

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
DECEMBER 18, 2017**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri Grumbine	Township Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

**COMMENTS FROM THE PUBLIC**

**A.) Ron Howard -1149 Harvest Dr; Stormwater**

Mr. Howard is the owner of the property located at 1149 Harvest Dr. The property contains a large stormwater basin on it and Mr. Howard addressed the Board by sharing a computer presentation he had created. He shared the location of his newly purchased property and some of the neighboring features of the property, such as the power line towers that are located on this property. He gave a brief history of the property he and his wife purchased earlier this year explaining how the neighboring properties had used the lot for a “dumping grounds”. Mr. Howard told the Board about his preference to become involved in the community in which he lives. He said he feels cooperation is very important.

Since moving to North Lebanon Twp he has had the opportunity to meet with Roadmaster Ed Brensinger to discuss the issues regarding the large retention basin located on his property at 1149 Harvest Dr. He has also visited the Twp office several times to get information on the maintenance issues with this basin. Some of the recent discussion about the stormwater fee study have prompted his attendance this evening. He would like to encourage the Board to consider all the properties that benefit from these stormwater basins that are located on private property. Most of these basins service the developments in which they are located. He repeated his belief that cooperation and working together will be the resolution to this stormwater problem with private facilities. Mr. Howard told the Board we should all be working together on the MS4 program and accomplish the requirements jointly, as a unit. Anyone who lives in the community should help fund the easements/basins, not just the property owner. He thanked the Supervisors for allowing him time to speak with them.

**B.) Valerie Kaiser – E Brookfield Dr**

Mrs. Kaiser had requested to be placed on the agenda during the last meeting. She told the Supervisors she could not add much after hearing Mr. Howard. However, she did remind them about some of the local municipalities and some of the Ordinances that are being adopted by them regarding the stormwater study and fees. She reminded the Supervisors about recent conversations and strongly urged the Board to consider the burden these private basins have placed on the individual property owners. She said there needs to be more options to deal with these areas than to be left as a huge “bathtub”.

**C.) Chester Scholl – 1415 Jay St**

Mr. Scholl is the owner of the former Cikovic property located at the corner of Jay St and Horizon Blvd. He addressed the Board with several issues he disagreed with regarding a temporary cul-de-sac which had been previously planned to connect the proposed Cikovic development with the Homestead Acres Phase 4 development that is currently being constructed.

**Chester Scholl (con't)**

Mr. Scholl told the Board he would also like them to tell him if they would be in favor of approving smaller lots for the potential development of his property. He said he does not wish to pay any more funds unless he can be guaranteed he will be permitted to plan smaller lots. Chm Miller looked to Sol Wolf for a response to Scholl's question. He was told the Supervisors cannot offer any opinions tonight. That would require a formal application and conducting a public hearing.

Mr. Scholl insisted the Supervisors give him an indication of their thoughts on smaller lot sizes for this potential development. Sol Wolf repeated the Board could not offer any type of opinion or decision on lot sizes unless it was during a public hearing and an official application had been made. Mr. Scholl voiced his dislike of Sol Wolf's reply and provided a few additional remarks. After Mr. Scholl implied he would seek legal action on this issue, Chm Miller reminded Mr. Scholl to keep his comments civil and stated if he had no further business to discuss the Supervisors would like to move forward with the remainder of the meeting.

**APPROVAL OF MINUTES**

The minutes from the Joint meeting with the Municipal Authority held on November 9, 2017 and the Board of Supervisors meeting held November 20, 2017 are ready for action.

**MOTION** was made and seconded to approve the Joint meeting with the Municipal Authority held on November 9, 2017 and the Board of Supervisors meeting held November 20, 2017. Motion unanimously carried.

**APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES**

**MOTION** was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

**FIRE CHIEF'S REPORT – Brian Vragovich, Glenn-Lebanon****A.) Monthly Report – November**

Chf Vragovich reported there were 71 responses in the month of November. A total of 252.82 man-hours, including response times and trainings, was reported for the month of November.

**B.) Kimmerlings Rd Fire**

Chf Vragovich said he wanted to thank the Twp EMA Coordinator and the Police Dept on their efficiency in reporting and assisting the Fire Departments when responding to the tragic fire on Kimmerlings Rd several days ago. He told the Board the Coordinator had all the pertinent information provided to the Fire Departments upon entering the fire scene. The Police Officers were also on site to assist.

**CHIEF OF POLICE REPORT – Chief Harold Easter****A.) Calls for Service – November**

Chf Easter reported on the summary of activities for the month of November. A total of 585 Citizen/ Police contacts were completed along with 8,677 miles on the cruisers.

**B.) Christmas Greetings**

Chf Easter wished the everyone and the public a Merry Christmas and Happy New Year.

**TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager****A.) Res 20-2017; 2018 All Funds Preliminary Budget**

Resolution 20-2017 will adopt the All Funds Budget for 2018. A presentation had been provided at the last Supervisors meeting as well as handouts supplied. There is no real estate tax increase being proposed for 2018. Mgr Grumbine told the Board that unless they had questions they are being asked to act on the Resolution before them.

**MOTION** was made and seconded to adopt Resolution 20-2017 and approve the 2018 All Funds Budget for North Lebanon Township. Motion unanimously carried.

**B.) Resolutions 21-2017, 22-2017, and 23-2017; Pension Related**

Mgr Grumbine explained that Resolutions 21-2017, 22-2017 and 23-2017 are all about the pension for non-uniform, and uniform employees. Resolution 23-2017 is regarding the Officers pension contributions.

**MOTION** was made and seconded to adopt Resolution 21-2017, 22-2017 and 23 2017 regarding pension requirements for Twp employees. Motion unanimously carried.

**C.) Consortium Update**

Mgr Grumbine reported she and Suv Brensinger had attended the regularly scheduled Consortium meeting earlier today. Discussions about adopting an Ordinance was held and a draft had been provided. Although there may be slight variations, most of the municipalities are using similar Ordinances. RFPs had been received for a Solicitor to work with the group. Response information has been provided for the Board to review. The consortium will be voting on this at their January meeting which is a day after the NLT Supervisors meeting. An Engineer is still needed to work with the group and the information will also be reviewed by the Board once received.

Mgr Grumbine reminded the Supervisors Lebanon City had recommended some revisions to the Inter-governmental agreement. The Board had been asked to review the amendments that have been suggested. Mgr Grumbine is asking the Board to act on the proposed amendments to the ICA.

**MOTION** was made and seconded to approve the amendments to the Inter-governmental Cooperation Agreement. Motion unanimously carried.

**D.) Release of 18-month Integrity Bond; Homestead Acres Phase 3**

After a review of the street improvements for Homestead Acres Phase 3, Roadmaster Ed Brensinger is recommending the release of the 18-month Integrity Bond.

**MOTION** was made and seconded to approve the release of the 18-month Bond for Homestead Acres Phase 3. Motion unanimously carried.

**E.) December Allocation to Fire Companies**

The Twp has received 3 of the 4 CPA audits required by the Board for release of the final disbursement for 2017. The Board is being asked to release Ebenezer, Glenn-Lebanon and Weavertown Fire Company funds. Rural Security has confirmed Accurate Accounting has their files and is working on the 990s (2014 to date) and audits for 2015-2017. The Supervisors will receive an update once all the information is received from Rural Security Fire Company.

**MOTION** was made and seconded to authorize the final 2017 release of funds for Ebenezer, Glenn-Lebanon and Weavertown Fire Companies. Motion unanimously carried.

**F.) O&M Agreements; 1512 Beta Ave**

A Lebanon County/ NLT Stormwater Management BMP Operation and Maintenance Agreement to be signed by the Board has been received. The lot at 1512 Beta Ave is currently under construction for a new home. The owners of the lot have submitted their signed agreement. Following the Boards signatures, Mgr Grumbine will forward to LCPD for signature and recording.

**MOTION** was made and seconded to authorize signatures on the Stormwater Management BMP Operation and Maintenance Agreement with the owners of 1512 Beta Ave. Motion unanimously carried.

**G.) Resolution 24-2017; Marcellus Shale Grant Fund Application**

This Grant application is proposing the extension of the Lenni Lenape walking path by 1200 feet. The projected cost is \$53,545 with \$25,000 requested through this Grant (material costs) and the balance to be in-kind service (Twp labor and equipment). Mgr Grumbine recommended the Board approve submission to the County Commissioners and signing of the Grant application.

**MOTION** was made and seconded to adopt Resolution 24-2017 to authorize the signing and submission of the Grant application for the Lenni Lenape walking path extension. Motion unanimously carried.

**H.) Zoning Amendment Request – 1715 E Cumberland St**

A rezoning request has been received from Lewis & Mary Carl. They own the property located at 1715 E Cumberland St which is currently zoned Residential and is being used in a Commercial capacity. The Supervisors are being asked to choose a date to hold a Public Hearing on this Zoning Amendment request.

The Supervisors indicated their agreement to hold the hearing during the Board meeting scheduled for February 19, 2018. The hearing will be advertised for 7:15pm.

**MOTION** was made and seconded to authorize Sol Wolf to advertise the date of 2/19/2018 for the Zoning Hearing to be held at 7:15pm and the Twp staff to proceed with preparing for the hearing. Motion unanimously carried.

**I.) Pertinent Matters**

1.) Meeting with Athletic Associations – 12/30 @ 7:00pm. The meeting with representatives of the (4) Athletic Associations in the Twp has been scheduled for Tuesday, January 30<sup>th</sup> @ 7pm at the township. This meeting will be advertised.

**SOLICITOR’S REPORT; Sol Fred Wolf -- Henry & Beaver****A.) Finalized Roofing Specs; Advertising December/ Bid Opening January 2018**

Sol Wolf reminded the Supervisors the finalized roofing specs will be advertised December 2017 with a Pre-bid conference being held in January. Sol Wolf and Mgr Grumbine will be providing the Board with an outline of the events that will need to take place.

**B.) Ordinance Updates – Suggested Requests**

Sol Wolf said suggestions for Ordinance updates are being accepted to complete the annual update process. He asked Chf Easter to let Mgr Grumbine know if the Police Dept has any ordinances to be considered for revision or amendments.

**C.) 1405 E Old Cumberland St**

Sol Wolf reminded the Supervisors they had approved 1405 E Old Cumberland St during the November meeting be purchased “In Lieu of Condemnation”. Since that time an agreement of sale and a settlement date has been prepared. He is asking the Board to approve these items.

The intention is to demolish this structure as it is located within the flood plain. Sol Wolf mentioned that funding will be sought from the Lebanon County Housing & Redevelopment Authority, once the settlement is completed, to demolish the existing structures.

**MOTION** was made and seconded to approve the agreement of sale and scheduled a settlement date for the purchase of 1405 E Old Cumberland St. Motion unanimously carried.

**COMMENTS FROM BOARD MEMBERS****A.) Organizational Meeting – January 2 @ 1PM**

Suv Miller stated the annual Organizational meeting is scheduled for Tuesday, January 2, 2018 @ 1pm. All are welcome.

**B.) Suv Dick Miller**

Suv Miller told Chf Brian Vragovich he appreciated his attendance at the meetings this year. He also appreciated his complimentary comments about the EMA Coordinator and Police Dept.

All business being conducted, The Supervisors wished everyone Merry Christmas and Happy New Year.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Theresa L. George  
Recording Secretary