

**Minutes
North Lebanon Township Municipal Authority
February 12, 2015**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, February 12, 2015 at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Frederick Wolf	Solicitor
Scott Rights	Steckbeck Engineering
Sheila Wartluft	Assistant Manager

Also in attendance were Cheri F. Grumbine, Township Manager; Amy Leonard, Esquire; Mike Kneasel, Wastewater Foreman; and one guest.

The meeting was called to order and the pledge to the flag was recited.

Comments from the Public

There were no comments from the public.

Chairperson Demler asked if there were any additions or corrections to the minutes or a motion to approve the January minutes.

MOTION: Motion was made and seconded to approve the January minutes. Motion carried.

Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITORS REPORT

Rockwood

Solicitor Wolf mentioned that he is trying to make the new owner of the Burke property connect.

Sol. Wolf mentioned that Swatara has made several requests regarding what they owe. Regarding H₂O money we are looking into the suggestion of using the cost of Mike's time out of the grant money.

Scott Rights explained that there is the H₂O grant and the PENNVEST loan. On the PENNVEST side the amounts we requested for reimbursement must match the engineer agreement. The numbers which were approved were before the project started. He said they need to modify the agreement to add the finalized land costs. He further explained some of the changes including the configuration of the pump station, redirection of the water, the gas line location, and other changes. He went over the specific changes on his report. He said they are proposing a change to reflect a bump up of the original costs. Tod Dissinger asked Scott to clarify the numbers including the possibility of recouping some of the Authority employee time. Scott explained they do not know what the final numbers will be until all the invoices are submitted. Sheila explained how the rates work and the forms she will need to fill out according to the year involved. Discussion continued.

MOTION: Motion was made and seconded to approve the amendment to the owner/engineer agreement for the Rockwood Sewer Project. It will be amendment #1 which will increase the agreement amount \$42,000 to a total of \$380,800. With no further discussion, motion carried.

Scott mentioned the H₂O grant money was \$912,000, of which they allow 10% toward engineering and 3% toward legal. He explained there are several categories which include land acquisition and any costs associated with acquiring that land. He said H₂O will pay for those expenses and PENNVEST will not. He further explained they have been submitting those invoices for both engineering and legal fees, and these have been paid up until this point, but they will not pay any more. He said they are switching some of those and are waiting for an answer.

Sol. Wolf reported Sheila is working with the people who have not paid their second installment on their tapping fees.

The Crossings at Sweet Briar

Sol. Wolf reported they have been working on the right of ways including the UGI right of way. We will be sharing the easement with UGI. He said they will finish those agreements.

On Lot Sewage Violations

Att. Leonard explained there are only three who have not complied with the pumping of the on lot systems. She explained that one of them is bank owned, a second is owned by HUD, and the third, they will continue to try to get compliance. Sol. Wolf replied that this was a good idea to file an action.

MS-4

Sol. Wolf reported they have a committee including a supervisor and members from the Municipal Authority. There will be a committee meeting on Tuesday, February 17. Discussion followed regarding the seminar the committee attended in Harrisburg.

Northeast Swim Club

There are delinquent sewer issues with this property. Scott explained that there is an interested party who would like to possibly develop eight lots. They now have two sewer EDU's, and they would need to purchase capacity for the six others. They are checking to see what laterals are there. There are Township, Authority, and City issues to be addressed.

MOTION: Motion was made and seconded regarding the Northeast Swim Club property, if it is sold to this developer, that the two assigned EDU's may be allowed to be split one for one lot and the other for another lot, and six EDU's will need to be purchased for the eight homes. With no further discussion, motion carried.

Engineer's report

Rockwood pump station

Scott reported the pump works but the issue is the valve. Question was asked if the weather had any effect on it to which Scott replied no. He explained that because they are self-priming pumps they need to draw a prime from the air. He further described exactly how the pumps work. Scott said what they would like from Gorman Rupp is that if something happens we will be covered. It is still on the punch list. Discussion continued.

Assistant Manager's report

MS-4 Seminar

Sheila asked if anyone would like to report on the seminar they attended. Sue mentioned the seminar was very interesting and confusing. She explained that they talked about forms, access to private property, and mapping. Wynanne reported everything we do as a municipality must be documented. Discussion continued. Question was asked if DEP was there to which the answer was yes. Sheila explained that DEP wants us to call immediately anytime there is an MS4 issue in North Lebanon Township. Discussion followed regarding the issue of private property. Discussion continued regarding wetlands. Sheila reported there are numerous MS-4 seminars, and she will pass the information on if anyone would like to attend. Gary mentioned he had asked who pays for all of this on his questionnaire card. Sue commented that a lot needs to be learned about this topic. A committee meeting will be held next week to discuss MS4.

Wastewater Foreman Report

Mike reported they received the Orange Street pumps. Question was asked about Jay Street to which Mike replied he needs to meet with Scott.

With no more business for the good of the Authority the meeting was adjourned at 8:38 p.m.

Respectfully Submitted,

Barbara Bertin, Recording Secretary