

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
NOVEMBER 19, 2012**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
Kenneth C. Artz	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Solicitor Frederick S. Wolf	Henry & Beaver LLP

Also in attendance was Kathy Hackleman of the Lebanon Daily News and several other individuals. The meeting was called to order and the pledge to the flag was done.

ORDINANCE 4-2012 – Elco School District & Over/Under Issue

Sol Wolf started by announcing that Ordinance 4-2012 was advertised for consideration and adoption at tonight's meeting. He then reviewed Ord 4-2012 including Exhibit A, which is an agreement with Elco School District agreeing to make payments pertaining to the over/under EIT issue. Ordinance 4-2012 recognizes that agreement and agrees that no litigation will be pursued. There were no comments from the public.

MOTION was made and seconded to adopt Ordinance 4-2012 accepting Elco School District's participation in the Over/Under Agreement. Motion unanimously carried.

COMMENTS FROM THE PUBLIC

There were no comments this evening.

APPROVAL OF MINUTES

MOTION was made and seconded to approve minutes from the meeting of October 15, 2012 and the minutes from the October 15, 2012 Budget Work Shop. Motion was unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Motion was unanimously carried.

CHIEF OF POLICE REPORT – Chief Harold Easter

A.) Calls for Service – Month of October

Chf Easter reported on the activities for the month of October 2012. Chief Easter mentioned some of the individual categories for these calls of service. He reported there was a total of 746 Police-citizen contacts in the month of October.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine

A.) Preliminary Budget Presentation

Mgr Grumbine told the public that there are copies of the proposed Preliminary 2013 Budget available for anyone who would like to follow the discussion. The Preliminary Budget is based on the budget workshops (that had been advertised) and is in accordance with the outlined Taxation Manual when there is a county-wide re-assessment. The Budget will be available on the Twp website and in the general office until the December 17th Board meeting when it will be considered for final adoption.

Preliminary All Funds Budget Presentation (con't)

The proposed All Funds Budget was reviewed with everyone present and was discussed by the various categories, departments and funds.

The only question was asked by Earl Roberts who had attended a previous presentation given by the Twp's Insurance agent. During that meeting the agent had mentioned a few options for savings when considering the premiums. Mr. Roberts asked if the proposed insurance information contains any of those options and asked if he could have the dollar amounts of the insurance. Suv Miller stated the insurance reflected in the 2013 Proposed Budget did not present any changes with the exception of a 4% increase and that the information requested would be provided to him. The Board was in agreement that they would look at the options in 2013 while considering the 2014 Budget.

MOTION was made and seconded to adopt the Preliminary Budget proposed for 2013. Motion was unanimously carried.

B.) Resolution 21-2012; Revision of Emergency Declaration Form

On Monday, October 29th the Board of Supervisors declared a Disaster Emergency for the Township of North Lebanon to begin at 2pm. The weather forecast of high winds and rain associated with Hurricane Sandy prompted the declaration. Following this declaration which was adopted in accordance with Resolution 8-2010 it was discovered the notification form was in need of updating. Revisions have now been made and Resolution 21-2012 is before the Board for action.

Chm Miller asked if any other revisions had been made other than the updating of phone numbers and contact information for the media. He was told the phones numbers and contact names were researched and any revisions were made accordingly. Chm Miller stated he thought there had been another issue with the form. Suv Brensinger said he thought they had talked about the timeframe mentioned in the Resolution. He told Chm Miller there is no rush to take action. The Resolution can be tabled until next month's meeting. After conversation among the Supervisors it was agreed to table this Resolution until next month.

C.) Waiver of Host Municipality Fee – GLRA (Storm Sandy Debris Only)

Following Hurricane Sandy a request was received from Larry Taylor, Executive Director of the GLRA, to waive the Host Municipality Fee for Hurricane Sandy debris that is brought to the GLRA until January 21, 2013. It would be only debris from Hurricane Sandy such as was done in 2011 for the debris from TS Irene and TS Lee. The Board is being asked to ratify our agreement on this request.

Chm Miller questioned Suv Brensinger if he had noticed a lot of debris from the storm. Suv Brensinger stated there was quite a bit and there may be some property owners who have not gotten around to cleaning some of it up yet. After some discussion the Board was in agreement with this request from the GLRA.

MOTION was made and seconded to waive the Host Municipality Fee until January 21, 2013 due to Hurricane Sandy. Motion unanimously carried.

D.) GLRA Application for Vehicle License - 2013

The annual license for the GLRA is before the Board. The Board is being asked to approve this license application which allows for certain pieces of equipment to drop off items at the GLRA facility. This is an annual process that is completed and the Board should take action to approve completion of the license.

MOTION was made and seconded to approve the application for the GLRA license process for the Twp equipment. Motion unanimously carried.

E.) Pertinent Issues (Non Action Items)

1. CLSD Regional Comprehensive Plan Update – Joint PC Meeting 10/04/12 – The latest correspondence Mgr Grumbine received regarding the Regional comprehensive stated that South Lebanon was holding their meeting October 22 and Cornwall Boro would hold their meeting November 5th. Following these meetings, they were to send meeting summaries to the Consultant. The Consultant is currently working on changes to the draft and will post the files to the website upon receiving meeting summaries from Cornwall Boro and South Lebanon Township. Following this the Committee will work with the Consultant to schedule the Joint Council/ Board of Supervisor Public Hearing. This meeting is anticipated to be held at South Lebanon Elementary School. Mgr Grumbine will announce the date/time when established.

2. Request for Street Light at 343/Mechanic Street – Mr. Brandt of Sholly Avenue stopped in the office to make a request to have a street light installed at the intersection of Mechanic St and SR-343. Mr. Brandt included a hand-drawn diagram to show this area. Mgr Grumbine is suggesting the Board members visit this location, in the evening hours, to decide as to what they want to respond to this request. The Supervisors agreed to visit this location before the next meeting in order to be able to discuss this subject then.

3. Open House Rep Swanger’s LV Mall Office – Rep Swanger’s office will be having a Holiday Open House on Friday December 7, 2002 between the hours of 3pm and 7pm at the Lebanon Valley Mall office. An RSVP is requested by December 5th.

4. Follow Up RE: Trees on Neighboring Properties (Northcrest Acres) – A response to the letter sent to the owners of the Pacific Coast Feather property located off Joel Dr was received. The letter thanked the Twp for updating them on the happenings during the Board meeting when the trees were discussed. The property owners have agreed to look into this issue but couldn’t give any set date on when they would address this issue. Suv Brensinger said that although we received this response it probably will not be very high on their priority list. Chm Miller stated at this point the Twp has done all it could.

Chm Miller asked Mgr Grumbine if the people who had attended the meeting were copied on the response letter from the property owners. Mgr Grumbine said she did not notice a notation to that effect. Chm Miller asked her to forward a copy of the letter to Eileen Mumford.

5. Letter with DEP’s Land Use Policy General Information Form - Tenaska – Kris Troup, Executive Director for Lebanon County Planning, which acts as Zoning Officer for NL Twp, responded to a letter of request from Tenaska regarding their permit application to DEP. This is in accordance to Acts 67, 68 and 127 which amended the Municipalities Planning Code to provide consideration for municipal comprehensive plans and zoning ordinances when reviewing applications for permitting of facilities and infrastructure by DEP.

Earl Roberts of W Kercher Ave spoke to the Board informing them that the current proposed Regional Comprehensive Plan makes at least 2 references to Tenaska and the possibilities of the facility within North Lebanon Twp. Chm Miller stated we would provide Mr. Roberts with a copy of the latest correspondence on Tenaska.

SOLICITOR’S REPORT – Sol Frederick Wolf**A.) Act 44 – Bidding of Investment Services – Pension Plans**

Sol Wolf and Mgr Grumbine have been reviewing the Pension responses received following the advertisement. The proposals were due November 9th. Sol Wolf stated that he and Mgr Grumbine will provide a Memo to the Board based on their review of the information provided by the interested companies. The Board will then have the opportunity to review and set up interviews with these companies using a target date of December 17 to take final action on this issue.

B.) Sholly Avenue Swale Issue – Letter Mailed to 8 Townhouse Unit Owners

Sol Wolf refreshed the Supervisors on the previous information pertaining to the 8 Sholly Ave townhouse property owners. The County Engineer's services had been offered to the property owners, with the services to be paid by the Twp, if the 8 owners could agree on one contractor and pay the associated costs. A letter had been mailed to the owners from Sol Wolf's office asking them to contact him on this issue. Several months have passed and he has not had any responses from the property owners. At this point in time Sol Wolf is recommending the Board authorize Mgr Grumbine to contact Lebanon County Planning Dept to state the services of the County engineer will not be needed for this project due to the townhouse owners' lack of commitment on this project. The Board of Supervisors were in agreement and directed Mgr Grumbine to contact LCPD to inform them the Engineer's services will not be needed for this project and no further action will be needed regarding this issue.

C.) Joint Meeting with Municipal Authority – Rescheduled to December 13 @ 5:30 PM

Sol Wolf said this joint meeting is the annual year end meeting. It will be a public meeting for both the Supervisors and the Municipal Authority. He will be advertising the meeting as a public meeting. The meeting will be held on December 13th @ 5:30pm at the Twp building. An agenda will be drafted and provided to both Boards for review before the meeting. Should there be any additional agenda items either Board would want to add it can be done before the meeting.

D.) Letter to Sahonics – Set up Settlement in December

Sol Wolf had sent a letter to Mr. /Mrs. Sahonic stating that the Twp would like to have settlement on the purchase of their property before the end of the year to not risk the chance of losing South Lebanon Twp's contribution to the purchase. Mrs. Sahonic contacted Sol Wolf to inform him they have not been able to find a property to purchase. Sol Wolf advised Mrs. Sahonic to move forward with the sale of their current property and invest the funds until they are able to find a home they like.

Sol Wolf suggested the Board have the structure inspected by Randy Maurer, the Twp's building maintenance inspector. Due to all the water problems the question of mold and other issues affecting the structure needs to be reviewed. Before the Sahonics are given the go ahead to enter the property in order to remove their personal belongings or anyone else enters the premises the mold questions need to be answered. The Sahonics might find that their personal belongings have been contaminated. Sol Wolf suggested the Supervisors authorize him to contact Randy Maurer to conduct the inspection. Chm Miller asked for any objections to this suggestion. There were none as the Board is in agreement with the inspection being requested.

E.) Canvassers and Solicitors Ordinance Update

This specific Ordinance has been reviewed by Sol Wolf, as provided by Chf Easter. Contact was also made with PSATS for any recommendations they might offer when updating these ordinances. At this point Sol Wolf and Attorney Scott Feeman (West Lebanon Attorney) will get together and complete the update before presenting a draft to both NLT Board and the WL Twp Commissioners per Chf Easter's request. West Lebanon and North Lebanon will adopt the same Ordinance due to the Police Dept providing Police services to W Leb Twp. Sol Wolf is anticipating this Ordinance being ready for the Board next month.

F.) Rockwood Project Update

Sol Wolf reported that Gary Heisey, the new appointee for the Mun Authority Board, attended and ran the November meeting. Sol Wolf told the board that the meeting went very well and Gary has displayed a real interest in the Authority's projects. As an update to the project itself, other than the difficulties the older gas lines in this area have caused, the project is continuing.

Suv Brensinger suggested that the residents may want to avoid the Rockwood Water St area altogether. He said he suggested to the project foreman that the road be closed as it is very difficult to work the project, keep the workers safe and have the motorists passing through the work zone.

G.) The Crossings @ Sweet Briar Deed

Sol Wolf said he has been informed that The Crossings deed has now been recorded. However he has not received a copy of the deed. He told the Board he will follow up on this in order to get a copy of the recorded deed.

H.) Assessment Appeal

The first Assessment Appeal has been filed and Sol Wolf has received notification that the appeal is for Weis Markets. The appeal will be heard by Judge Eby in Room 306 on January 16th at 3pm. Although the Twp does not need to do anything to prepare for this appeal, Sol Wolf is recommending that someone from the Twp attend the hearing.

COMMENTS FROM BOARD MEMBERS**A.) Suv Miller – Police Contract**

Suv Miller informed everyone that the negotiations for the Police Contract will begin in 2013. The current contract is a 4-year contract will expire the end of 2013.

With no further business to discuss the meeting was adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary