

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
January 17 , 2022**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors commenced at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In person:	Ed Brensinger	Chairman
	Gary Heisey	Vice-Chairman
	Arden Snook Sr	Treasurer
	Cheri Grumbine	Township Manager
	Tim Knight	Chief of Police
Via ZOOM:	Amy B. Leonard	Henry & Beaver LLP
	Erika Sheibley	Recording Secretary

Also, present was, Chief Brian Vragovich with Glenn Lebanon Fire Company, Doug Stump, *Lebanon Daily News* reporter, and several members of the public.

The meeting was called to order and the pledge to the flag was made.

COMMENTS FROM THE PUBLIC

A.) Innocent Feeders – Wild Animal Application/ Permit

Manager Grumbine announced that we have received a Wild Animal Application for a new business wanting to operate at the Lebanon Valley Mall. Chief Knight and Code Enforcement Brenner reviewed the application. Code Enforcement Officer Brenner visited the business. Manager Grumbine sent an email late today to the owners outlining a few items that are missing from the application. Discussion followed between the Board members and Mr. and Mrs. Innocent, owners of the business.

MOTION was made and seconded to approve the Innocent Wild Animal Permit Application contingent on providing a Certificate of Insurance with the Township named as an additional insured, copy of their PA Department of Agriculture license and any other required licenses, any recent inspection reports, list of handlers, and a list of which animals are not for sale and only a part of their Zoo training on these reptiles and which animals are for sale. Motion unanimously carried.

PUBLIC HEARING -

At 7:24 PM the regularly scheduled Board Meeting was paused, and the Public Hearing for Ordinance 1-2022 and Ordinance 2-2022 was opened.

Solicitor Leonard opened the hearing and reviewed the legal advertising and publishing date of the two ordinances in the *Lebanon Daily News*. Solicitor Leonard then reviewed the ordinance.

ORDINANCE 1-2022:

Chapter 1 – Administration and Government – Part 8 – Drug and Alcohol Policy

This Ordinance is no longer needed as it pertains to Township employees and is now in the Personnel Manual.

Chapter 13 – License and Permits – Part 2 – Junkyard Regulations, Section 13-206 – Burning Restricted

This would prohibit the burning of cars on junkyard property in addition to other existing items prohibited to be burned.

Chapter 15 – Motor Vehicles – Part 1 – General Regulations, Section 15-112 – Snow Emergency Routes Designated (cul-de-sac portion of street).

This would add Snapdragon Court, Loretta Drive and Linda Drive to the Snow Emergency Routes.

Following Solicitor Leonard’s review of Ordinance 1-2022, Chairman Brensinger invited comments on the items reviewed.

There were no comments from the public or the Board.

MOTION was made and seconded to approve Ordinance 1-2022 Amending Chapter 1, Part 8; Chapter 13, Section 206; Section 15-112. Motion unanimously carried.

ORDINANCE 2-2022:

Ordinance 2-2022 Amending Chapter 8, Section 6-801. This Ordinance update is to restrict the operation of certain types of motor vehicles within the rural residential (RR) District.

Solicitor Leonard reviewed Ordinance 2-2022 and explained that currently Chapter 6, Section 801 of the North Lebanon Township Code of Ordinances prohibits the operation of any ATV, dirt bike, or similar type of motor vehicle within any area of North Lebanon Township which is zoned as R1 or R2. This ordinance adds the RR Zoning district to the prohibited zoning districts, which is the reason for the change.

Following Solicitor Leonard’s review of Ordinance 2-2022, Chairman Brensinger invited comments from the public and other Board members.

Mr. and Mrs. Heagy-Kochenderfer Road, voiced their concerns about how this Ordinance update would affect them in the Agricultural District.

The Board also had some concerns about this Ordinance and agreed to table at this time.

The public hearing was closed at 7:42 PM and the regularly scheduled meeting was resumed.

APPROVAL OF MINUTES

MOTION was made and seconded to approve the meeting minutes from the 1/3/2022 Supervisor’s meeting. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Chief Glenn Lebanon Fire Co**A.) Monthly Summary – December 2021 Summary**

The number of calls, responses, trainings, and aid for the month of December and for the whole year of 2021 for all four volunteer fire companies in the Township was reviewed by Chief Vragovich.

B.) Pertinent Matter

Chief Vragovich wanted to remind everyone to be careful driving due to the winter weather.

CHIEF OF POLICE REPORT**A.) Calls for Service.**

Chief Knight reviewed the report on various calls for service for the month of December and for 2021. There was a total of 7,759 miles driven for patrol in December.

B.) Monthly Code Enforcement Report (Brenner)

The Board received a written report on Code Enforcement from John Brenner for the month of December and the year of 2021.

C.) Equipment Purchase

Chief Knight would like to go to an e-citation system for in the police cars. This allows for the officer to scan a driver's license and registration from inside the police car. Discussion was held about the cost and benefit to the police department. The cost would be purchased with money that has been donated to the police department specifically to be used for equipment.

MOTION was made and seconded to approve the purchase for the five e-citation systems. Motion unanimously carried.

D.) Donation of Bikes to Marine Toys-for-Tots Program

The police department reported 4 bikes that they would like to donate. Per Resolution 8-2000, the Police Department is asking the Board to approve donating the 4 bikes to the Marine Toys-for-Tots Program.

MOTION was made and seconded to donate 4 bikes in accordance with Resolution #8-2000, to the Marine Toys-for-Tots Program. Motion unanimously carried.

E.) Departmental Notes of Interest

There were two incidents this month that the Chief shared with the Board.

Sgt Koons, Officer Morgan, and Officer Gallese investigated multiple thefts in the township.

There have been some reports of car break-ins located in the Township. Officer Himmelberger and Officer Sweigart were able to catch a couple juveniles on a foot chase and recover stolen property.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine, Manager**A.) Approve 2022 Holiday Schedule – Dates Offices Closed**

Good Friday	Apr 15	Election Day	Nov 8
Primary Election	May 17	Veterans Day	Nov 11
Memorial Day	May 30	Thanksgiving Day	Nov 24
Independence Day	July 4	Christmas Day	Dec 26
Labor Day	Sept 5	New Year's Day	Jan 2, 2023

At this time Supv. Brensinger and Supv. Snook each presented Township Manager Grumbine with a signed abstention form.

MOTION was made and seconded to approve the 2022 Holiday schedule for the NLT Non-Uniform Employees. Motion unanimously carried.

B.) Resolution #8 – 2022 – Various Meeting Compensation for Listed Boards/Commissions.

Due to an error on the Resolution adopted last year pertaining to the ZHB Compensation, Resolution #8-2022 was presented to the Board for adoption with corrections made. The 2021 Resolution listed the ZHB Compensation as \$25/day instead of the correct amount of \$35/day.

At this time Supv. Heisey presented Township Manager Grumbine with an abstention form.

MOTION was made and seconded to adopt Resolution #8-2022 . Motion carried with 2 votes in favor and Supv. Heisey abstaining from voting.

C.) Resolution #9-2022–Establishing Various SALDO and Stormwater Requirements and Fees

Resolution #9-2022, establishes various SALDO and Stormwater fees for the review of plans and inspections of development improvements.

MOTION was made and seconded to adopt Resolution #9-2022 establishing fees for the submission and review of SALDO and Stormwater management site plans and for the inspection of improvements required to be constructed as part of a SALDO or Stormwater plans. Motion unanimously carried.

D.) Non-Emergency Listings from the Fire Companies for 2022

Ebenezer and Glenn Lebanon Fire Companies has submitted their non-Emergency listing for the year 2022. These approvals are required by the Board for coverage under the Workers' Compensation Insurance provided by the Township for the Fire Companies.

MOTION was made and seconded to approve the non-Emergency list of activities submitted by Ebenezer and Glenn Lebanon Fire Companies for 2022. Motion unanimously carried.

E.) Municibid Items to be Awarded

The Township places six items on Municibid to sell.

Item	High Bid	Bidder
2013 Ford Police Interceptor Sedan	\$4200.00	Melissa Pflueger – Goodland, KS
Huskee Farm Cart	\$30.00	Scott Brossman – Reinholds, PA
Ariens Push Mower	No Bids	
Diesel Fuel Tank	\$825.00	Michael Henshaw – Waymart, PA
Bosch Cordless Multi-Tool	\$12.00	Scott Brossman – Reinholds, PA
Ventrac Bucket	\$235.00	Kevin Huber – Tripoli, PA

MOTION was made and seconded to approve awarding the five items listed to the respective bidder discussed and grant permission to Manager Grumbine to sign the transfer of title for the Ford Interceptor. Motion unanimously carried.

F.) Final ARPA Rules

The U.S. Treasury has released the final Rule for the American Rescue Plan funds. As a recipient of an SLFRF award the township can use SLFRF funds to cover eligible costs that they have incurred during the period that begins on March 3, 2021 and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 202 and expended by December 31, 2026.

G.) Lebanon County Stormwater Consortium Meeting

The next meeting of the Lebanon County Stormwater Consortium is scheduled for Tuesday, January 18th at 10:00AM at the Township Municipal Building.

H.) Long Lane Traffic Signal Upgrade Approved by PaDOT.

The township received notice that PaDOT approved the upgrades to the SR72 and Long Lane traffic signal. Manager Grumbine signed the plans after confirming with John Schick, Traffic Engineer for the township.

I.) Various 2021 Activity Reports

1. **Planning Commission**
2. **Safety Committee Report and 2022 Goals (will be given to Board next meeting)**
3. **NLTMA Annual Report**
4. **Administrative Office Phone Log**
5. **RTKL Request Log**

Manager Grumbine informed the Board that the various year-end activity reports have been provided for their information. The Safety Committee report and goals will be given to the Board at their next meeting because the Safety Committee only meets later this week.

J.) Primary and Municipal Election at the NLT Municipal Building.

The township has confirmed with the Lebanon County Bureau of Elections that we will continue to make our facility available for the 2022 Election Cycle (May 17th and November 8th).

K.) Opioid Proposed Settlement

The Township registered and signed various documents on the national settlement website for considering participating in the proposed settlement Agreement with Johnson and Johnson, Janssen Pharmaceuticals, Inc.

L.) DCNR Correspondence – LWCF Funding for Lion’s Lake

The township received an email from DCNR, as a follow-up to the DCNR “award letter” for the Lion’s Lake C2P2 Grant Award. The email states, “we believe the application/project you submitted to DCNR is a good candidate for this Land and Water Conservation Fund (LWCF) funding. DCNR would like to submit your project for federal funding consideration under LWCF Program administered by the National Park Service (NPS). To do so, they need some additional information from the township”. The deadline for submitting is no later than March 11, 2022. Manger Grumbine has reached out to DCNR to obtain additional information regarding the LWCF Grant opportunity.

PERTINENT MATTERS:**SOLICITOR’S REPORT; Solicitor Amy B. Leonard -- Henry & Beaver****A.) Apiary Ordinance; Solar Farm Ordinance**

Solicitor Leonard reminded the Board that we received a sample Apiary Ordinance last year and as requested by the Board she has drafted an ordinance. Solicitor Leonard also drafted and submitted changes to the Zoning Ordinance regarding solar farms. The Planning Commission reviewed both ordinances at their January 10th meeting and recommended the Board move forward with advertising a public hearing and subsequent adoption. Solicitor Leonard mentioned that because of the zoning requirements to provide 30 days for the LCPD to review and submit a recommendation to the Board and advertising requirements, she is recommending advertising for both at the March meeting.

MOTION was made and seconded to allow Sol. Leonard to advertise the Apiary Ordinance and the Solar Farm Ordinance for a hearing and possible adoption at the March Board meeting. Motion unanimously carried.

B.) Ordinance to Extend NLTMA Existence

Solicitor Leonard provided the background information from the NLTMA meeting last Thursday regarding the extension of existence for the NLTMA for another 50 years. Some discussion was held by the Board and Solicitor Leonard.

MOTION was made and seconded to allow Sol. Leonard to advertise the Ordinance to Extend NLTMA Existence for another 50 years. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) FROMM Quote**

At a recent Department Head meeting discussion was held regarding the lights in the storage building and the possibility of installing LED lights with sensors. Dave Strohm met with Fromm to obtain pricing on fourteen new light fixtures that would include sensors in the storage building and two new light fixtures with sensors in the wash bay. The total cost of the fixtures would be \$3,650.00, with installation by the township crew.

MOTION was made and seconded to approve the lighting upgrade. Motion carried with two favorable votes and Supv. Heisey opposing.

B.) Spare Grinder Pump for N 8th Ave Rental House - \$2,600

MOTION was made and seconded to not get a spare grinder pump for at the N 8th Ave rental property. Motion carried unanimously.

ADD-ON ITEMS IN THE LAST 24 HOURS

A.) None

With no further business to discuss, meeting adjourned at 9:00 pm.

Respectfully Submitted,

Erika Sheibley
Recording Secretary