

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
MAY 20, 2013**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
Kenneth C. Artz	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Solicitor Frederick S. Wolf	Henry & Beaver LLP

Also in attendance was Brent McFeaters of Matthew & Hockley along with several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Yancy Lot Addition (Rittle & Hoch)

This plan proposes 2 lot additions for Robert Yancy located off Route 72. Proposed Lot Addition “C” contains 409 SF in area and is to be conveyed from lands of Robert Yancy to adjacent lands of Robert & Beth Hoch. Proposed Lot Addition “D” contains 6,545 SF in area and will be conveyed from lands owned by Yancy to adjacent lands owned by Paul & Mildred Rittle.

A letter was received from LCPD dated April 30, recommending approval of the plan. The NLT Planning Commission has also recommended approval of the plan. The Planning & Non-Building Waiver request has also been submitted for review and processing. As the Supervisors reviewed the plan, Brent McFeaters of Matthew & Hockley offered to answer any questions they might have. After confirming that the additions are being made to 2 separate properties and are serviced with public water and sewer, the Board indicated they were ready to act on this plan.

MOTION was made and seconded to approve the Robert Yancy Subdivision Lot Addition Plan and the Planning Non-Building Waiver request. Motion unanimously carried.

B.) Jill Troutman –American Red Cross Representative from Harrisburg

Ms Troutman introduced herself to the Board and the Public. Paul Levan was introduced as the Lebanon County Chair for the Red Cross. She explained the Red Cross is visiting the different areas to make them aware of the Red Cross and the various functions as well as responses made by the organization. The last few years have provided a variety of situations for the Red Cross that has kept all of them busy. Lebanon County has had quite a few fires within recent months that required Red Cross services. She encouraged contact be made with the Red Cross if there are ever any situations that arise. Their website can be accessed at redcross.org.

C.) Joseph & Peg Meily (animal confinement building – Simpson Lot)

Mgr Grumbine received a phone call from Mrs. Meily on April 25th to discuss a conversation she had with the Zoning Officer at LCPD. They are seeking a building/zoning permit to construct a 48’ x 200’ heifer building on the Simpson property which is part of a family corporate farm.

Meily (animal confinement building – Simpson Lot) (con't)

Sol Wolf questioned if the lands owned by the Simpsons is being leased by the Meilys. Mrs. Meily explained it is more of a family partnership than a lease agreement situation. Natural Resource Conservation Service mandates the confinement of the heifers away from the pastures periodically to allow the grasses to regenerate. Due to the fact the heifers would be confined over short periods of time, a small 30-day manure storage area must also be provided. A grant is available for the manure storage area.

After consulting with Luis Rodriquez to review the Ag Ordinance for an interpretation, the Meily's were told to come before the Supervisors to request a waiver on the 100' side property line setback. The Meily's obtained a signature from the neighboring properties (Hawryluk & Koch) stating they have no objection to the structure being built within 50' of the property line. All neighboring properties are also Agricultural in nature. The request before the Board is a waiver from the 100' setback and to allow a 50' setback. The Supervisors discussed the area that is being proposed.

Chm Miller asked Sol Wolf if this request would require any action from him as Solicitor. Sol Wolf replied the only thing he can think of is having a Notary seal on the signed agreement of waiver received from the neighboring property owners and the building permit they are seeking from Lebanon County Planning. He told Mrs. Meily the Twp has a person who acts as Notary for Twp issues who can perform Twp business or they have the option of using another Notary. The neighbors would have to appear before the Notary to provide proof that the signatures on the documents are truly their signatures. Once the documents are notarized the Meily's could then take the documents to Lebanon County Planning Department and continue the process for the permit. Chm Miller asked Mrs. Meily what kind of timeline are they up against. The answer was as soon as possible. Sol Wolf and Mgr Grumbine agreed to meet with LCPD to inform them of the Board's decision and take action to collect the proper documentation. A letter will be provided to County Planning from Mgr Grumbine or Sol Wolf regarding the Board's approval of the waiver request. Sol Wolf told Mrs. Meily she would be contacted once the letter is provided to County Planning.

MOTION was made and seconded to allow a waiver from the required 100' side property line setback on the Simpson's property for a heifer building to a 50' side property line setback. Motion unanimously carried.

D.) Bruce Sattazahn – Weavertown Rd

Mr. Sattazahn told the Board he would like clarification on some information that has been rumored around the township regarding the purchase of some Recycling equipment instead of buying Police cruisers. He said he was certain several meetings ago when this subject was discussed, he had heard talk about a Recycling Grant that was valued at \$200,000 +. Suv Brensinger verified the Recycling Grant of \$200,000 was to cover a variety of Recycling issues and equipment and the Twp was responsible for only a portion of the \$200,000 with the Grant covering 85% of the costs. Sattazahn stated he wanted to get the correct information on record.

E.) Brian Vragovich - Paving of Water St

Brian asked when the paving of Water St will be completed. He said he has traveled over the hill and encountered opposing traffic driving in the opposite lane to avoid the large holes. It is a dangerous situation. The other question he has is, when will connection to sewer be available.

Paving of Water St (con't)

Chm Miller asked Sol Wolf if he has the answer to Brian's question about the paving and the sewer. Sol Wolf said the paving is potentially scheduled for July. As far as connection to the sewer, nothing is definite yet. There are some issues with Met Ed and some poles that need to be relocated before the pumping station can be activated.

APPROVAL OF MINUTES

MOTION was made and seconded to approve minutes from the Supervisors meeting of April 15, 2013. Motion was unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich – Glenn-Lebanon Fire Co**A.) Monthly Summary for NLT Fire Companies**

Chf Vragovich gave a summary of activities for all 4 Fire Companies for April of 2013. There were various sized hoses pulled during April. A total of 62 responses to calls for service were logged with a breakdown of some of the responses as follows: 24 emergency calls, 17 assists, 8 trainings and 13 mutual aid calls. A total of 756:50 volunteer hours/minutes were logged. Brian stated this is a record month for the Fire Companies.

Chm Miller asked if this is the time for field fires. Chf Vragovich replied that time has come and gone. He referred to the County Commissioners enacting a burn ban and then rescinding the ban.

B.) Red Cross – Issue of Thanks

Chf Vragovich spoke to Jill Troutman thanking Red Cross for all the services they offer during any given emergency situation. As Chief and member of a volunteer Fire Company he said he is aware of the responses and the multitude of services provided by the organization.

C.) Training Sessions

Chf Vragovich refreshed the Supervisors' memory about the purchase of 200 hours of training that the NLT Fire Relief had made at the beginning of the year. Some of the training sessions that have already taken place were talked about. He mentioned several upcoming sessions that have been reserved with the Berks County unit. Brian pointed out that anything over the purchased 200 hours of training would be training obtained at no cost to the Fire Relief.

D.) New Truck – Glenn-Lebanon

Suv Artz questioned if the new truck is in operation at this point in time. Brian responded it is in operation as of last week. It was decided to keep the old truck in operation until everyone has become familiar with the newer truck. Ebenezer and Rural Security Fire companies have both been introduced to the new truck and given a tutorial on its use. Brian explained the idea is to train the members to think "this is Glenn-Lebanon's fire truck but it is my equipment to operate if the need presents itself". That means Glenn-Lebanon driver will get the truck there and get set up but other Fire Company members will know how to pull equipment and use it as needed.

CHIEF OF POLICE REPORT – Chf Harold Easter**A.) Calls for Service Report – Month of April 2013**

Chf Easter reported on the activities for the month of April 2013 and mentioned some of the individual categories for these calls of service. He reported there were a total of 605 Police-citizen contacts for the month of April with a total of 9,995 miles logged on the cruiser cars.

B.) #44 Police Replacement Vehicle Received

The new Police vehicle has been received. Once the vehicle has been placed in service the older vehicle will be removed from service.

Bruce Sattazahn asked Chf Easter about the cruisers and the number of miles logged during active use for the vehicles. What is the current highest mileage in the Police Dept fleet? Chf Easter responded that the car being replaced is the highest mileage and it is approximately 94,000 miles which is less than 100,000. The vehicles are replaced on a rotation basis and all are less than 100,000 miles accumulated.

C.) Emergency Call Out to N 8th Avenue

An emergency situation was responded to recently on North 8th Ave. An individual was threatening suicide and there had been a standoff for several hours. The situation was resolved with no harm to anyone. The individual is now being treated.

D.) Box Van (Scales Truck)

Martin Barondick questioned the box van that is used for weight and scales. He wanted to verify that North Lebanon Twp and South Lebanon Twp own the vehicle jointly. Chf Easter agreed this is true. Barondick then asked if the maintenance costs are split 50/50. Chf replied yes it is.

E.) Advertisement for Hiring of Part-Time Officer for Code Enforcement

Chm Miller mentioned the Police Dept will need to hire a part-time Police Officer to act as Code Enforcement Officer for the Twp. Lt Wengert is planning to retire from the position of Code Enforcement Officer for the Twp. He asked if the Board is ready to give Chf Easter permission to begin the process by advertising the position. After a brief discussion the Board agreed to begin the process of hiring a part-time Police Officer to act as Code Enforcement Officer by authorizing the advertising of the position.

MOTION was made and seconded to authorize the advertising of a part-time Police Officer whose primary job will be Code Enforcement for North Lebanon Twp. Motion unanimously carried.

F.) Cornwall-Lebanon School District

Martin Barondick asked Chf Easter how the Police Dept handles surveillance of possible school threats or dangers. Chf Easter replied the patrols do several drive-bys and will on occasion walk the halls of the schools in NL Twp. Barondick questioned Chf Easter if he was aware of the proposal made at the Cornwall-Lebanon School Board meeting to have armed guards in the schools. Barondick made remarks about the cost of this service and having the burden fall on the shoulders of the tax payers.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**A.) Community Development Block Grant Program 2013**

Mgr Grumbine attended the April 17th hearing and had spoken to Ray Bender regarding eligible projects under the CDBG program. It was confirmed the demolition of the Sahonic structure is not eligible for this Grant at this time.

B.) Ebenezer Fire Co.; Non-Emergency Activity – June 1

The Supervisors have received a request from the Ebenezer Fire Co for a non-emergency activity, a Food Auction, scheduled for June 1st. The event will be held in the Ebenezer Fire Co banquet hall.

MOTION was made and seconded to approve the non-emergency food auction activity scheduled for June 1 at the Ebenezer Fire Company . Motion unanimously carried.

C.) Resolution No. 14-2013 – Change of Street Name

Per an approval received from the Board during a previous meeting, letters were mailed to all property owners affected by the street name change from E Cumberland Street to E Old Cumberland Street. Resolution No 14- 2013 is being provided for the Board's adoption so that the changes can be made at the court house, the Twp Codified Ordinance/ Resolution book and the Liquid Fuels map to reflect this name change.

Chm Miller asked about the State Rte 72 N/ W Maple St addressing that was discussed several meetings ago. Has that all been taken care of and letters mailed to those affected. Mgr Grumbine replied that issue was completed several weeks ago.

MOTION was made and seconded to adopt Resolution 14- 2013 renaming East Cumberland Street (south of the Avon Bridge) to East Old Cumberland Street. Motion unanimously carried.

D.) GLRA Invite – Recycling Award

The annual municipal recycling achievement award and recognition program is to be held Tuesday, June 4 @ 7:00PM at the GLRA Maintenance Facility. The Board has received an invitation and is being asked to provide an RSVP for the public Officials that will be attending the program. Suv Artz replied he will be attending as well as Suv Miller. Suv Brensinger said he could not make a commitment at this time.

E.) Pertinent Issues

1. Regional CLSD Comp Plan – June 6th @ 6:00PM @ CCHS LGI Room - The next joint meeting for the Regional CLSD Comprehensive Plan is scheduled for Thursday, June 6th @ 6PM at the Cedar Crest High School LGI room. This will be held to continue the review and the approval for the Comp Plan.

2. Sahonic Update - As of April 30, 2013 the Sahonic's have retrieved all their personal belongings from the property at 1401 E Old Cumberland Street. The Twp highway crew has spent some time boarding up the property, mowing the grass and will work with South Lebanon Twp to maintain these responsibilities, as the property is deeded in both the names. Chm Miller asked about possible demolition for this year. Mgr Grumbine stated the schedule for this season is pretty well filled up. Suv Brensinger mentioned a possibility of the end of the year.

3. Yard Waste Expansion – Ball Field Replacement Area – The Board had requested a conceptual plan be prepared regarding the placement of another location for a ball field we will be losing due to the YardWaste expansion project. Steckbeck Engineering has provided the conceptual print which was reviewed by the Park & Rec Board at their May meeting. The P&R Board's suggestions were forwarded to Steckbeck Engineering. Union Canal Athletic Director, Gene Martin was also contacted to review the plan. A revised conceptual plan has been received based on their initial comments. Any comments the Board has regarding the conceptual plan be shared with the Park & Rec Board and the UC Athletic Association.

Suv Miller said he has concerns about existing water runoff and wants to make sure this project will not add to an existing problem. Suv Brensinger pointed out 2 retention areas shown on the drawing that are designed to control water runoff from the property, as we had made a request to the Engineer to also correct only stormwater deficiencies at the same time.

4. Municibid Auction Items – Chm Miller told his fellow Board members they have received bids on several items which had been listed on the Municibid auction site. The Supervisors are being asked to approve the bids received.

MOTION was made and seconded to approve bids received on Municibid for 2 Stihl concrete saws. Motion unanimously carried.

5. Knox Box Violations – Mgr Grumbine reminded the Board that the list of property owners who were in violation of the Knox Box Ordinance had received a notice from Solicitor Wolf. Most of the property owners have now become compliant with the exception of 3. She is asking for authorization to proceed to the next step to bring the property owners come into compliance.

MOTION was made and seconded to have Sol Wolf or the Police Dept to proceed with bringing the 3 properties into compliance with the Knox Box Ordinance as soon as practical. Motion unanimously carried.

SOLICITOR'S REPORT – Solicitor Frederick C. Wolf

A.) Personnel Manual; Executive Sessions – May/June – Set Up Dates

Sol Wolf stated the Personnel Manual review will be scheduled at a time when everyone is free to meet.

B.) Ordinance Updates

Sol Wolf stated he and Mgr Grumbine have started meeting on various updates to the Ordinances. Chf Easter and all Department Heads were asked to offer any comments they might have in relation to the Ordinances. Lt Wengert was also asked to offer comments on any revisions he feels should be considered. Sol Wolf said it is his intention to have a draft completed and ready to present to the Board by the June meeting. At that time a Public Hearing will be scheduled.

Chm Miller mentioned the previous discussions on snow emergency routes. Ed had suggested Elizabeth Street as one. Suv Miller asked Chf Easter to speak to the Officers about any streets they should be considered as snow emergency routes.

COMMENTS FROM BOARD MEMBERS**A.) Ed Brensinger; Elected to PSATS Executive Board**

Suv Artz congratulated Suv Brensinger on being appointed to the PSATS Executive Board. He also told Suv Brensinger he was glad to see him here tonight and wished him continued healing. Suv Miller agreed with Suv Artz's comments.

MOTION was made and seconded to approve normal wages be paid to Ed Brensinger while attending the events as part of his PSATS position. Motion unanimously carried.

B.) Suv Miller – Misc Police Commendations

Off Sweigert received recognition from Chf Easter for outstanding action when stopping a person he recognized as being someone who was sought in connection with an armed robbery. Once the individual was in custody additional information was gained about several other armed robberies.

Chf Easter received a letter from the District Attorney concerning the victim witness program and thanking him for his involvement with this program.

Suv Brensinger shared a letter from Bartley Sandoe expressing his appreciation of the help and courtesy he received from Off Behney during an incident Sandoe had with a bicycle in front of the Township Building.

C.) Primary Election Day

Suv Artz encouraged the public to get out and vote tomorrow even though it is only the Primary Election.

With no further business to discuss the meeting was adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary