

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP - OCTOBER 1, 2012**

The duly advertised budget workshop was held on Monday, October 1st, 2012, at 8:35 AM, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon. The following members were present.

Richard Miller	Chairman
Edward Brensinger	Vice-Chairman
Cheri Grumbine	Township Manager
Sheila Wartluft	Assistant Township Manager
Absent:	
Kenneth C. Artz (Funeral)	Treasurer

No residents attended the budget workshop.

The first department head to share their budget request with the Board was Harold Easter-Chief of Police. Chief Easter reviewed items for the Police Department, as outlined in his written budget request including 8 items for capital purchases totaling \$14,150 plus a new cruiser at \$29,000. His budget also included a recommendation to purchase 4 used portable radios plus other needed equipment for the Fire Police. There was no request for additional manpower. Chief Easter also discussed the possibility of joining with North Cornwall Township for a joint National Night Out. He asked that the Board think about this idea over the next few months, as he continues his discussions with their Police Chief. He would recommend this joint event would spotlight first responders and more of a meet and greet than a commercialized event. Initial thought was maybe the LV Mall would be interested in hosting since that would be a location where the two municipalities border, as well as inviting West Lebanon. Chief Easter also reviewed projected revenues, which he anticipates will decrease from 2012.

Dave Strohm-Building Maintenance and Park & Recreation Foreman. Dave reviewed items for Building Maintenance, the 2 Rental Properties, and Park & Recreation including Lenni Lenape, which is under construction for Phase I. There were no major repairs or renovations recommended for 2013 for Building Maintenance or at our 2 rental properties. For Park & Recreation there are a few playground items for replacement in our Community Park along with recoating of the tennis court to be performed in-house. Also, Dave suggested some minor changes to our drainage swale from the middle field to the lower field. Dave only had one major equipment purchase, which was for a WAM mower. Construction of Phase I is progressing at the Lenni Lenape Park. However, we continue to wait for Met-Ed for the electric service.

Tim Buffenmeyer-Mechanic was scheduled next for budget review but was unavailable due to illness. Should the Board have any questions on his submitted budget they agreed to meet with him at a future budget workshop.

Manager Grumbine next informed the Board that last week she provided to them the MMO for both Pension Plans for 2013. She recommended going out for bid for professional services for pension investments in accordance with Act 44. The Board was in agreement to place this on the October agenda. In addition, Manager Grumbine discussed insurances and new proposals provided that will reduce costs. Additional information should be available later this week regarding insurances.

Manager Grumbine also stated that she prepared a spreadsheet showing anticipated revenue pertaining to the over/under agreement, as some entities paid their debt in full with the first payment due 2011. We received the 2011 payment in early 2012 and the next payment from the over-paid entities is due September 30th. ELCO School District, an overpaid entity, has now signed an agreement and make payments. We are currently at a point where all the underpaid entities are to approve this separate agreement with ELCO School District at the October meetings. ELCO SD was to make their first payment by September 30th but that payment won't be distributed by Fulton Bank until all underpaid entities have officially adopted the agreement. Manager Grumbine stated she is hopeful that this will be accomplished in October, so the payment is distributed in November. She anticipates North Lebanon Township will receive approximately \$40,000 for 2012, which would include the normal distribution plus ELCO SD payments. For the 2013 budget forward she anticipates \$31,300, which will continue annually for the remaining ten years. There will be another ten years for two entities plus anything else that may happen with the five remaining overpaid municipalities that have not signed on to an agreement with the underpaid entities.

The next advertised budget workshop is for Monday, October 15, following the regular Board meeting.

The budget workshop adjourned at 10:35 PM.

Respectfully Submitted,

Cheri F. Grumbine
Secretary/Manager