

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 15, 2016**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Chairman
Richard E Miller	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Ebenezer Beautification Project – Bob Deck – New St

Mr. Deck told the Board he and the committee have been continuing their work to get information about the banners and the authorization to display the banners. He reported on the information the committee received back from Met Ed in regards to the poles located in Ebenezer. The list of approved Met Ed poles will be mailed to Deck. A contract from Met Ed was provided that requires 2 signatures. Deck said he had asked Met Ed if they preferred signatures from a committee member and a Twp representative. He suggested since the Twp agreed with the Insurance rider issue, it would be a good idea to have a Twp representative sign. Deck said he would like a signature from a Twp representative, if it is agreeable.

Suv Brensinger asked how long the banners would be displayed. Deck replied the banners would be on the poles from 1st week in April until the end of October. The plan is then to have Christmas lights installed from November until December. All banners would be stored at the Ebenezer UM Church. Deck had been told the life expectancy of the banners is 5 years. A conversation followed in regards to the ideas of who and how the sponsors for the banners will be determined.

Suv Miller asked how many poles are expected to be used for displaying banners and how much will sponsors be expected to pay per banner. Deck replied that there are approximately 14-15 poles and at this point the price will be \$200 each. To date the Committee has 10 commitments for banners. Deck described the difficulties the Committee is having in getting a commitment from the Fire Co to install/remove the banners. Suv Brensinger stated that if Deck can keep him posted, he would be agreeable to help with the logistics for the banners as the Twp has the equipment to help him.

APPROVAL OF MINUTES

The minutes from July 18, 2016 are ready for action.

MOTION was made and seconded to approve the Board of Supervisors minutes from the meeting held July 18, 2016. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

PUBLIC HEARING 7:15PM - Solicitor Fred Wolf**RESOLUTION 17-2016**

Sol Wolf reviewed the original application of request received from Paul N./ Patricia A. Horst for the inclusion of his property located on State Route 72 North in the Ag Security Program for North Lebanon Twp. He shared details for the advertising of the Public Hearing and positive recommendations received from the NLT AG Security Advisory Committee, Lebanon County Planning and the NLT Planning Commission are all a part of this record.

The property had been posted with notices in 5 appropriate locations around the property for the public to view information about the application and the Public Hearing this evening. All these actions were done in accordance within the requirements of the law. The property consists of 23.498 acres and is located along the west side of State Route 72 N. Mr. Horst had been notified by Sol Wolf that his request would be heard at tonight's meeting. At this point Sol Wolf asked for comments or questions from the public. None were offered. He then asked the Supervisors for comments or questions.

Suv Miller confirmed that Lebanon County Planning had offered their approval of this request. Sol Wolf agreed saying that Lebanon County Planning, NLT Planning Commission and the AG Security Advisory Committee all indicated their approval of this request. No other comments or questions were offered.

PUBLIC HEARING ENDED 7:19pm

MOTION was made and seconded to adopt Resolution 17-2016 which approves the application received from Paul N. Horst/Patricia A. Horst for inclusion of 23.498 acres in the NLT AG Security Program. Motion unanimously carried.

Sol Wolf said the Resolution will be recorded at the Recorder of Deeds Office as well a copy being provided to the State Dept of Agriculture.

FIRE CHIEF'S REPORT – Don Steiner Jr., Weavertown Fire Chief**A.) Monthly Report – Rural Security & Weavertown Fire Companies Only**

Don Steiner reported to the Board the summary he has tonight was received from Rural Security and Weavertown Fire Companies. He has not received a monthly report from Ebenezer or Glenn-Lebanon Fire Companies.

A total of 28 responses were completed for the month of July with a total of 57.9 man hours completed. A total of 13.5 man hours was completed during misc trainings. Various calls for assistance were answered.

Suv Miller requested an email be sent to the Ebenezer and Glenn-Lebanon Fire Companies pertaining to the receipt of the monthly summaries. Suv Brensinger questioned the procedure for the reporting Fire Chief. Steiner said everything has moved to electronic submissions, for him, Theresa and Cheri in the Twp office. This month, for whatever reason, the reports were not submitted.

B.) Training – 130 Old Ebenezer Rd Structure (no fire involved)

Mgr Grumbine told the Board she had spoken to Rusty Weitzel from Ebenezer Fire Co regarding a training session located at 130 Old Ebenezer Rd. The Fire Co is requesting to hold a training exercise at the structure, owned by the Twp, to be demolished, which involves no fire. They are requesting to hold the activity on a Sunday afternoon and would like to close off Jay St in the area between 4pm – 7pm. Don Steiner stated that he thought after the exercise the house would be boarded up and secured.

Some discussion took place about the closing of the road. Suv Miller voiced concern about it being a Sunday and the Living Waters Church possibly having activities planned for a Sunday evening. He also voiced concern about the property owners who live right in the area. He feels they should have access to their homes. Suv Brensinger shared his thought the utilities should be definitely removed from the structure before any trainings are completed. Mgr Grumbine said there is the route traveling around the lake on Water/New St to Lake Dr and onto Ashton then onto Jay St. The area would not be totally blocked off. Suv Miller repeated that the folks who live there should have access as well as passage to the church.

C.) Joint Committee Meeting

Steiner told the Board that the Joint Meeting which had been scheduled for July failed due to lack of attendance. Allen Firestone was the only person who had shown up for the meeting. Due to the lack of meetings there is not much progress stated Steiner.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Monthly Report – July**

Chf Easter reported on the summary of activities for the month of July. A total of 624 citizen/Police contacts were completed along with 8,703 miles on the cruisers.

B.) Community Support

Chf Easter reported on the continued support the Police Officers are receiving from the community. He said it is very much appreciated and he thanks the public for their generosity on behalf of the Police Dept.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine**A.) Marcellus Shale Grant**

The contract for the Marcellus Shale Grant has been received. We have been awarded \$7000 for this Grant. The Board is being asked to authorize the signing of the contract for this Grant.

MOTION was made and seconded to authorize Mgr Grumbine to submit the contract for the Macellus Shale Grant after receiving the appropriate Officials signatures. Motion unanimously carried.

B.) Sign Purchase

As part of the 2016 Budget process the Board had agreed to include an allocation to replace our current message sign. The current sign continues to deteriorate in condition. As our residents have come to rely on the messages placed on this sign, the Board is being asked to approve proceeding with this purchase as had been listed in the 2016 Budget. A 19mm sign is being requested as it will serve the needs for the Twp and will be ordered through a CoStars vendor. During a brief conversation the Supervisors discussed the amount of the purchase being 6% less due to the tax exemption for the Twp.

Sign Purchase (con't)

Suv Miller questioned if there had been any quotes requested from other vendors. Mgr Grumbine replied there had been other quotes requested. However this vendor offered the best price. Suv Brensinger mentioned the demonstration sign which had been brought here to show the resolution and effectiveness of the sign. He said he was impressed with the resolution and clarity.

MOTION was made and seconded to approve the purchase of the LED signboard @ \$25,855 minus the 6% tax amount. Motion unanimously carried.

C.) Park & Rec Bylaws/Ordinance – Proposed Changes

During the July meeting the Supervisors had discussed recommended changes to the Bylaws and Ordinance for Park & Recreation. At that time the Board opted to table the issue to allow more time for review. Suv Brensinger remarked after seeing some of the suggested changes, he realized how old some of the Bylaws and regulations were. Suv Brensinger also questioned the meeting stipend that the Board/Committee members received. Mgr Grumbine replied currently it is set at \$10 a meeting. Sol Wolf stated that a change to the stipend amount is usually completed by adopting a Resolution. The Supervisors can review and make a decision to change the stipend at any point in time.

MOTION was made and seconded to adopt the recommended changes/updates to the Park & Rec Bylaws as well as the suggested changes for the Ordinance. Motion unanimously carried.

D.) Pertinent Matters

1. GLRA Invite – Sept 6th County Municipal Officials & Families – The annual hotdogs, hamburgers and hayrides event at the landfill is scheduled for September 6 at 6pm. Mgr Grumbine asked the Board if any of them plan to attend and how many so she can respond. Suv Brensinger stated he should be marked for 2, Suv Sattazahn for 2 as well. Suv Miller responded 1 for now, as he is not sure about his wife's schedule.

2. Cell Tower Construction – The VzW Cell Tower construction was started earlier today. Suv Brensinger and Mgr Grumbine met with the contractors last week to discuss the project and work out details. Information was also provided to the Police Dept for any after hour concerns. Sol Wolf stated the monthly fee to the Twp will begin as of August 1, 2016 once the Board approves the commencement date of the contract with Verizon. He discussed some of the details of the lease between the Twp and Verizon before asking the Board for action.

MOTION was made and seconded to approve the commencement date of Aug 1, 2016 for a lease agreement with Verizon for the cell tower. Motion unanimously carried.

3. Safety Grant through SMT – Our Insurance provider has informed the Twp about a \$1000 Grant application that must be completed and submitted by Aug 31st. The Safety Committee had discussed several projects in previous months. The exhaust ventilation coming from the garage area was selected as a priority project. The second issue was a full face respirator mask. Suv Brensinger explained the face mask is a consideration because of all the debris the person grinding or cleaning the grinding machine ends up inhaling and wearing while completing the tasks. He told his fellow Supervisors the face mask is something that should be purchased regardless of the Grant application. The quote for a full face respirator mask is \$271.93. After some discussion it was decided to approve the purchase of the face mask.

Safety Grant through SMT (con't)

MOTION was made and seconded to approve the purchase of a full face respirator mask immediately. Motion unanimously carried.

Suv Brensinger told the Board he and Tim Buffenmeyer had discussed the exhaust system that would work best for transferring the fumes coming from the garage. Tim has researched pricing for the various materials that would be required which amounted to approximately \$5,189.66. Suv Brensinger said he also thought about contacting Herb Sheet Metal and Fabricating to provide a quote. They would make the materials and complete the install. He asked Mgr Grumbine if it is necessary to provide all the financial information in the Grant application. She replied the language submitted in the application could be kept in generic terms with no specific system mentioned. An awarded Grant is for \$1000 with a requirement of a 50% match from the Twp. The cost of the project obviously will meet the match and then some. Mgr Grumbine explained that the Grant application would need to be voted on tonight. The exhaust system would then be listed in the 2017 budget, as the Grant money would only be received in 2017.

MOTION was made and seconded to authorize the submission of the SMT Grant application for the amount of \$1000 to complete the diesel exhaust ventilation project for the garage area. Motion unanimously carried.

SOLICITOR'S REPORT; Sol Fred Wolf -- Henry & Beaver**A.) Misc Ordinance Updates Workshop Dates**

Sol Wolf told the Board a workshop has been advertised and scheduled for August 16, 2016 at 1pm to do a final review of the Ordinance Updates. The meeting will be held in the meeting room of the Twp building. Hopefully this will complete all the remaining issues pertaining to the updates.

B.) Agreement of Sale – 719 Kimmerlings Rd (Land Only)

Sol Wolf reviewed language in the Agreement of Sale document he is submitting to the Supervisors. The document outlines all the requirements for subdivision of the land from the house property, title search to be performed for any types of easements on the land which will be performed by Matthew & Hockley. The time limit is set for a settlement date if all information comes back satisfactorily. Conversation followed about the possibilities of any easements or right-of-ways that might be found. An agreement of \$59,200 for the land was decided on. A target date of 12/31/2016 was agreed to with a final date of 3/31/2017.

MOTION was made and seconded to authorize the execution of the Agreement for Sale for the land located on the west side of the Twp building at 719 Kimmerlings Rd. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) 2017-2019 Police Contract**

Chm Brensinger reported the new Police contract effective 2017 – 2019 has been agreed upon by both the Police Association and the Supervisors. The contract will be signed by the Board and returned to the Police Assoc. It is a 3 year contract and outlines a 3% increase for 2017, a 3 ¼ % increase for 2018 and a 3 ½ % increase for 2019.

MOTION was made and seconded to approve the 2017-2019 Police contract with the NLT Police Assoc. Motion unanimously carried.

B.) Suv Dick Miller - Long's Store, Sandhill Rd

Suv Miller mentioned Long's Store located on Sandhill Rd. The owners have decided to close the doors and enter into their retirement. He said he wishes them well in their future endeavors.

C.) Suv Ed Brensinger - Water St Project

Suv Brensinger informed everyone that a project will be started tomorrow on Water St between E Brookfield Dr and Winchester Circle. Work will be completed on new stormwater pipes and inlet repairs that are deteriorating and failing in this area. The project will necessitate the road being closed for a few days while the work is being completed. As Lebanon Daily News is not here to cover this meeting, Suv Miller offered to have WLBR announce the work area and road closure/delays.

With no more business to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary