

Minutes
North Lebanon Township Municipal Authority
Joint Meeting with Board of Supervisors
November 12, 2015

An advertised special joint meeting of the North Lebanon Township Municipal Authority and the North Lebanon Township Board of Supervisors was held on Thursday November 12, 2015 at 5:30 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following people present:

Municipal Authority:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Solicitor Frederick S. Wolf	Henry and Beaver LLP
Scott Rights	Steckbeck Engineering

Board of Supervisors:

Edward A. Brensinger	Chairman
Richard Miller	Treasurer
A. Bruce Sattazahn	Vice-Chairman
Cheri F. Grumbine	Township Manager
Solicitor Frederick S. Wolf	Henry and Beaver LLP

The meeting was called to order at 5:30 p.m. and the pledge to the flag was recited.

Chairperson Wynanne Demler stated the first item on the agenda is the committee report for the Authority vehicles.

Tod Dissinger reported that the vehicle committee decided there was no need to update any of the Authority equipment at this time. Tod also mentioned that the next time they look at a vehicle they may want to look at a gas engine versus diesel.

Wynanne indicated that the next item on the agenda is the budget and water rates. Solicitor Wolf mentioned that they had received a copy of the budget at the last meeting. He explained that the Authority would approve the budget at the December meeting but it should be discussed in case the Supervisors have any comments on the budget. Sol. Wolf mentioned they would go over the budget and ask if there were any issues with the budget. Wynanne asked about the new billing system to which Manager Grumbine replied no decision has been made yet.

Supervisor Brensinger asked about the line item for repair and maintenance which jumped from \$19,000 in 2015 to \$29,000 in 2016. Mgr. Grumbine explained that the explanation for that line item includes paving costs that were requested in this category. Suv. Brensinger asked about the increase in the line item for the sewer treatment to the City of Lebanon Authority. Chairperson Demler explained that this is a pass through charge for us and they are able to increase their rates at any time. Discussion followed. Sol. Wolf explained on the water side the City collects the debt and then sends us the payment.

Chairperson Demler asked if there were comments on the rates. Discussion followed that there is no need to raise the rates at this time. Suv. Miller asked how the Hampton Inn would impact our income to which the reply was \$78 per EDU per quarter plus the revenue from the tapping fees.

Sol. Wolf explained that any personnel matters would be discussed in executive session. He said they will announce at the Board of Supervisors meeting that there was an executive meeting discussing personnel matters. The Boards adjourned to Executive Session.

Sol. Wolf mentioned the next item on the agenda is plans for MS-4. Manager Grumbine reported that Steckbeck Engineering has completed the inventory and the Township is looking to purchase a computer with our own limited GIS software, and then creating a spreadsheet showing the problem areas. Suv. Brensinger explained that one or two homeowners complained they didn't want to take care of their own issues which would not be included in any tax which may be imposed anyway. He further explained that the fee would take care of any issues in the roads, but he doesn't see a need at this point in time. Discussion followed regarding stormwater, and it was agreed this issue of setting fees and having the Authority bill is placed on hold at this time.

Chairperson Demler stated the next item on the agenda is procedure for future trench and road repairs. Sol. Wolf stated that since we have done one of these repairs the procedure is in place. Suv. Brensinger mentioned that Scott Rights would need to look at the plans.

Sol. Wolf stated the next item is Hillside Drive where water is running down from the Bowman lot above him to the Leonard property whose driveway is now eroding. Sol. Wolf mentioned he met with Harry Bowman who said he took some shrubs out and the water comes off the road onto his property which in turn runs down to the Leonard property. Sol. Wolf said he believes it is up to them as to what they will work out to resolve the problem. The Township and Authority will place millings in the depressed area but not pave as that is up to Leonard's. He said that Leonard would need to sign off after the Authority puts the fill in and then we remove our plate. We would then have the Leonard's sign an agreement stating, we are no longer responsible at that point.

Sol. Wolf said that the Authority has acted as a conduit for Moravian Manor for the last fifteen years. They are adding on to their retirement community and have asked the

Authority to act as a conduit again. Payment to the Authority will be about \$20,000, and there is no legal liability to the Authority. He said they may break this up into \$10 million this year and \$10 million next year. He said the Authority would need to pass a resolution and then the Township would authorize it. Suv. Miller asked if the Township is able to receive any of these funds. Sol. Wolf replied that the State has passed legislature stating that Authorities may not use their funds for municipal work unless it is related to the sewer. Sol. Wolf explained that it goes into the Authority operating budget which does in turn benefit the residents.

Brian Hartman expressed an opinion that due to the amount they receive in compensation for their time and printing expenses that possibly they should receive an increase.

Discussion followed that the two boards should meet quarterly until issues are resolved for at least the next six months and it can then be revisited. Sol. Wolf suggested they set the joint meeting dates for next year. Discussion followed and it was decided that they agreed to meet in March, June, and November for 2016.

Suv. Brensinger asked if anyone on the Municipal Authority Board would be interested in sitting in on the interviews for the new person that would be hired. Discussion followed. Tod Dissinger mentioned that he felt it was important that there is an open line of communication.

With nothing more to discuss, joint meeting adjourned at 7:05 PM.

Respectfully Submitted

Barbara Bertin
Recording Secretary