

**Minutes
North Lebanon Township Municipal Authority
June 11, 2015**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, June 11, 2015 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri F. Grumbine, Township Manager; Amy Leonard, Attorney; Mike Kneasel, Wastewater Foreman; and three guests.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked if there were any additions or corrections to the minutes or a motion to approve the May minutes.

MOTION: Motion was made and seconded to approve the May minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITOR'S REPORT:

EASEMENT AGREEMENT – (Easymooves & Heck)

Scott Rights was able to get the final easement agreement signed. Scott agreed to contact Harry Heck to find out his schedule for signing his portion of the agreement.

REAM

His payment was to start in March but objected to make payments until restoration was completed. The plumber is to start sometime during the week of June 15th. Fred will send a letter to Mr. Ream reminding him of his agreement to make the back payments and bring everything up to date.

AGREEMENT – WEAVERS BOLOGNA (GODSHALL/KUTZTOWN)

Solicitor Wolf prepared an amendment to Godshall's capacity allotment to purchase 20 additional EDU's for \$30,000. This money to be deposited into the Capital Reserve Fund. The agreement is ready to be approved by the Municipal Authority.

MOTION: Motion was made and seconded to approve the amendment to the Godshall's capacity agreement to provide for an additional 20 EDU's to be purchased.

NE SWIM CLUB

NE Swim Club did have settlement with Jack Keener. Delinquent sewer was paid as part of settlement. Mr. Keener is looking at building 8 homes on the 8 lots.

ENGINEER'S REPORT:

FINAL PENNVEST REQUEST

Sheila Wartluft is working with Steve Cordaro, from SESI, on making the final Penn Vest request. Close out is still pending, as we are holding final payment release for JOAO & Bradley due to the pump station problem. A few invoices are still being reviewed.

LETTER TO ENVIREP – PUMP STATION ISSUE

Fred Wolf prepared a letter and Scott Rights reviewed the letter stating that the Authority is releasing the contractor JOAO & Bradley regarding the pump station problems and holding Envirep responsible. Envirep agreed to come out to meet with Mike Kneasel. However, they have not shown up to date. After much discussion, it was determined that Scott Rights is to give Envirep a call to request them to meet with Mike to resolve this issue. If they are not going to come next week then Solicitor Wolf suggested that they go ahead and send this letter to Envirep. If they are coming next week they will hold off on sending the letter for possible revision based on what is determined when they recreate the issue at the Rockwood Pump Station. Mike stated that Mr. Gillespie

called him May 6th about coming out to the site to recreate the issue. It has been over a month.

The Authority also agreed to wait to release the \$7500 to JOAO & Bradley.

E. LEHMAN STREET SEWER MAIN REPAIR AND OTHERS TO COMPLETE.

The repair was made last Thursday by Progressive Pipe. They ended up not having to grind the sewer main on E. Lehman Street. They tested it first by running the camera through the line. The camera went up the line fairly well. If the camera goes through then they feel the UV train can go up without problems curing the material. When they got to the curing the train has a camera on it, so we could stop and watch what was taking place. There was a little wrinkle on the top half of the pipe but the bottom did not crinkle it was smooth. The contractor did a very nice job.

Abel now knows if they can't do areas we have someone else that can do these problem areas. The Authority asked about the "elbow" area on Sandhill Road and where we are with this correction. Mike Kneasel reported that we are in a situation where we spent our maximum with Progressive because of the state guidelines of \$19,400 maximum. Scott Rights suggested that this may be one that we let go and if it breaks we deal with it at that time. Brian Hartmann stated that he doesn't feel this is prudent, as then we are dealing with sewer spillage and DEP. Mike explained that he is trying to find a liner system that will go around the "elbow" area with a smooth transition. So far he has not been able to find a liner. He looked at USGS but that had wrinkles and not acceptable. Mike later reminded them that Sandhill Road is a State Road and we cannot dig it up. If it is an emergency we do have an emergency permit that could be used.

Tod Dissinger asked if we are almost done with slip-lining this year. Mike Kneasel stated yes, the planned areas have been chosen. The work has not yet begun. Brian Hartman asked if going forward the Authority would know where the critical spots are located to better determine where we focus in 2016? Scott Rights stated he has a list showing costs and length of runs for the remaining areas. However, it doesn't give the condition. Tod stated that if we have key areas that need to be corrected maybe we need to back-off on other areas and concentrate on the worse areas in a particular year. Mike stated that these areas were on his radar and he wanted to line them last year but Abel couldn't line them without being dug up. The one at Sandhill and Jay has a lot of utilities underneath. When the City installed a large 24" water line down Sandhill Road from the reservoir about 22 years ago, they dug up our sewer main. No one saw it but they put a piece of plastic on one end and they never put couplers on to keep straight. Now there is a gap. It is pushed and offset to the left. Next year we can check with Progressive. The one with the 45 degree on Sandhill Road at Kathleen Street is the better of the group. The one at N 3rd Ave at Stoever's where the road is settled there are only two connections on

this line. This has to be dug up and section replaced. This is very bad but only two connections.

The Authority agreed to prepare to proceed as soon as practical in 2016 with Progressive on the Sandhill and Jay Street sewer main repair.

The blue map is still hostage to the City's work. The Authority's lines are good. Our only bad lines are with the old clay lines. All PVC is in good shape throughout the Township. Many of the lines we have where they connect into the City are clay lines. Scott Rights reviewed a map with the Authority coded in red and blue showing what we had done and what we have left to slip-line. Abel is scheduled to do 11th Ave, Canal Street section, a section aside the bridge and two pieces going to South Lebanon and the offset at 11th Ave at E Lehman Street. There is a small piece left under the railroad and there is a hole in the 12" pipe. There is also a 12" line under the other side on the eastbound lane. We kept sections together to be more cost effective. The Authority is in good shape with our lines. Although it doesn't help us until the City takes care of their problem. The City will fix their problems and then they will look to the other contributing municipalities to see who is the problem in the system. North Lebanon will be in good shape since we are completing this work.

UGI TREATMENT

Mike Kneasel and Scott Rights met with Dynatech on June 6th. This past Saturday, Scott emailed them and are still working on a quote for this work.

ASSISTANT MANAGER'S REPORT:

H₂O & AUDIT

Sheila Wartluft reported she will proceed with the Audit for the H₂O grant through Jim Koontz with BSSF. Mr. Koontz has received most of what he needs to complete the audit.

Jim will also come to talk to the Authority at their August meeting, as requested.

LEONARD-HILLSIDE DRIVE

There continues to be subsidence on Hillside Drive in the Leonard driveway. Mike stated he has been out twice a week or more to keep an eye on the issue. Water is coming off the hill behind them and sheeting right across the driveway to the field. Sheila and Mike stated they did not feel it was a sewer issue but a stormwater issue down off the hill from behind the Leonard's property. The hole is right in the middle of his driveway running parallel with our sewer main. There are two plates currently over the hole and it is

estimated to be 20 feet in length. Scott Rights was wondering if there is any way to do a probe, as this is the second time. The sewer line was constructed about six years ago. The first time we attributed to construction but now it is six years later. The Authority agreed that we will be a good neighbor and inform Leonard that we will cut it open, place in stone, keep open for 12 months to see if it happens again. The Authority will not be responsible for paving his driveway. We do not feel it is our problem but a water problem he will have to deal with himself if this continues.

WASTEWATER FOREMAN'S REPORT:

KOCHENDERFER ROAD PUMP STATION

Pump #1 at Kochenderfer is running more time and appears to be getting ready to quit. The Wastewater Department has replaced one pump already and are currently working with Keener to make sure we get the right information for pump #1.

SEWER BACK-UP LION'S LAKE

On Friday, June 5th, the Wastewater Department responded to Lion's Lake because of a sewer back-up for the Township. The clean-out was busted at the building at Lion's Lake causing sewer to spill out around the cleanout area. DEP was called about the back-up and the lateral problem was corrected.

HARVEST DRIVE SEWER LATERAL

On Thursday, June 10, at the last house on left at Harvest Drive there was a broken lateral for 4 weeks, which was the property owner's issue. Steve Steiner excavated and opened up the lateral. The lateral to our main was packed solid with stone and probably like this for a long time. Steve cut the pipe off and he was afraid to shove all that stone down our main. The flusher truck was used to help suck out the stone, so it didn't go down into our main causing more problems. The Authority asked if the home owner was responsible for the use of our flusher truck. Mike stated that he spoke with Steve Steiner and agreed we would not charge, as it was in our best interest to pull out the stone and not have Steiner flush the stone down to our main causing us problems. This line was just flushed out by the Wastewater Department. Tod Dissinger reviewed the issue and asked why we wouldn't charge the homeowner as their responsibility. Tod Dissinger stated we could have told the home owner and Steiner that we don't want this in our sewer line and will help out with our flusher truck but just so you know we will be billing for the work. Mike stated that he was there about 1 hour. The lateral was broken and the ground water pushed the stone into the end of the lateral and packed it in. Mike and Sheila said this is the gray area for them on when to bill and when to work with

developers. This Harvest Drive area is a sensitive area because it is in an environmental area and goes to the Water Street pump station.

1147 HARVEST DRIVE LATERAL IN UNDEDICATED STREET

There is another lateral issue on Harvest Drive where there is a huge settlement at the sewer trench causing a problem on the road. There is a steel plate currently over the settlement area. Mike stated the plumber is going to run a push camera in the sewer lateral on Friday (6/12) to see what is happening and then the contractor is going to fix the sewer lateral settlement. The line is active but in an area where the roads have not been dedicated to the township. The Authority directed Solicitor Wolf to talk to Manager Grumbine to find out who posted the bond for this phase of the development. If the developer doesn't fix it, we should work with County Planning to pull the bond to defray costs.

COMMENTS FROM THE AUTHORITY:

REQUEST TO ATTEND TRAINING:

Chairperson Demler stated she was looking at the PMAA conference information that was included with the Authority's agenda packet and would like to attend. This is a 2-day seminar in Lancaster for \$265. Chairperson Demler stated one specific topic is collection system and prioritizing pipe line assessments. Budgeting and rate setting, Board's roles and Manager's roles, Reasons Boards Fail to Govern Effectively and Setting Policy and Workplace Investigation and Disciplines are all topics of interest. Chairperson Demler also stated with recent stormwater discussions the topic of Approaches to Stormwater Management also seemed interesting. Chairman Demler stated she went a few years ago when it was in Lancaster and it was very helpful. Sheila stated that she and Mike went one day last year in Hershey. However, this year she hasn't had a chance yet to review the Conference details. Chairman Demler stated the topic, Stump the Judge to be held during a luncheon for \$28, also sounds interesting. The Authority agreed to allow Chairperson Demler to attend the conference but felt it wasn't necessary for all 3 to attend the same conference. If Mike or Sheila wanted to attend also, the Board requested that it be limited to just one of them.

There being no further business to come before the Authority the meeting was adjourn.

Respectfully submitted,

Cheri F Grumbine
Township Manager/Secretary