

MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
December 7, 2021

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chair
Corey Uhrich	Vice-Chair
Ryan Schmidt	Member
Mark Grumbine	Member
Kathy Sattazahn	Member
Lori Books	Assistant Township Manager

COMMENTS FROM THE PUBLIC

There were no comments from the public as there was no public in attendance.

Pickleball Request – The Board discussed the written request from the pickleball group to have portable toilets placed near the courts over the winter season. Normally such requests must be made in person, however the board decided to discuss although no one was present from the pickleball group. It was noted that we have never provided restroom facilities over winter. Our restrooms are winterized in October and remain closed through Spring. We typically do not provide portable toilets because we have regular bathrooms. Last year was the only year we had placed portable toilets at our parks and that was only because of the COVID rules. They were removed at the end of October which is when we normally close our restrooms for the season. We did obtain a quote to provide one portable toilet for the entire winter season here at the Township near the courts. The quote comes to approximately \$400.00 to have portable toilets over winter until spring when we open our regular restrooms. We must commit to at least eight weeks to “lock in” that price. After much discussion, the board is recommending to the Board of Supervisors to not provide portable toilets over winter. They feel if we agree to it for one group, others will want the same privilege at our other parks. The board also suggested that if the Supervisors decide to approve the request that the pickleball group should have to pay for the costs to provide the portable toilets just like the sports associations do. It was noted that all requests must be approved by the Board of Supervisors.

Chair Elder asked if there were any additions or corrections to the minutes or for a motion to approve the minutes from the October meeting as the November meeting was cancelled.

MOTION: Motion was made and seconded to approve the October minutes. Motion carried unanimously.

ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books

Old Business

New Pavilion at Lenni Lenape – The Township was awarded \$25,000 through the Marcellus Shale Grant to construct a new open-air pavilion at Lenni Lenape Park. Lori provided a presentation last week to the County Commissioners Office to explain the project and thank them for the grant money.

New Business

New Plans / FILO – Plans were submitted on behalf of Landmark Builders for Phase 4 of The Crossings at Sweet Briar. This plan is for 58 residential lots. When Landmark first submitted the preliminary plans for all phases 10+ years ago, the Park & Rec Board recommended (and the Supervisors approved) a 30% reduction on the “Fees In Lieu Of” for all lots in the development because they were providing recreation within the development such as the walking path and a community center. The current fee is \$2,200.00 per lot/unit. After applying the 30% reduction, Landmark will be paying \$1,540.00 per lot. The total for all lots comes to just over \$89,000.00 for use toward park expenses.

New Plans / FILO – Timothy and Brenda Jones – This plan is for one lot and the “Fees In Lieu Of” will be \$2,200.00.

Park Inspections – All the fall park inspections were completed. Lori provided a copy of each inspection to the board members for review. Everything looked good, except for the swings near NCCS which will be addressed in the budget for 2022. All other minor comments were already addressed by Dave, such as bee’s nests.

Budget Update and Review for 2022 – The Marcellus Shale Grant will be applied for in 2022 to complete the walking path at Lenni Lenape. Other items in the budget for 2022 include a new roof and epoxy floors for the restrooms at Lion’s Lake, replacement of the teener backstop is also on the budget for next year. Swings at NCCS Playground will be replaced, the metal frames will be repainted, and the costs will be split between the Township and NCCS per a previous agreement.

2022 Meeting Dates – Meetings will remain the first Tuesday of the month at 7:00pm at the Township Municipal Building.

Pertinent Matters –

Baseball Association Keys – There is only one key that has not been returned from the baseball association. All other keys have been returned. One of the key holders vehicle was broken into, and his keys were stolen along with other items. Discussion was held and all members agreed to not charge for the lost key as it is very unlikely whomever stole it will know what it goes to. It was also decided not to have a replacement key made since the baseball group has plenty of keys and will most likely not need as many next year. If the time comes where they need additional keys, the Baseball Association will pay for them at that time.

Chair Elder asked Lori if the new dock was in place at Lion’s Lake. Lori informed him that the new floating dock will not be placed in the Lake until after winter.

Chair Elder asked if the fees for the games were reduced? Earlier this year the Board of Supervisors had increased the per game fee for tournaments. Lori stated that the fees were not increased for Ebenezer Baseball they were only increased for out of State tournaments. Another member noted that in years past, the Park and Rec board was asked to comment on any changes to fees relating to the Parks before the Supervisors made any decisions. He was frustrated that the Park and Rec board was not asked for their opinion before making the decision to increase fees.

Chair Elder also commented on possibly raising the fee for the fireworks tent. Lori stated when we get their request to place the tent again next year, we can address it then.

Kathy and Mark both asked about the location for the next section of the walking path being proposed at Lenni Lenape. Lori explained she is applying for funds through the Marcellus Shale Grant to help cover the costs. If we are awarded the grant, this will be the last portion of the paved walking path at Lenni Lenape. Lori proceeded to show them a map outlining where the proposed additional walking path would be located.

PARK & REC ACTIVITIES (October & November)

Mowing and weed whacking has been completed for the year. Leaf pickup/removal is still going on but will end next week. All the sports fields have been composted and aerated. “No Illegal Dumping and Private Use Only” signs have been placed on all dumpsters. The restrooms and full-service pavilions have been winterized for the season. Tree tubes were removed from the recently planted trees. All the mowers have been serviced and cleaned for the year.

Lion’s Lake – Brush was removed from around the trees from when they were trimmed. Removed dead branches. Safety straps were replaced on the changing tables

in the restrooms as noted during the park inspection. Two Mulberry trees and one dead cherry tree were cut down.

Long Lane – The pipes in the dugout fence were repaired.

Lenni Lenape – A cracked disc golf “tee pad” was repaired. 24 loads of mulch were hauled for the fairways in the wooded area.

Community Park – Removed a tree that had been knocked down by the wind.

COMMENTS FROM BOARD MEMBERS

Member Kathy Sattazahn’s term expires at the end of this year. She announced that she will not be renewing her membership for another term. If anyone knows someone who may be interested in serving as a member of the Park and Rec Board please have them stop by the Township office. This is a three-year appointment.

MOTION: Motion was made and seconded to adjourn. Motion carried unanimously.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:22 PM.

Respectfully submitted,

Erika Sheibley
Recording Secretary