice that the issue is being handled through court action. At that time he could then appeal to the Judge and explain his reasons for not following the Ordinance. After hearing Snyder's explanation the Judge would then issue a determination on this particular issue. When he was asked, Sol Wolf advised the Board that they need to be careful about granting any exceptions to anyone. He reminded them that the Township has one court action pending in regards to the Rapid Entry Ordinance.

Chm Brensinger told Mr. Snyder that the Supervisors are in agreement that he will have to bring his property into compliance with this Ordinance.

B.) John Resanovich Sr – Cell Tower

Mr. Resanovich told the Supervisors he is a member of the Zoning Hearing Board for North Lebanon Township. He is aware that the Township is considering the placement of a communication tower on Township property. Mr. Resanovich said he was a member on the ZHB several years ago when Mobile One had applied to the Township with this same request. They followed the normal procedure and had filed an appeal for a variance to the ZHB. At that time the Zoning Board granted the request for this tower placement. The Board of Supervisors held a Public Hearing on this request and an opposition group attended the meeting. This opposition group contained many members of the Kochenderfer Church. Due to the public outcry the Supervisors denied this request from Mobile One. Mr. Resanovich said he has no problems with the path this whole process took. He was disappointed the revenue was lost to the Twp and its residents. However Mobile One took their business to the Kochenderfer Church who is now receiving the revenue that would have been received by the Twp and would have benefitted all of the residents in NL Twp.

Mr. Resanovich told the Board the Twp is now being approached by Verizon and the process has begun for another ZHB case. He would like to respectfully request the Board consider very seriously approving this request for a communication tower to be placed on the east side of the property near the Yardwaste Facility. He mentioned all the revenue that could potentially be received by the Twp. Resanovich told the Supervisors this would benefit all NL Twp residents and it has been proven there is not a medical risk to anyone in the neighborhood of the tower placement. The towers are so high and the EMF so minimal that there is simply no danger to anyone.

John Resanovich Sr – Cell Tower (con't)

Mr. Resanovich repeated he is respectfully asking the Board to consider approving the request for this communication tower when it comes before them for a vote. The additional revenue would benefit everyone in North Lebanon Twp. The Supervisors thanked Mr. Resanovich for his comments.

APPROVAL OF MINUTES

MOTION was made and seconded to approve the Board of Supervisors meeting minutes from April 21, 2014. Motion was unanimously carried.

APPROVAL PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Chf Brian Vragovich Glen-Lebanon Fire Company**A.) Monthly Summary for NLT Fire Companies**

Chf Vragovich reported on some of the activities of the four volunteer fire companies for the month of April. There were 13 emergencies, 7 NLT assists, 22 training session and 13 mutual aid calls for a total of 55 response calls along with 28 trainings in the month of April.

B.) Training Sessions

Chf Vragovich mentioned all the training sessions that the fire fighters have been attending. He said on Sunday, May 25th there will be another session on Air Pack Certification hosted at Rural Security Fire Co.

CHIEF OF POLICE REPORT – Chf Harold Easter**A.) Calls for Service Report – Month of April 2014**

Chf Easter reported on the activities for the month of April 2014 and mentioned some of the individual categories for these calls of service. He reported there were a total of 610 Police-citizen contacts for the month of April with a total of 9,100 miles logged on the cruiser cars.

B.) Central Booking – Meeting with County Commissioners – April 30

Chf Easter reported on a meeting he and Mgr Grumbine had attended which involved all the participating municipalities and the County Commissioners. The County was looking for some discussion and comments on options to keep the Central Booking operation going. Mgr Grumbine said the Board is being asked what direction they would like to see this issue move. Suv Sattazahn said the County should definitely fund it. Suv Miller stated that although he does not favor any type of tax increase, the County needs to just move on it and approve the increase, which is very minimal. This is not a service that could in any way fund itself. The value of this operation far outweighs any questions about the increase in taxes for the County. Suv Brensinger agreed and added that to try to get each municipality to pay toward the cost simply is not going to happen. The Supervisors indicated they were in agreement on this issue and that Central Booking needs to remain in operation, for all shifts including night shift, and a County tax increase may be necessary to accomplish this. The Board is not willing to fund this.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**A.) Resolution #8-2014 – Misc Fees**

During the April meeting the Supervisors agreed to add some verbiage to one of the categories in this Resolution.

Resolution #8-2014 – Misc Fees (con't)

The requested changes of “portal to portal” have now been noted on page 10 and on page 12. Resolution 8-2014 is before the Board for their action tonight.

MOTION was made and seconded to adopt Resolution 8-2014 setting misc Township fees. Suv Brensinger and Suv Sattazahn voted in favor with Suv Miller voting no. Motion carries on a 2 to 1 vote.

B.) Award of Bid – Stormwater Project & Athletic Field

The bids for the Stormwater Upgrades and the new Baseball field were also tabled during the April meeting. Steckbeck Engineering and Sol Wolf have provided information to the Board regarding the bidders as well as a Memo from Mgr Grumbine outlining the projected costs and funding for the projects. The bid process allows 60 days for action.

Chm Brensinger said that after reviewing all the various details associated with this project, and the high costs involved with the project he reluctantly feels we must move forward with a decision. To wait will not make the expenses any less, if anything the costs will be higher. Suv Brensinger mentioned the Grant funding the Twp received must be used by year end. He cannot see doing this particular project in phases. If it is going to be accomplished it needs to be done as one project, in his opinion. The Supervisors discussed the stormwater improvements which is part of the project. Suv Brensinger stated that the improvements will help to correct any existing stormwater issues as well as address any additional stormwater the expansion of the Yard Waste Facility might create.

MOTION was made and seconded to approve the Base Bid along with Alternates B (stoned parking lot) & C (outfield fencing for ballfield) and to recognize Woodland Contractors as the low bidder for this project and the Alternates chosen for the amount of \$371,463. Motion was unanimously carried.

C.) Resolution #11- 2014 HMP Plan Adoption

Lebanon County had completed a 5-year update to the Lebanon County Hazard Mitigation Plan. This update was an 18-month project that included input from all municipalities in Lebanon County. The Plan was submitted to both the Federal Emergency Management Agency (FEMA) and the Pa Emergency Management Agency (PEMA) for review and approval. Both agencies have approved the Plan. LEMA will review on an annual basis with a complete update in 5 years. Section 322 of the Disaster Mitigation Act of 2000 requires state and local governments develop and submit for approval to the President, a mitigation plan that outlines processes for identifying their respective natural hazards, risks and vulnerabilities. An approved Hazard Mitigation Plan is a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds. Therefore LEMA is requesting that we adopt by Resolution, the approved Lebanon County Mitigation Plan that will also serve as our municipal plan.

MOTION was made and seconded to adopt Resolution 11-2014 approving the Lebanon County Hazard Mitigation Plan. Motion was unanimously carried.

D.) County Liquid Fuels Allocation - \$11,429

North Lebanon Township is again being allocated \$11,429 to use towards our 2014 paving projects.

County Liquid Fuels Allocation - \$11,429 (con't)

The Board is being asked to approve the allocation in order to allow the Administrative staff to proceed with completing the necessary paperwork with our PADOT Municipal Representative and authorize the Chairman and Secretary to sign any affiliated paperwork.

MOTION was made and seconded to approve the County Liquid Fuels Allocation in the amount of \$11,429 and the Chairman and the Secretary to sign any affiliated paperwork. Motion unanimously carried.

E.) EOP & NARMS Update

In February of 2013 Ron Miller (Twp EMA Coordinator) and Dave Kreider (Deputy EMA Coordinator) discussed certain emergency practices and preparations the Twp should consider completing. As a result of that meeting a Committee was appointed which consisted of Ron Miller, Dave Kreider, Det Lauver, Chf Easter, Suv Brensinger, Mgr Grumbine and Ass't Mgr Sheila Wartluft. As a group several webinars were attended. The priority of this Committee was to create an updated EOP Manual for the Township. Meetings with LEMA were scheduled also. Det Lauver took the lead in providing research and preparing the EOP and NARMS manuals. The Committee continued meeting and reviewing all information compiled. The Board is being provided with the draft of the EOP and NARMS Manual for review. Mgr Grumbine commended Det Lauver for his leadership and preparations of the EOP and NARMS manuals. The documents have been downloaded onto a CD due to the length of the documents. Following the review of the Supervisors a decision on whether or not a workshop is needed can be discussed.

Suv Miller also commended Det Lauver on a job well done as far as getting the Manuals accomplished. He shared his opinion that the Manual really should have been completed previously. Chf Easter stated that Det Lauver took charge and invested many hours in this project. He too wanted to commend Det Lauver on his accomplishments. Chm Brensinger said he is happy to hear this project has now been completed and mentioned the enormity of the project. Chm Brensinger said he felt this would be a fluid document which will continue to need "tweaking" and revisions.

F.) Police Pension Plan Amendment #3 - DROP

The 2014-2016 contract between the Twp and the Police Officers has been approved. As a provision of that contract a DROP provision was also approved commencing January 2015. The current Police Pension Ordinance must be updated to include this program provision. Mgr Grumbine is suggesting the Board authorize Sol Wolf to advertise for adoption by Ordinance at a future meeting.

MOTION was made and seconded to authorize Sol Wolf advertising the Police Pension Ordinance update as well as consult with Mike Miller, Labor Attorney, on the provisions within the Ordinance, should it be necessary. Motion unanimously carried.

G.) Police & Non-Uniform Pension Plan Policy Statement – Resolution #12- 2014

A recommendation has been received from Conrad-Siegel pertaining to allowing investments in BBB (Morningstar credit quality) or higher for both pension funds. The approved Pension Policy Statement must be updated to include these changes. The Board is being asked to adopt Resolution 12-2014 which revises the previous Pension Policy Statement.

MOTION was made and seconded to approve Resolution 12-2014 revising the approved Pension Policy Statement for both Police and Non-Uniform Employees. Motion unanimously carried.

H.) Authorization to Bid – Photo/ Heat Sensors

Due to several equipment fires at other municipalities in PA and the impact it could have on the Twp should it ever occur to NLT, Tom Camasta (employee and fireman) agreed to look into options available. Tom has provided 2 proposals for the Board to review. One is limited protection for only the garage area attached to the office building. The other is for photo/heat sensors throughout all buildings here at the Twp property.

During the Safety Meeting when it was discussed everyone in attendance felt all areas in the building should be protected as well as the other buildings. Because that estimate is over the bid threshold, specification are necessary in order to proceed with the project. The Board is being asked for approval to proceed with bid specification and advertising for this project. Mgr Grumbine will work with Bonnie to prepare bid specifications and have Sol Wolf approve of the specifications before advertisement. She also will be checking to see if this company is on the State Contract as a participating vendor. At this point we do not have to worry about prevailing wage.

MOTION was made and seconded to authorize bid specifications being prepared for photo/heat sensors being placed throughout the building and shop/garage areas. Motion unanimously carried.

I.) Pertinent Issues

1. Roadside Memorials; Email from Website – The Supervisors had decided at last month's meeting to try to find any available information on any regulations that might have been adopted about this sensitive subject. Mgr Grumbine had posted the questions on a PSATS Discussion Group but received no definite direction. She did receive comments from other municipalities that are having the same problem. Some discussion indicated the situations are handled on case-by-case basis by the Highway Departments cleaning up the items once they become an eyesore and the Board/Manager talking to the families in order to work out an agreement for them to keep the site respectful. Due to the fact the 2 locations mentioned in the email are not located in the Twp, Mgr Grumbine is suggesting we handle any Twp situations on a case-by-case basis.

Suv Miller said he had also asked questions on this subject at a recent PSATS meeting. He asked that PSATS keep NLT informed of this issue as the situations progress.

2. Update on Knox Box Dated May 6th - A Memo has been provided to the Supervisors on the progress of the Knox Box program. There were 5 rounds of mailings completed. Round 1 is completed. Round 2 is complete with the exception of the outstanding court-proceeding for 1 property owner. Round 3 all properties are either in compliance or are in the ordering/receiving phase, with 1 property having been sold and the new owner receiving an informational packet and given the 18-month provision for compliance (due October 2015). Round 4 received a final notice from the Twp for any non-compliant properties in that Round. Round 5 is due October 2014. A list of all property owners that paid/ordered Knox Boxes and are awaiting installation and activation has also been provided.

3. GLRA Recycling Award Invite – The annual municipal recycling recognition and achievement awards program is scheduled to be held during the regular board meeting at the GLRA on Tuesday, June 3 @ 7:00pm at the Maintenance Facility. The Supervisors have been invited and the GLRA is asking for an RSVP as to whom will be accepting the award and the names of the officials who will be attending. Suv Brensinger responded a no for him, Suv Sattazahn also responded a no. Suv Miller stated he would be attending to receive NL Twp’s award.

4. Welded Construction – Pipeline Construction – A meeting was held with Welded Construction at the end of April. The construction company is working on the gas pipeline project and is utilizing the large fenced in storage area off Prescott Dr. They have begun hauling equipment through the Twp to their worksite, which is located northwest of the township boundary line. Welded Construction is aware that they must notify the NLT Police Dept on all permitted loads. The project itself is anticipated to last through late summer. Chf Easter commented that although the loads are permitted by the State, the construction company was told they must contact the Police Dept before traveling through the Township.

5. PA DEP Follow-up Letter – A letter from DEP was received stating that they concur with the listed recommendations for the Ebenezer Lake Dam in the 2013 Annual Inspection Report. The letter also confirms the meeting held on February 18, 2014 between Twp representatives, Steckbeck Engineering and DEP staff. During the March Supervisors meeting the Board authorized Steckbeck Engineering to move forward with the dam breach analysis. Upon completion the Board will be provided a copy of the analysis.

6. Resolution 13-2014; Speed-Timing Equipment – This Resolution states that North Lebanon Twp is urging the approval for use of radar speed equipment within local municipalities. The Resolution will then be forwarded to Sen Mike Folmer and State Representative Rosemarie Swanger so that they can then vote on the legislation which would adopt this use for the municipal Police Departments.

MOTION was made and seconded to adopt Resolution 13-2014 concerning speed-timing equipment. Motion unanimously carried.

SOLICITOR’S REPORT – Solicitor Fred Wolf

A.) Keisch ZHB Hearing – April 24th; Written Decision

Sol Wolf reported the written decision has been completed by Attorney Ann Kline. Copies have been provided to the Supervisors. John Resanovich, a member of the ZHB, remarked that this was a difficult case to hear and determine. Ultimately due to some of the testimony given 2 of the Zoning Members voted in favor of the Keischs with 1 member denying the appeal. Resanovich told the Supervisors that one of the restrictions they agreed on is the right of the Twp, or its representative, to inspect the premises at any given time to assure no changes were made to the “gaming room”. He also told the Supervisors the Zoning Board had met with Ann Kline and signed off on the written decision for this case. Sol Wolf and Mgr Grumbine are suggesting the Board not appeal this decision. The Supervisors thanked Mr. Resanovich for the service for the Zoning Hearing Board provides for the Twp.

B.) Personnel Manual – Board Reviewing Revisions

This project is still progressing toward approval and adoption.

C.) Code Enforcement Violations – May 10th Deadline

The deadline for the court decision announced by Judge Charles in regards to the Knox Box violation has now passed. The individual has not contacted the Fire Chief or the Twp office at this point in time.

D.) VzW Lease Agreement – Resolution 9-2014

Resolution 9-2014 is in regards to the communication tower that is proposed by Verizon Wireless for location on Twp grounds. This agreement sets forth all the agreed terms should the Zoning Hearing be granted for this use on the property.

Resolution 9-2014 (con't)

Sol Wolf reviewed all the lease terms listed in the Resolution and asked the Board to take action.

MOTION was made and seconded to adopt Resolution 9-2014 setting terms for a lease agreement with Verizon subject to the decision of a ZHB case. Motion unanimously carried.

E.) Joint Meeting with Authority – June 12th @ 5:30PM

Sol Wolf announced that June 12, 2014 @ 5:30pm has been scheduled for a Joint Meeting between the Supervisors and the Municipal Authority Board. Sol Wolf will be preparing an agenda should any of the Supervisors have an item they wish to list. The Authority has requested that the matter of public sewer being made available to the residents in the Kimmerlings Rd area that still have onlot sewer systems. It had not been financially feasible until the plan for The Crossings was approved. With paving proposed for Kimmerlings Rd, now would be the time to start discussing this matter.

COMMENTS FROM BOARD MEMBERS

There were no comments from the Supervisors this evening.

With nothing more to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary