

**Minutes**  
**North Lebanon Township Municipal Authority**  
**March 12, 2015**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, March 12, 2015 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Amy Leonard	Attorney
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Mike Kneasel, Wastewater Foreman; and three guests.

The meeting was called to order and the pledge to the flag was recited.

Chairperson Demler announced that the Municipal Authority Board and Board of Supervisors met prior to the Municipal Authority Board meeting to discuss personnel issues and they would be reconvening in Executive session following the regular meeting.

**Comments from the Public**

Kristin Greeninger reported she was in attendance to discuss her bill. She explained she had an incorrectly written check and she was unable to correct it before the due date. Brian Hartman explained our policies regarding refunds and payment deadlines. We do not forgive late fees regardless of circumstances.

Chairperson Demler asked if there were any additions or corrections to the minutes or a motion to approve the February minutes.

**MOTION: Motion was made and seconded to approve the February minutes. Motion carried.**

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITORS REPORT**

In the absence of Solicitor Wolf, Attorney Amy Leonard presented the report.

**Rockwood**

Att. Leonard explained that regarding the Ream and Rittle connection, part of the agreement stated Mr. Ream was to make payment by March 1. He did not make that payment, and she followed up with a letter to him stating that this was not negotiable.

**Crossings**

Att. Leonard reported her understanding was that the right of way agreements were in progress, and Solicitor Wolf will be preparing them for review by the Crossings and UGI. The Board may be approving them at the April meeting.

**MS-4**

Att. Leonard mentioned there was a plan to prepare a budget for MS-4 needs and it will be reviewed at the joint meeting in June. She explained that if three board members attend meetings it will be necessary to advertise and if only two attend they do not need to advertise. The decision from the Board members was that they would rotate and only two would attend each meeting.

**On Lot Sewage**

Att. Leonard reported there were only three on the list who have not complied. Two are bank owned and the third one only needs to sign the form. She explained that all of the occupied properties are in compliance.

**Northeast Swim Club**

Att. Leonard explained that the prospective buyer is still interested but there are issues to be resolved. Scott Rights reported that they know where the laterals and the main are from the televising. They dug at the spot but the caps were not there.

## Engineer's report

### Rockwood

Scott reported that on the H<sub>2</sub>O side they worked things out. He explained that they raised the issue they were not going to pay for the engineering, legal fees and land acquisition with the grant money, but they did pay it. He said they are tapped out on the legal and engineering fees on the H<sub>2</sub>O grant. He said there is one invoice which has not been submitted. This was a legitimate land cost which was the additional right of way for Kreider's farm and the final construction cost invoices. The final invoice would then be for \$23,068 on the H<sub>2</sub>O grant. He explained they worked this out with H<sub>2</sub>O, and they would like to close the grant out leaving only the PENNVEST funding. He reported Sheila put together some invoices for their time which was approximately \$10,000. He said they have not yet paid the last invoice for JAO Bradley. He said next month they will submit everything except \$7,500.

**MOTION: Motion was made and seconded to authorize the submission of the \$23,068 for bills for the balance of the H<sub>2</sub>O grant. With no further discussion, motion carried.**

Scott mentioned they had a right of way issue that we are not able to submit to H<sub>2</sub>O so it will go into the 12% for NLTMA and 88% Swatara fund. He said he was able to reach Envirorep and they will be sending out their representative to look at the pump issue.

Question was asked what the projected time period to finish the project was, to which Scott responded he did not know exactly when that would occur. He has a breakdown of what is owed but he does not have a timeframe. Sheila reported they still have the Burke situation. Scott explained he will be meeting with the Yiengst's the following week. Att. Leonard mentioned the new owner of the Burke property is waiting for the signed right of way.

Regarding the payment plans, Sheila reported there is one who has not yet paid.

### Sliplining

Scott explained there is a line on Lehman Street near Walmart where there is a drop in the main. He said Abel Recon will not touch it. He stated there is another contractor who does sliplining who may be able to come in and make the repair, and he has asked them to give us an estimate. He explained they would do the work at night in off peak hours because they need to close the street. Their estimate was \$19,225. He further explained the alternative would be to dig it up and repair the pipe with a cost of approximately \$10,000. He said it is a wet area and difficult work. Question was asked if they would be willing to do this to which the reply was they have looked at the work. Tod Dissinger questioned the costs and asked if they knew the maximum before a project needs to go out for public bid. Scott replied he had discussed the costs and they did

come down on the estimate to the current estimate. Mike explained the process regarding the by-pass. They would need to do this overnight when the flow was the lowest. Question was asked if it had already been televised? Scott replied in 2006. A further question was asked how they knew it was a problem to which Scott replied it has gotten worse. Further questions were asked about exactly what is happening with this problem and whether it will work. Scott replied that the only alternative is re-laying the line which is very expensive. Question was asked about the budget to which the response was they would take it out of the sliplining budget. Mike mentioned there are four other places like this, but this is the worst. Discussion continued as to whether they should address these areas with the sliplining budget.

Scott reported Mike and Sheila received a call regarding Hillside Drive where the sewer line went in and crosses the LVEDC property. He explained there was some settlement of the line which crossed two properties. Sheila mentioned they had to reimburse the property owner before for a tire because the stones sunk. Scott reported that the settlement is approximately 20 feet deep, and it is in a very wet area. Scott explained the issue is we have a main there and a right of way. Sheila explained the Municipal Authority Board and the Board of Supervisors signed an agreement allowing him to pave his driveway after the line was in. Suggestion was made to televise the line to make sure the line is not broken before we do anything. Discussion continued. Suggestion was made to run the jet through and see if there is any mud and then we would know if the line is broken.

**Assistant Manager's report**

Sheila reported there is an interest in building a Hampton Inn on East Cumberland Street. They are in the process of fact finding right now and are asking about a discount on the EDUs. Discussion followed regarding the rate schedule for EDUs and whether there is capacity in that line. Sheila replied we have the capacity but they don't want to pay the full fees.

Question was asked about the Dollar General plans to which Sheila replied she hasn't received the latest set of plans, but the sewer issues haven't changed. Scott explained the only option was to come out of the back of the building and into Cloverfield. They will need a grinder pump and two inch line. Scott explained the plan has not been approved yet, but they need to complete the check items and the Authority needs to sign off before the plan is approved. Sheila mentioned they gave us the numbers for the usage for other stores, and the usage is low which would indicate the need for one EDU.

**MOTION: Motion was made and seconded to approve the Dollar General plans based on the revisions dated February 27, 2015 as long as there are no changes to the plan. With no further discussion, motion carried.**

**Wastewater Foreman Report**

Mike reported the Orange Street pump station pump #1 actually blew a hole in the pipe on February 13<sup>th</sup>. He explained they have the materials to fix it but they haven't had the weather. Mike asked Gary if they could take the water out of his grease trap so they can back out all the water for the day. Gary replied it was okay but asked not to do this on a Friday to which Mike replied they would probably do it on a Monday. Mike explained they had started the preliminary work.

The Board adjourned to Executive Session at 8:21 p.m and reconvened at 9:26 p.m. to announce the Executive Session occurred to discuss personnel matters and no action was taken at that time. With no more business for the good of the Authority the regular meeting was adjourned at 9:26 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary