

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 16, 2017**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Absent	Richard E. Miller	Chairman
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Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Peg Meily – Rails-to-Trails Phase 7

Mrs. Meily introduced herself to the Board and explained she is here to discuss the plans for Phase 7 of the Rails-to-Trails which will go through North Lebanon Twp. She stated she is aware that the Board has granted permission for a detour while there is construction under the bridge located on Tunnel Hill Rd. The Meily Family is reviewing how the Phase 7 of the trail will impact their farming business. Part of the Meily Family Farm is the Richard Meily property that will be impacted the most by this proposed trail. The current design for the trail will cut the operation in half, according to Mrs. Meily. The farming operation will be affected in numerous ways by this trail as it is currently designed.

Mrs. Meily told the Board they had approached the County Commissioners on this subject but did not receive an indication of cooperation from them. When Suv Sattazahn asked about shared use of the space, Mrs. Meily stated it is very dangerous for the family to agree to that solution. The farming equipment is wider than the standard 14 ft width. The wheel base measures 14 feet wide but the wagons and some of the other equipment is wider than the wheel base. The possibility of harming individuals using the trail are great. Working with DEP would be a huge obstacle for them to deal with. The next hurdle Mrs. Meily mentioned is the subject of being forced to travel on the roadways with the farming equipment. Tunnel Hill Rd, Heilmandale Rd and State Rte 72 are all major roadways the family would be forced to navigate. The speed the equipment travels will anger the motoring public and will cause traffic delays which can be frustrating. The Meily family is asking the Board to consider contacting the County Commissioners to discuss some of these obstacles the current design for the trail will create.

B.) Martin Barondick – New St

Mr. Barondick reminded the Board he had presented to them an issue he wanted addressed during their last meeting. He wants to know what progress has been made with the issue of this business being operated in a garage within his neighborhood. Barondick told the Board he knows this business is still in operation as the website is still active.

Martin Barondick – New St (con't)

Suv Brensinger asked Mgr Grumbine if she would give an update on this issue. Mgr Grumbine stated she had received information from Lebanon County Planning that they had met with the individual to discuss his plans. Lebanon County Planning has a letter in their files about the relocation of this business and LCPD is working with the individual.

Barondick than asked what is going to be done about this situation inhouse. Suv Brensinger said he is not sure what Barondick expects the Board to do. Lebanon County Planning is dealing with the situation. Barondick stated he feels there are individuals that should be held accountable for not taking steps to correct this issue immediately. He continued on to express what he considers to be an undesirable effect of living in Lebanon County. Barondick ended his remarks saying he intends to continue pursuing this issue.

C.) Bob Deck – Ebenezer

Mr. Deck told the Board he was present to provide an update on the Ebenezer Beautification program that his committee is putting together. Several months ago he had informed the Supervisors that the committee is working with Verizon and Met Ed to gain permission for use of 17 poles located in Ebenezer. The group now has the permission and is in the process of gathering the remaining funds that are needed to move forward with the proposed banners and lighted Christmas wreath decorations. Ebenezer UM Church has agreed to store the banners/decorations when not in use. A kick-off open house is being planned that will be held at the Ebenezer Fire Company. Hopefully people will take an interest and want to dedicate a banner for their family's hero. His purpose for attending this evening was to let the Supervisors know the committee is still moving forward on this project. Mr. Deck said he will layout proofs of these banners after the meeting for everyone to look at.

APPROVAL OF MINUTES

The minutes from the Board of Supervisors meeting held 1/03/2017 are ready for action.

MOTION was made and seconded to approve the Board of Supervisors minutes from 1/03/2017. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Glenn-Lebanon**A.) Monthly Report - December**

Chf Vragovich reported there had been 45 calls for service from the 4 volunteer Fire Departments in the month December. The total man hours has been logged at 222.08 hrs/mins. Training hours was logged as 70.64 hrs/mins.

B.) Summary Report for the year 2016

A similar summary report was provided for the year 2016. There had been 547 calls for service from the 4 volunteer Fire Departments for the year 2016. The total man hours has been logged at 1955.12 hrs/mins with training hours logged as 824.12 hrs/mins.

C.) Glenn-Lebanon Fire Co

Chf Vragovich told the Board that the company is currently down one engine. Unfortunately for Glenn–Lebanon they lost an engine on the way to a response and are in the process of having a new engine installed. It should be approximately 3 weeks or so.

D.) Non-Emergency Activity Listings

All 4 Fire Companies submitted their annual non-emergency listing for the 2017 year. Mgr Grumbine asked the Supervisors if they have any questions about the forms. Suv Brensinger mentioned to Chf Vragovich some of the events listed are marked “to be determined”. Is there a reason why dates cannot be listed? Brian explained the companies all have the same agendas pretty much each year. However the dates vary on some of the activities. During the Fire Chiefs’ meeting the discussion suggested listing the activity and when a definite date is set, contact the Twp office and get it approved at the Supervisors meeting prior to the event. This process has worked fairly well in the past year or so. He said every fire company is aware that the activities or events must have Board approval before the event takes place. Suv Brensinger said it is important that these activities be approved prior to the event. A reminder that the request be approved at the meeting, the third Monday of the month was repeated.

MOTION was made and seconded to approve the non-emergency lists provided for each of the 4 fire companies with the caveat all events noted “to be determined” on the list, specific dates must be submitted to the Board prior to the event taking place. Motion carried unanimously.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Monthly Report – December**

Chf Easter reported on the summary of activities for the month of December. A total of 425 citizen/Police contacts were completed along with 8,275 miles on the cruisers.

B.) Summary Report for year 2016

Chf Easter reported on the summary of activities for the year of 2016. A total of 4,580 citizen/Police contacts were completed along with 97,864 miles on the cruisers.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine**A.) Draft Resolution 5-2017 – Misc Fees**

A draft of Resolution 5-2017, which lists various fees for Twp services and equipment. The fee for the Yardwaste Facility is shown at \$40 per the Board’s adoption of the 2017 Budget. Suv Brensinger questioned if the Yardwaste fee was the only change from last year’s fees. Mgr Grumbine confirmed that was the only increase for the fee schedule.

MOTION was made and seconded to adopt Resolution 5-2017 accepting the Twp fee schedule for 2017. Motion unanimously carried.

B.) Regional MS-4 Consortium Update

As had been reported during the 1/03/2017 re-organizational meeting, the clients of Steckbeck Engineering met to discuss an MS-4 Regional Pollution Reduction Plan. An adopted Inter-municipal agreement would be the next step in the process. On 1/04/2017 a meeting was held to review any questions and thoughts with SESI clients. Scott Rights of SESI, had shared a synopsis of this meeting with all SESI clients. Sol Wolf and the Supervisors have been provided with a draft of an Inter-municipal agreement as well as a copy of Scott Rights’ synopsis.

Regional MS-4 Consortium Update (con't)

A deadline of September 2017 had been reported therefore an agreement must be finalized for adoption no later than March. SESI will then be able to focus on the Pollution Reduction Plan for those who agreed to participate.

As cost was questioned at the previous meeting, the Board has been provided with a rough estimate, provided by SESI, on associated costs with various projects towards meeting the 2018 permit load reductions. The estimates listed were presented at worst case scenario and does not include any grant monies that the group intends to pursue. The Inter-municipal agreement contains a suggested formula for the cost sharing between the participants in the agreement. Some discussion followed about the difficulties of getting 8 to 10 municipalities and their respective attorneys to agree on contents for the inter-municipal agreements. Mgr Grumbine reminded the Board about the strict timeframe we are up against. Sol Wolf agreed with Mgr Grumbine's comment. She then told the Supervisors she will keep them informed about any progress.

C.) Pertinent Matters

1. Park & Rec Year-End Report & Memo - The Park & Rec Board has provided a report outlining their 2016 discussions and accomplishments. Discussion and review of the vandalism issue and the locking of restroom facilities at the Long Lane Athletic Fields is addressed. The Park & Rec Board is suggesting keeping the restrooms locked at all times with the Sports Association unlocking and locking when the fields are in use by them. The Park & Rec Board will re-evaluate this policy at year-end (2017) to see if the vandalism was reduced. The Supervisors indicated they were in agreement with the suggestions made by the Park & Rec Board regarding the vandalism problems.

2. 2016 Phone Log – Admin – The 2016 phone log for the administration staff has been provided to the Board for reference only.

3. Right-To-Know Requests for 2016 – A summary report of all Right-To-Know requests for the year 2016 has also been provided to the Board.

4. 2016 Municipal Authority Summary Report – The summary report from the Municipal Authority for the year 2016 is being provided to the Supervisors for informational purposes only.

5.) Resolution 6-2017 – Swatara Sojourn – Mgr Grumbine told the Supervisors Resolution 6-2017 is approving the annual Swatara Sojourn that is held in conjunction with educating the public about the MS-4 program. This is a Resolution we adopt every year.

MOTION was made and seconded to adopt Resolution 6-2017 approving the Swatara Sojourn to be held May 6 & 7, 2017. Motion unanimously carried.

6.) Resolution 7-2017 – TCC Appointees – Mgr Grumbine told the Board it is time to reappoint a representative and alternate member to the EIT Committee. This year Virginia Minnich from Mt Gretna is suggested to serve as the representative with Cheri Grumbine serving as the alternate.

MOTION was made and seconded to adopt Resolution 7-2017 approving the appointment of Virginia Minnich as representative on the TCC committee and Cheri Grumbine appointed as the alternate. Motion unanimously carried.

7.) FEMA – 2016 Storm Jonas – Notification was received by the Twp that the requested funds have been awarded to the Twp from Storm Jonas. The emergency response hours and equipment used during that weekend were recorded and reports submitted in order to get some reimbursement. The Board expressed appreciation to our EMA Coordinator and Bonnie Grumbine for meticulous reports and consistence in getting this project accomplished. Their hard work paid off for the Twp and the Fire Departments.

SOLICITOR’S REPORT; Sol Fred Wolf -- Henry & Beaver

A.) ZHB Case Appeal – Pumpkin Ridge

Sol Wolf reviewed the history of this issue that had been discussed at several previous meetings. The Zoning Hearing Board had completed the advertisement required in order to inform affected groups and individuals that this matter will be going before a Judge for a determination.

Sol Wolf will be filing a document on behalf of the Township stating our objection to a positive finding for the applicant. He told the Supervisors that an Attorney for one of the neighboring properties is also preparing an objection to file with the Judge. The Judge will review all documents involved with this situation and will make a determination of “deemed approval” in favor of the applicant or deny the applicant’s request.

COMMENTS FROM BOARD MEMBERS

Supervisor Brensinger stated that “get well” wishes are sent to Supervisor Miller and his wife as they are “under the weather” with this bug that is circulating.

With no further business to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary