

**MINUTES  
NORTH LEBANON TOWNSHIP  
BOARD OF SUPERVISORS  
SEPTEMBER 18, 2017**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

	Edward A. Brensinger	Vice – Chairman
	A. Bruce Sattazahn	Treasurer
	Cheri Grumbine	Township Manager
	Harold L. Easter	Chief of Police
	Frederick Wolf	Henry & Beaver LLP
Absent	Richard E. Miller	Chairman

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

**COMMENTS FROM THE PUBLIC**

**A.) Susan Eberly & Jon Beers – Lebanon Valley Economic Development Corp**

Jon Beers introduced himself saying he is here wearing “many hats” tonight. The first item he wished to make the Supervisors aware of was the fact that the Lebanon Authority will be restructuring its billing processes in 2018. A rate change is being reviewed for all water and sewer customers. That rate change would probably be in the amount of a 5% increase. As a South Lebanon Supervisor and member of the Lebanon County Stormwater Consortium, he is interested in hearing Steckbeck’s presentation tonight for the stormwater study fees.

Mr. Beers is representing LVEDC as the Board’s Vice-Chairman. His first comment was regarding a request to the Supervisors. When considering the Twp budget, the Lebanon Valley Economic Development Corp is asking the Supervisors to consider purchasing a membership. The fee would be \$2500 annually. Beers stated the location of the Lebanon Rails Business Park provides the Twp with a healthy tax revenue. For the LVEDC to continue marketing Lebanon County for businesses to locate here, financial needs are required to pay salaries and the day-to-day operation of the LVEDC. Mr. Beers said in lieu of the membership suggestion, the EDC is asking North Lebanon to consider assuming dedication and maintenance responsibilities for the traffic signal located on State Rte 72 N, Tunnel Hill Rd and N 22<sup>nd</sup> St intersection. C.M. High requires an annual inspection and maintenance allowance. Should any other situations occur, that would create a cost also. In summary Mr. Beers asked that the Supervisors consider the 2 requests from the LVEDC for the 2018 Budget.

Suv Sattazahn asked what the annual expense is for the traffic light at the intersection. Susan Eberly replied it is approximately \$500 a year. He questioned how the EDC pays for the maintenance of the traffic light. Ms. Eberly replied that the businesses join an association and the association is responsible for the expenses. Suv Sattazahn said he feels the businesses should be paying for the traffic light. He has a problem with asking the Twp residents to pay the costs for a light that benefits the businesses.

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**Lebanon Valley Economic Development Corp (con't)**

Mr. Beers said one of his concerns is that the Association may consider dropping the maintenance of the traffic light which is why he would like to see the Twp assume ownership and control of the intersection lights. When Beers asked, he was told the CVS owns and maintains the traffic light at the Boscov's mall.

Suv Brensinger questioned if the business association is responsible for the mowing and upkeep of the park open areas. He mentioned the area on the northside of Hanford Dr. Ms. Eberly responded the area was donated to the Rails to Trails a few years ago and the responsibility for maintenance is theirs. Suv Brensinger said he noticed the area was becoming very unsightly. Ms. Eberly mentioned the whole park area had been mowed just this week. Suv Brensinger said maintenance should be part of LVEDC's marketing package to attract new businesses.

The Board thanked Mr. Beers and Susan Eberly for attending tonight. V-Chair Brensinger stated their requests would be reviewed during the upcoming Budget Workshops.

**B.) Dan Cannistraci, SESI – Stormwater Fee Study**

Dan Cannistraci of Steckbeck Engineering and Surveying Inc attended to provide a presentation to the Board and the public regarding a Study for Stormwater Fees that had been requested by the Twp. A slide show of all the information and considerations involved for this topic was presented. Dan started with some background information and explained there are 3 different areas of concern to consider when looking at how to achieve any type of fee assessment. An ERU = Equivalent Residential Unit; ID = Impervious Development; and EHA = Equivalent Hydraulic Area are all considerations. As Dan proceeded though all the information that would be considered when making the decisions, he told the Supervisors there are several determinations they, as a Board, will be required to make before any type of fee assessment could be implemented. A Public Hearing will be conducted as well as an Ordinance adopted. Decisions on options for billing procedures will also need to be made.

The floor was opened for questions.

**Suv Sattazahn** questioned what method the municipalities will use to invoice their residents? Dan responded with how some of the municipalities are invoicing by saying Derry Twp bills directly for stormwater fees and several other municipalities use their Authorities to bill their residents.

**Sol Wolf** asked if it is part of the process to adopt a budget for the expected expenses? Dan replied the budgeted expenses would have to happen for auditing purposes.

**Suv Sattazahn** asked about crushed stone driveways. Impervious or pervious in classification? He was told it is an impervious surface according to the County's Stormwater Management Ordinance.

**Doug of the LDN** asked if he understands that everyone would be billed the same amount. Dan said using the ERU method, yes, everyone would be paying the same amount for single family living.

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**Stormwater Fee Study (con't)**

**Valerie Kaiser** asked what the estimated cost would be per household. She was shown the slide with assorted options for levels of service that will be selected from and was told the Twp has not made that determination yet. She was told a Public Hearing would have to be held before an Ordinance could be adopted.

Valerie then asked if that means the private facilities would be included in these fees. Suv Brensinger stated that is a determination the Supervisors must make, which level of service the Board feels would be fair and equitable for all the residents of North Leb Twp. The highest level of service means the fee would cost more for everyone but the private facilities would then be a part of the maintenance responsibilities for the municipality.

**Suv Brensinger** said the ERU numbers would be used to assess an individual property. He added in his situation he would be assessed several ERUs due to the impervious features that exist on his property. The “rub” would be for folks like himself who would have to pay the fee multiplied by whatever their ERU numbers figure out to. These folks would have to pay that stormwater fee even though there may not be any type of stormwater features on their lands. Suv Brensinger said these are some of the factors the Board will be tasked with considering before choosing options regarding assessment of stormwater fees.

**Brian Vragovich** questioned the stone driveway being considered an impervious surface. Dan said yes, it is considered impervious according to the County Stormwater Management Ord. Brian said he does not understand as water runs through stone, yet the home owners are forced, by the municipalities to pave their driveways.

**Valerie Kaiser** questioned if credits will be given for rain barrels and rain gardens. Dan replied rain gardens are eligible for credits. However, rain barrels are not.

**Jon Beers** mentioned privately owned streets within specific developments. Is that considered in the count for the municipality? He was told no, that falls into the category of “other”.

**Donald Singer** brought up holding ponds, retention ponds etc. Is consideration given to those areas that have these features in place already? Dan replied new developments are required to consider all stormwater concerns and issues during the planning and approval process.

**Suv Brensinger** stated there will be a Public Hearing soon that will announce the available options and suggestions the Board has reviewed. At the Public Hearing, an Ordinance will be drafted for adoption. At that time, the decisions will be made as to how to address this topic. He said North Lebanon Twp has been advised to not ignore this topic as it will be necessary to address the MS-4 components. For those municipalities that have chosen to “bury their heads in the sand”, they are just delaying the inevitable. The municipalities are being mandated to address all these issues involved with stormwater. To provide clean water for the future generations, it is our responsibility now to begin the cleanup that is necessary.

The Board thanked Dan for his time and presentation.

**C.) Donald Singer – 1150 E Lehman St; Stormwater Issues/ Hampton Inn**

Mr. Singer told the Supervisors he would like to discuss with them the stormwater issues that stretch from the Hampton Inn construction site west to the area of N 11<sup>th</sup> St (current Aldi store), then back to the E Lehman St area and WalMart area.

**E Lehman St; Stormwater Issues/ Hampton Inn (con't)**

Mr. Singer explained he has lived on E Lehman St almost all his life so he knows it well. He described the history of the stormwater issues for that area. He mentioned several stormdrains and grates that were placed throughout the years. He personally has walked and traced the water trail to see what is causing the current problems with stormwater runoff on E Lehman St.

Suv Brensinger engaged in conversation with Singer about various pipe ways and stormdrains that stretch from the E Cumberland St area to the Lebanon City line and then down N 11<sup>th</sup> Ave and east to the E Lehman St area. He told Mr. Singer he cannot disagree with anything that Mr. Singer has mentioned this evening.

Mr. Singer mentioned one specific problem property, at 11<sup>th</sup> Ave and Cumberland St, that has a huge drain which feeds into a creek area. He said there is a large screen over the drain and it collects debris which then blocks the stormwater flow. This causes a back flow of the water. He said he has tried to remove some of the tree limbs and debris that covers the screen but it was too much for him to handle. He suggested the Twp could clean up the area with their larger equipment. Suv Brensinger said he agrees if that area was cleaned out, dredged, the stormwater flow would improve. However, that area is private property. He said permission would have to be gotten from the property owner and then a permit is required from DEP to dredge the area. Suv Brensinger told Mr. Singer it seems easy to just do a cleanup but there are necessary “hoops” that need to be jumped through first. He said the Twp would try to contact the property owner to see about getting permission from her to be on the property. The owner of the property is who would have to apply for the DEP permit. Suv Brensinger thanked Mr. Singer for attending tonight and speaking on this issue of stormwater. He said the Twp will try contact the property owner and see if there is a way to get a resolution for this stormwater problem.

**D.) Lee Spencer – Lake Dr**

Mr. Spencer said he wanted to make the Twp aware of an issue with overgrown shrubs and trees on Water St near the Deer Lake property. The street lights are being surrounded by the limbs and growing shrubbery which is diminishing the light for this area. The trees and shrubs really need to be trimmed. Spencer clarified it is the street light close to the athletic fields on the north side of Water St near the Deer Lake complex and on the south side of the complex that borders the modular house sitting on New Street.

**APPROVAL OF MINUTES**

The minutes from the Board of Supervisors meeting held August 21, 2017 are ready for action as well as the September 6, 2017 Joint meeting minutes

**MOTION** was made and seconded to approve Board of Supervisors minutes from August 21, 2017 and the September 6, 2017 Joint Board and Fire Co representative meeting minutes. Motion unanimously carried.

**APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES**

**MOTION** was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

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**FIRE CHIEF'S REPORT – Brian Vragovich, Glenn-Lebanon****A.) Monthly Report – August**

Chf Vragovich reported there were 49 responses to calls for service in the month of August. A total of 137-man hours was reported and a total of 17 training hours observed by 34 fire personnel for the month of August.

**B.) Fire Prevention Week – Friday, October 13**

Chf Vragovich told the Supervisors Fire Prevention Week is scheduled for the week of Friday, October 13 and the Fire Companies will be participating at all the schools.

**C.) New CAD System**

The County has announced it will be implementing a new CAD system for Lebanon County. The Fire Companies will be required to list all their box alarms and have the alarms submitted to EMA by the beginning of October. Once EMA has reviewed the box cards prepared, they will provide the information to the Board of Supervisors for approval. Brian said it is a totally different format for the box alarms. It remains to be seen if the process will be better or not.

**D.) Glenn-Lebanon New Tanker**

Chf Vragovich told the Board that the new tanker for Glenn-Lebanon has survived “Irma”. The tanker is sitting in Florida waiting to be shipped. Fortunately, that part of Florida was not impacted too heavily by the hurricane. He said he was not impressed with the idea of any vehicle that had contact with salt water. Expected arrival of the new tanker is possibly the end of next week.

**CHIEF OF POLICE REPORT – Chief Harold Easter****A.) Calls for Service – August**

Chf Easter reported on the summary of activities for the month of August. A total of 605 citizen/Police contacts were completed along with 8,994 miles on the cruisers.

**B.) New Baby Boy**

Chf Easter informed the Board that Officer Morgan and his wife received a new baby boy. Mother and baby are both doing well.

**TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager****A.) WalMart Sign Request**

A sign request has been received from WalMart. The total square footage of all current signs exceeds the allowable square footage. LCPD sent them to the Board for their approval of the additional sign. The sign will be placed on the west end of the WalMart building. The sign reads “PICK UP”. Conversation followed about it becoming a pickup area for previously placed orders.

**MOTION** was made and seconded to approve the requested new signage for WalMart. Motion unanimously carried.

**B.) Park & Rec Request; Addle Eggs, No Feeding Signage**

During the August meeting, a Denier light to deter geese at Lions Lake had been purchased. The light has been received and is scheduled for installment this week. There are 2 more recommendations that the Park & Rec Board had made for the Board’s consideration. A resident has volunteered to register and then addle the eggs. The second is to place “DO NOT FEED THE WILDLIFE” signs at the park.

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**Park & Rec Request; Addle Eggs, No Feeding Signage (con't)**

The feeding of wildlife is already prohibited by the park regulations. The first step listed in the Denier light manual information is mentioned no feeding of the wildlife. Mgr Grumbine is asking the Board to authorize the posting of this signage and remain firm about disallowing the activity of feeding the wildlife.

Suv Brensinger said The Crossings and Briar Lake have already started their deterrent program. If the Twp does not start their own deterrent program we will be receiving the geese leaving the Briar Lake area to inhabit Lions Lake. Suv Sattazahn questioned Chf Easter if the Police Dept would be able to enforce the signage once posted. Chf Easter replied, if it is in an Ordinance. Mgr Grumbine said it is listed in the Park & Rec Ordinance under rules and regulations. Suv Brensinger said he thinks it is a Federal law not to feed wildlife.

**MOTION** was made and seconded to authorize signage stating, “DO NOT FEED THE WILDLIFE” being installed at Lions Lake as well as having the volunteer register to be able to addle eggs. Motion unanimously carried.

**C.) Hazard Mitigation Plan Update**

A meeting was held last week with a consultant hired by the County Commissioners to update the County Hazard Mitigation Plan. The original plan will expire December 2018. Each municipality in Lebanon County will be asked to adopt the updated Plan. The updating process is estimated to take up to September 2018. Various meetings will be held over the next 12 months with Lebanon County municipalities to update the various components of the Plan. The initial set of documents are to be completed and returned by October 1, 2017. Mgr Grumbine and Det Lauver will continue to work on this for the Twp.

**D.) Municibid Items (2)**

The Twp had listed 2 items on Municibid recently. An Echo Leaf Blower received a high bid of \$20 and a 2005 Billy Goat Mower with a high bid of \$725. The Board is being asked to approve the high bids received for each of these items. Suv Brensinger mentioned the leaf blower is old and the Billy Goat Mower didn't receive any good bids the last time it was placed on Municibid. He feels these are adequate prices offered.

**MOTION** was made and seconded to approve the Echo Leaf Blower and the 2005 Billy Goat Mower to the highest bidders. Motion unanimously carried.

**E.) Lebanon Co Stormwater Consortium Hearing – August 21 Update**

Due to an error at Lebanon Daily News, a second Public Hearing was held by the Lebanon County Stormwater Consortium. The Hearing was held Monday, 9/18/2017 @ 10am. Other than Consortium members the only other attendee was a South Lebanon Twp resident. After the Hearing, the regular meeting was held. During that meeting the PRP was discussed. Legal and Engineering services for the Consortium will be required. Information was gathered to prepare the PRPs to be advertised.

**F.) NLT Lot Addition Plan**

This plan is for a .228-acre lot addition to the Breck Schrekengost property. The Schrekengost property borders the Lenni Lenape Park owned by the Twp. A decision was made to sell this small area to Mr. Schrekengost rather than force Schrekengost to move a shed which had been previously placed on a portion of the Twp property.

**NLT Lot Addition Plan (con't)**

The Planning Commission and Lebanon County Planning have recommended approval of the Plan. Also, a Non-Building Waiver has been submitted for approval.

**MOTION** was and made and seconded to approve the North Lebanon Twp Lot Addition Plan and the Non-Building Waiver. Motion unanimously carried.

**G.) Bridge Inspection: Long Lane, Emma Road**

Reports have been received from Wilson Consulting concerning the 2 smaller span bridges located in the Twp. One located on Emma Rd and the other is located on Long Lane. The report includes a recommendation list of repairs and maintenance needs that will be addressed by the Twp. Bridge reports on the Halfway bridge and the Water St bridge was just received and lists any maintenance items needing to be addressed by the Twp.

Suv Brensinger noted that we now have 4 bridges listed with the expectation of 2 more once the Twp receives dedication in the Homestead Acres development. Due to wetland areas, there will be 2 additional areas which will be classified as bridges.

**SOLICITOR'S REPORT; Sol Fred Wolf -- Henry & Beaver****A.) Zoning Amendment Requests**

Sol Wolf reminded the Supervisors the Twp had received 2 separate Zoning Amendment requests. A Public Hearing has been scheduled for Monday, Oct. 16, 2017 @ 7:15pm for these requests. Neighboring property owners will receive mailed notifications and the properties in question will be posted with the Hearing date and times. Mgr Grumbine has received a draft of the Ordinances should these properties be approved for rezoning.

**COMMENTS FROM BOARD MEMBERS****A.) Suv Brensinger**

Suv Brensinger said he would like to put the word out to anyone who lives in the Ebenezer area, particularly Water St. Recently there was a pipe failure on Water St and a quick fix had to be made. New underground pipes had to be ordered and have now been received. A large project will take place within the next week which will require the closing of Water Street and detours around the area. This project is a necessary fix and cannot be delayed as this pipe is deteriorated so badly and is causing the street to collapse.

**B.) Line Striping**

Due to inclement weather, the line striping project has been delayed. The striping will be completed before winter weather arrives.

With no further business to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George  
Recording Secretary