

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 21, 2017**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri Grumbine	Township Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Bob Fetzer – Aspen Way

Mr. Fetzer told the Board he is present to discuss a property located on Aspen Way which has been vacant for several years now. The high grass/weeds on the property is so out of hand it will require heavy equipment to cut the high grass, according to Fetzer. He told the Board he has been to the Police Dept several times as well as many telephone conversations. The bank in Florida that holds this title should be forced to bring the property into compliance. Any resident who lives in NLT is expected to comply. There must be something the Twp can do about the high grass on this property.

Chm Miller asked Sol Wolf what can be done since this bank has ignored the Police Dept instructions about compliance. Sol Wolf stated the Twp could take care of the cleanup or have someone else do the work and then bill the bank. Should the bank not pay the invoices, a lien would be placed against the property that would have to be satisfied before sale of the property could happen. Discussion took place between the Supervisors about how to handle this out of state bank. Chm Miller suggested Chf Easter and Sol Wolf prepare a written notice to the Florida bank that is the deed holder stating if they don't cut the grass the Twp will hire someone and then place a lien on the property. The Supervisors agreed with this suggestion.

APPROVAL OF MINUTES

The minutes from the Board of Supervisors meeting held July 17, 2017 are ready for action **MOTION** was made and seconded to approve Board of Supervisors minutes from July 17, 2017. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Glenn-Lebanon**A.) Monthly Report – July**

Chf Vragovich reported there were 32 responses to calls for service in the month of July. A total of 191-man hours was reported and a total of 75.1 training hours observed by 37 fire personnel for the month of July.

B.) MOU – Requested Information

Chf Vragovich requested that the sections of the Second-Class Code that are mentioned in the drafted MOU be provided to the Fire Chiefs to review prior to the September 6th meeting. Mgr Grumbine told him the information would be emailed to all the Fire Chiefs and the Fire Company Presidents before the 9/06/17 meeting.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Calls For Service – July**

Chf Easter reported on the summary of activities for the month of July. A total of 583 citizen/Police contacts were completed along with 7584 miles on the cruisers.

B.) Halloween/ Trick or Treat

Chf Easter reported the Police Chiefs have agreed on October 31st from 6-8pm for Trick or Treat observance. A raindate of November 1st has been agreed upon also.

C.) New Police Officer

Chf Easter reported the new Police Officer, Ryan Haase, has been on duty for a month and is settling in nicely.

TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager**A.) Resolution 15-2017; Deed of Dedication – Mallard Lane**

Mallard Lane in the Narrows Glen Development is being presented to the Township for acceptance. Roadmaster Brensinger has worked with the developer to address the punchlist items. The Twp has received the 18-month Integrity Bond in the amount of \$74,790 along with the signed Deed for Mallard lane to be recorded. The date of the Bond begins as of August 21st, as confirmed in an email from Landmark. All issues have been addressed.

MOTION was made and seconded to adopt Resolution 15-2017 accepting Mallard Lane to be accepted as a Township street. Motion unanimously carried.

B.) Zoning Petition – ZA #1-2017

A Zoning Amendment Petition from N. Lynn Ebersole and James Kreider for the property located at 1915 State Route 72 N has been received. The property consists of 9.5693 acres. Approximately ½ of the property is zoned C-2 (off Rte 72) and the other ½ is zoned Agricultural.

The Board is being asked to set a hearing date so neighborhood notifications, posting of property, advertisement etc can be completed. Recommendations will be requested from the NLT Planning Commission and Lebanon County Planning Department. Sol Wolf and Mgr Grumbine are suggesting the hearing be conducted during the October 16th Board meeting. Chm Miller suggested they discuss the second request and make a MOTION for both Zoning amendment requests.

C.) Zoning Petition – ZA #2-2017

A second Zoning Amendment Petition has been received. This Petition is from Godshall's Quality Meats on Weavertown Rd at N 15th Ave. A house on the western boundary of their current property has now been acquired by Godshall's. They are requesting this property be re-zoned Industrial as it is currently zoned R-1. The Supervisors agreed that the October 16 meeting would be good to conduct a hearing on both requests.

MOTION was made and seconded to advertise and schedule a public hearing for both ZA #1-2017 and ZA #2-2017 during the October 16th Board meeting beginning at 7:15pm. Motion unanimously approved.

D.) Tree Dedication Agreement Community Park – Trees #14 & #15

Two Dedication agreements have been received for trees located in the Community Park. The Supervisors are being asked to approve the agreement for each of these trees, tree #14 and #15.

MOTION was made and seconded to approve the agreement for Tree #14 and #15 located in the Community Park. Motion unanimously carried.

E.) Lebanon County Storm Water Consortium Hearing – August 21, 2017

The Lebanon County Consortium held a public hearing on Monday, August 21st at 10:00 am on the Lebanon Regional Pollution Reduction Plan. Mgr Grumbine stated she and Suv Miller attended the hearing as members of the Consortium. Discussions about the MS-4 and PRP plans were held during the hearing/meeting.

F.) 2016- 904 Grant Application

The Board is being asked to authorize the Chairman's signature on the 904 Grant application in the amount of \$13,887. This Grant amount is based off actual materials recycled in 2016 by Twp residents and businesses. These funds are used to help offset the cost of the Yardwaste Facility. After reviewing a MEMO from the Recycling Coordinator, Chm Miller remarked on how well the residents in the Twp are doing with the recycling program.

MOTION was made and seconded to authorize the Chairman's signature on the 904 Grant Application. Motion unanimously carried.

G.) ABI, LLC Business Name Change – Code Enforcement

Notification was received that ABI, Inc has been sold and is now ABI, LLC. The Board needs to recognize the change of business name and appoint ABI, LLC under the same terms, conditions and fees as the original appointment of ABI, Inc. ABI, LLC provides Code Enforcement for the Township.

Chm Miller questioned Sol Wolf if the Board is required to act on this notification. Sol Wolf suggested the Board take official action to recognize the name change in the event any code violations go to the court level.

MOTION was made and seconded to recognize the name change from ABI, Inc to ABI, LLC for the firm that handles Code Inspections for the Township. Motion unanimously carried.

H.) Pertinent Issues

1. Dates for Budget Workshops – A list of possible dates for Budget Workshops has been provided to the Supervisors. Mgr Grumbine is asking for a confirmation from each of the Supervisors on the suggested dates/times.

- October 9, 2017 @ 1pm
- October 10, 2017 @ 1pm
- October 17, 2017 @ 1pm
- October 23 or 24, 2017 @ 1pm

After discussion, the Supervisors agreed on all the dates listed and chose Oct 24th @ 1pm to be advertised as Budget Workshop meetings.

MOTION was made and seconded to approve and advertise the dates of 10/09; 10/10; 10/17 and 10/24 at 1pm as Budget Workshops. Motion unanimously carried.

2. Park & Rec Memo to Supervisors – The Park & Rec Board had prepared a Memo to the Supervisors following a presentation by Susan Gill during the August meeting regarding methods to deter geese. One of the suggestions was a laser light unit that flashes beams to ward off the geese. The cost of the light is \$549. An anonymous donor has indicated they would be willing to donate the funds for the laser light. Some discussion was held about how the light is powered. Suv Brensinger said it is battery operated. The Park & Rec Board is considering the concrete pier in the lake as the light could be secured and guarded from vandalism. Questions were raised about disrupting neighboring properties and approval from the Game Commission. Suv Sattazahn suggested research be done to see if solar power could be adapted to the light unit.

MOTION was made and seconded to approve purchase of the laser light with anonymous funds to ward off geese at the Lions Lake property. Motion unanimously carried.

SOLICITOR’S REPORT; Sol Fred Wolf -- Henry & Beaver**A.) Krause Agreement – Pole Barn (Homestead Acres)**

Sol Wolf mentioned a request that had been forwarded to the Supervisors during the last meeting regarding the construction of a pole barn as storage of home furnishings until a home is constructed. Sol Wolf reported the construction of an accessory building (pole barn) prior to the primary structure, house is not permitted under Twp Ordinances. However, an agreement was drafted that would allow construction of the pole barn and the storage of all personal belongings until the Krause home is constructed. A deadline of January 31, 2018 was placed in the agreement. Violation fees are also listed in the agreement. Sol Wolf reported he, Mgr Grumbine and Lebanon County Planning have all reviewed the drafted agreement and are indicating their approval of the agreement.

MOTION was made and seconded to approve the agreement with the Krause for construction of a pole barn for storage of personal belongings prior to a home being constructed. All construction to be completed by date established in the agreement. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) Suv Dick Miller – Police Officers**

Suv Miller extended the Board's sympathies to the families of the 2 Police Officers killed in Florida. He stated there has been too many deaths recently and is looking forward to a stop.

He was personally moved by the show of local respect at the viewing/funeral for retired Police Officer Ray Barry, who had recently passed away. Local Police Departments and Fire Companies were present to show their respect and he felt heartened to see the response.

B.) Suv Bruce Sattazahn – Paving of N 8th Ave

Suv Sattazahn mentioned the paving of N 8th Ave. He offered praises to the Highway crew for their involvement with a job well done.

Chm Miller stated the Board, following this meeting, will be discussing personnel and legal issues.

With no further business to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary