

BOARD OF SUPERVISORS
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717-273-7132 office
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www.northlebanontwppa.gov

NORTH LEBANON TOWNSHIP
Application for Submission of Plans

Township Submission Fees:

Date: _____

Payable to North Lebanon Township _____ (Application)

Payable to North Lebanon Township _____ (Deposit)

3 Hard Copies of Plan Required (Please note Storm Water Management Report is NOT required for Township submission;)

3 Hard Copies of Plan Required For NLT

1 Hard Copy Submitted Directly to Steve Sherk at SESI Engineering

1 Hard Copy of Stormwater Report Submitted to NLT and Directly to Steve Sherk

1 Electronic Copy (PDF) Submitted to NLT and Directly to Steve Sherk

Plans will be placed on the Township website for residents to view.

Please include the Township website (www.northlebanontwppa.gov) on the neighbor notification letters.

STORMWATER ONLY PLAN REQUIREMENTS

1 Hard Copy of Plan Required for NLT

1 Hard Copy Submitted Directly to Steve Sherk at SESI Engineering

1 Hard Copy of Stormwater Report Submitted to NLT and Directly to Steve Sherk

NEIGHBOR NOTIFICATION AND SUBMISSION TO LEBANON COUNTY NOT REQUIRED

Municipal Authority Submission Fees:

Date: _____

Payable to NLT Municipal Authority _____ (Plan Review Fee)

Payable to NLT Municipal Authority _____ (Escrow Deposit, if applicable)

- 3 Hard Copies of Plan Required For NLTMA**
- 1 Hard Copy Submitted Directly to Scott Rights at SESI Engineering**
- 1 Electronic Copy (PDF) Submitted to NLTMA and Directly to Scott Rights**
- 4 Hard Copies of Public Sewer Planning Module Information OR**
- 1 Hard Copy of On-Lot Sewage Planning Module Information**

NOTE: The Lebanon County Planning Dept and SESI Engineering will be contacted to confirm their receipt of this plan also for review.

DATE: _____(LCPD)

DATE: _____(SESI)

Section I

Title of Plan: _____

Plan Type:	Subdivision _____	Land Dev _____	Sketch Plan _____
	Minor _____	Prelim _____	Lot Addition _____
	Major _____	Final _____	w/deed descriptions _____
			SW _____

1.) Is the plan for an approved Lot of Record? Yes _____ No _____

2.) Was stormwater addressed in a previously approved subdivision/land development plan? Yes _____ No _____

Name of approved plan _____

3.) Is there an existing Stormwater Operation & Maintenance Agreement?

Yes _____ No _____ Is it recorded? Yes _____ No _____

Section II

1. Owner Contact Information _____

Mailing Address _____

Email Address _____ Phone _____

2. Engineer / Surveyor _____

Contact Person _____

Address _____

Email Address _____ Phone _____

Section III

1. Location _____ GIS #27- _____
2. Total Area _____ Number of Proposed Lots _____
3. Zoning District _____
4. Land Use
 - a. Current _____ Proposed _____
5. Water Supply
 - a. Public – City of Lebanon Authority _____
 - b. Public – Township Project _____
 - c. Well _____
6. Sanitary Sewer
 - a. Public _____ (4 copies of planning module required)
 - b. Onlot _____ (1 copy of planning module required)
7. Cul-de-sac Proposed Yes _____ No _____
(Board approval required)
8. Ag Security Removal Yes _____ No _____

Section IV – Required Improvements (check all applicable)

- 1. Full Street Construction Yes _____ NA _____
- 2. Partial Street Construction / Upgrading Yes _____ NA _____
- 3. Sidewalks Yes _____ NA _____
- 4. Curbing Yes _____ NA _____
- 5. Public Sanitary Sewer Yes _____ NA _____
 - a. PaDOT HOP _____
 - b. Twp Street Cut Permit _____
- 6. Public Water w/ Fire Hydrants Yes _____ NA _____
 - a. PaDOT HOP _____
 - b. Twp Street Cut Permit _____
- 7. Access Drive (New Road Connection) Yes _____ NA _____
 - a. PaDOT HOP _____
 - b. Twp HOP _____
- 8. Street Lights Yes _____ NA _____
- 9. Signs Yes _____ NA _____
- 10. Stormwater Yes _____ NA _____
- 11. Other _____

Section V – Waiver Requests

- 1. Are there waivers to any provisions of the Zoning Ordinance being requested?
Yes _____ No _____

If Yes, site section and request: _____

- 2. Are there waivers to any provisions of the Subdivision and Land Development Ordinance being requested? Yes _____ No _____

If Yes, site section and request: _____

Section VI – Supporting Documents

The following documents **MUST** be submitted with all plans:

	YES	NA
3 Copies of Plan or	___	___
1 Copy of Stormwater Only	___	___
Neighbor Notification	___	___
Date of Letter _____		
Signed Site Visitation Permission Form	___	
Signed Fee Agreement Form	___	
On-lot Sewage Planning Module	___	___
(1 Copy to Township initially,		
until 4 signed copies received from LCPD SEO)		
Public Sewer Planning Module (4 copies)	___	___
Post card mailer	___	
Narrative	___	
USGS topo map 8 ½ x 11	___	
Plot plan	___	
Signed water capacity letter	___	
Signed sewer capacity letter	___	
Signed collection, conveyance, treatment	___	
PNDI receipt	___	

Applications submitted without full documentation will not be accepted and another appointment will need to be scheduled.

Site Visitation Permission

Adequate review of this plan may require site visitation, which may require us to go on this property.

Township staff and Township Engineer representatives, Planning Commission members, Municipal Authority members and the Board of Supervisors have permission to go onto this property for any reasons relating to the review of this plan.

Acknowledgment of approval by Applicant or their Representative:

Signature of Applicant/Representative

Date

Fee Agreement

The applicant and owner(s) hereby agree and acknowledge that the responsibility for any fees incurred by North Lebanon Township and the North Lebanon Township Municipal Authority, Township Solicitor, Authority Solicitor, and any Engineering firms deemed necessary for services rendered for plan processing will be paid by the applicant or owner(s). These rates are set by adoption of annual Resolution by the North Lebanon Township Board of Supervisors. All parties to this application, including the Owner shall be required to execute this agreement.

Signature of Applicant

Signature of Owner(s)
(if different than applicant)

Printed Name of Applicant

Printed Name of Owner(s)