

Minutes
North Lebanon Township Municipal Authority
July 9, 2015

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, July 9, 2015 at 7:00 at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Amy Leonard, Esquire; Mike Kneasel, Wastewater Foreman; and one guest.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked for a motion to approve the minutes from the June Municipal Authority meeting.

Tod Dissinger mentioned that there should be a correction on page 3 which should be changed to Brian Hartman.

MOTION: Motion was made and seconded to approve the June minutes as corrected. Motion carried.

Chairperson Demler asked for a motion to approve the minutes from the June joint meeting of the Municipal Authority and the Board of Supervisors.

MOTION: Motion was made and seconded to approve the minutes from the June joint meeting of the Municipal Authority and the Board of Supervisors. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Solicitor Wolf mentioned that in the discussion with the Board of Supervisors the question was asked what could be done to pay the debt off sooner. He explained prior financing the Authority has done in the past. He said we have two existing bonds consisting of the sewer bond and the water bond. These bonds are to be paid off in 2035 and that we can't begin to start to pay them off until September 2016. He explained they would be reviewing what could possibly be done to pay the debt off by 2030. He said the sewer bond is \$9,465,000 and the water bond is for \$2,200,000. Sol. Wolf explained the debt service payments according to the current interest rates now for both the sewer and water bonds. He reported what some of the other municipalities had done. He went over the figures on the information he had passed out to the Board. Questions were asked about some of the figures regarding the savings they may receive. Discussion followed regarding keeping \$1,000,000 in reserve that was stipulated by the Board of Supervisors. In moving forward with a bank loan, the \$1,000,000 in reserve would be used to pay down the debt. The new yearly debt payment would be approximately \$100,000 more based on 3% for 10 years, then floating with prime for five years and capped at 4.5%. He stated if you can get rates like that, it is better to go with the bank loan. We can't pay the bonds off until 2016, so we would close in 2016, and draw down in 2016 as well. Question was asked about the possibility of paying down a bank loan if that is what is decided to which Sol. Wolf replied that is possible. He continued with a discussion on the water operating debt.

He stated he would discuss this proposal with the Board of Supervisors at their next meeting. Question was asked if there was a history of the financial issues and legal issues which were discussed to which Sheila replied that they have financial reports and other documentation that is retained regarding various projects. Sol. Wolf said they would be discussing the refinancing next month again.

Rockwood Project

Scott reported that Gorman Rupp did come out, cleaned out the pumps, and they also realized the springs needed to be adjusted. Scott explained Gorman Rupp said they would make some further adjustments and continue to monitor it. Brian Hartman asked if they would be giving us a letter that they would fix it if the problems continued? There

is a five year warranty on the pumps which starts from the date of purchase and we would need to check with Gorman Rupp as to when the warranty actually started. Discussion continued regarding who the end user is and when the warranty actually started. Tod Dissinger asked why they don't bring a different check valve and discussion followed. Sol. Wolf said they need to get the warranty in place and get a commitment from Envirep that they will service the pump.

Sheila reported there is one property owner who still owes the second payment on the installment with the third to be due soon. Sol. Wolf stated because he is a Swatara resident that we will be taking the payment out of their escrow account. Sol. Wolf reported that Mr. Ream has a lien on his property but has paid nothing even though the restoration work has been done. If he does not make the payments they will move forward on the lien.

MOTION: Motion was made and seconded to pay the remaining \$7,500 to JAOA Bradley to close out the PENNVEST loan. With no further discussion, motion carried.

Sol. Wolf asked Sheila if they were signing the Godshall's agreement to which Sheila replied she had sent the agreement to Godshall's.

Engineer's Report

Leonard Property

Scott reported he sent out an email regarding the issue of run off from the property above him. A silt fence was put up to help with the run off. Brian Hartman suggested that the Leonard's need to put up a barricade since it is their driveway and we need to take back our steel plate that is there. Sheila will compose a letter to them stating that. Discussion followed as to who may be available to remove the plates. Sheila explained that if they remove the plates before the issue is settled the Leonard's will not be able to drive in and out of their driveway. Discussion continued. Scott suggested that they speak to Ed Brensinger, Roadmaster, first to get the Township's perspective first before they send the letter.

UGI gas line

Scott reported they have the agreement with UGI and they contacted Bowman's but they can't do the installation of the pipe portion of the job. He said they called DynaTech and they came out. UGI works with DynaTech and their pricing is all in one but DynaTech cannot complete the conversion of the heater. Therefore, we will still need two different parties. DynaTech can do their part and Bowman's can do the conversion of the heater portion. Question was asked how soon they could get it done and Scott replied they said in a couple of weeks.

MOTION: Motion was made seconded to go ahead and pay DynaTech \$3,590 to install it and as long as G.F. Bowman is in line with their pricing have them hook the heater up. With no further discussion, motion carried.

Sliplining

Scott Rights reported that at the last meeting he was asked to go over all the lines and report on which ones are most critical. He explained that there is a system which ranks the lines. He said that when they started the program on the sliplining they identified Sandhill Road and North Eighth Avenue as the worst lines. He explained the chart he sent the Board. It shows the lines which are not completed and ranks them according to the problem with that line. The chart is sorted according to the highest severity of the lines already repaired on down to the ones with less severity. Question was asked about Light Street which is on the list and Scott explained that when the initial plan was created all the lines which are clay should eventually be sliplined. Brian asked about the major places we have issues, and if we know those are broken why not try to get the company who repaired Lehman Street to do those? Bidding limits were discussed. Discussion continued how to handle the issue of the worst lines.

Questions regarding billing

Tod Dissinger questioned the bill for Steckbeck Engineering regarding the line items for sliplining. Scott explained all invoices will have an explanation of various work that was completed. Sheila explained that the budget line item for sliplining also includes Sol. Wolf, Steckbeck Engineering, and the cost of the job. Tod also questioned the GIS line item. Scott replied that the initial portion is coming to an end.

Tod questioned the cost of MS-4 on Sol. Wolf's bill. Discussion followed that nothing has been decided as to who will be responsible for MS-4. Sheila replied that she is looking for direction. Discussion continued that the joint committee for MS-4 has not met again. Sol. Wolf replied that this bill should go to the Township. Brian expressed his opinion that the Authority could use their equipment to flush out the storm drains. Discussion continued as to the use of the Authority equipment and what would need to be done with the debris. There are existing regulations as to the disposal of the debris.

Sandhill Road Lot Addition

Scott showed the Board the plans for a lot addition on Sandhill Road.

MOTION: Motion was made to approve the Nauman lot add on plan. With no further discussion, motion carried.

Kercher Avenue Plan

Sheila showed the Board a Kercher Avenue Plan which is land that is being split and already has two working on lot systems and doesn't have any sewer issues. Gordie Sheetz, SEO, has already looked at the plan. The Board looked over the plan. She said she would like to get further information before asking for approval.

Assistant Manager's report

Sheila reported that one of the things which is outstanding is the Kochenderfer pump station pump where it was briefly discussed at the last meeting with no decision being made.

Mike said they had problems there from June 22th to the 26th. The panel took a serious hit and we had trouble with the floats. He explained the history of what had happened and how they resolved the immediate issue. Question was asked what the life expectancy of a pump to which Scott replied it varies but around 25 years. Brian asked if any of the pumps which were pulled could be rebuilt to which Mike replied he didn't think so. Brian further asked if it was in the budget to which Sheila replied that yes it is but she is asking the Board for approval before making any decision. Mike said they have been working on Jay and Orange Streets also. He said Jay Street had been hit by lightning. Mike explained there have been numerous issues this month. Brian questioned why we are sliplining and not replacing pumps. Sheila explained these are different line items in the budget and they have been instructed to use prudent spending. Discussion continued regarding purchasing the pump and the rails. Sue asked how long it would take Mike to get a quote on the rail.

MOTION: Motion was made and seconded to spend \$5,390 to order the pump and have Scott find out what the rail will cost and bring the quotes to the next meeting. Discussion followed regarding checking on prices for galvanized and stainless rails and what the extended life and cost would be for each. With no further discussion, motion carried.

A discussion followed on the Rate Study and Capital Improvements plan.

Wastewater Foreman Report

Mike reported they had a problem at Water Street on June 17th. The backup engine failed and it went into an independent high water alarm and flooded. They needed to get another air pump.

Mike reported they have been flushing. There was a specific concern on Lake Drive which had been checked a week earlier and was filled again almost to the point of overflow. This is the same manhole that we had a spill in February 2014. Discussion followed

where it was coming from. Sheila said she is going to send a letter to the fifteen residents who are on that line.

Wynanne asked if anyone had any questions related to Amy Leonard's report. Sheila reminded the Board that Jim Koontz from BSSF will be attending the next meeting.

With no more business for the good of the Authority the meeting was adjourned at 9:40 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary