

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
MAY 16, 2016**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Edward A. Brensinger	Chairman
Richard E Miller	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri F Grumbine	Twp Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance was Josh Weaber of Steckbeck Engineering/Surveying Inc and several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) NCCS Land Development Plan – Ebenezer Rd

The expansion plan for New Covenant Christian School has been under review by the NLT Planning Commission and Lebanon County Planning for several months. The plan show the construction of a new gymnasium along with some new stormwater management designs. Josh Weaber was present to answer any questions the Supervisors might have in regards to the plan.

The Twp Planning Commission and LCPD are recommending approval for this expansion plan. Sol Wolf prepared an agreement regarding use of the athletic fields/ indoor gym areas (existing and new) at NCCS as the small field will be reduced in size. This agreement had been signed in April by the Board of Supervisors and New Covenant Christian School. The Municipal Authority has a signed agreement concerning paving over the sewer easement, which had been signed by NCCS and approved by the Authority.

MOTION was made and seconded to approve the Land Development Plan for New Covenant Christian School located on Ebenezer Road. Motion unanimously carried.

APPROVAL OF MINUTES

Resolution 16-2016

Sol Wolf made a few comments before the minutes get acted upon. He reported to the Board at last month's meeting on a property settlement the Township was involved in completing. At that time Sol Wolf asked for a MOTION regarding the purchase of 130 Old Ebenezer Road. The Board did approve by making a MOTION. However Sol Wolf received information that a Resolution adoption is required when a purchase is made in lieu of condemnation. So at this time Sol Wolf is asking The Supervisors to take action on Res 16-2016 approving the purchase of this property.

MOTION was made and seconded to adopt Resolution 16-2016 approving purchase of the property located at 130 Old Ebenezer Road in lieu of condemnation. Motion unanimously carried.

APPROVAL OF MINUTES (con't)

MOTION was made and seconded to approve the Supervisor meeting minutes from 4/25/2016. Motion was unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Don Steiner Jr.**A.) Monthly Report – April**

Chf Steiner stated he had received no reports this month. He thinks that the other Chiefs might be providing the reports to the Township office. Some conversation followed about the State reporting software and the change in reports submitted to the Twp. Suv Miller requested that a process be established for receiving the reports and suggested that Chf Steiner have the reports to present at the next meeting in June.

B.) Godshall's Quality Meats – Weavertown Road

Suv Miller questioned Chf Steiner if any new information has been received in regards to the damages from fire at the Bologna plant. Chf Steiner replied other than his report at last month's meeting he is not aware of any changes. Suv Miller requested if any changes in regards to financial damages are submitted, the changes be reported at the meeting.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Monthly Report – April**

Chf Easter reported on the summary of activities for the month of April. A total of 571 citizen/Police contacts was had along with 8,403 miles on the cruisers.

B.) Midnight Shift – Apprehension of 2 Individuals

Chf Easter told the Board he wanted to commend the midnight shift, which consisted of Sgt Herberg and Officer Sweigert, who were able to apprehend the 2 individuals that were breaking into vehicles and garages on Narrows Drive. All the stolen items were able to be returned to the owners due to actions of the 2 Officers.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine**A.) Request for LED Sign – Kimmerlings Rd**

During the budget discussions for 2016, the purchase of an LED sign board to replace the existing sign was held. The proposed contractor is on the CoStars program. As a comparison we received 2 other proposals. A demonstration was held here at the Township by the CoStars company so we could preview the sign. The Board received a Memo, dated 5/12/16, from Bonnie providing the history and problems associated with our current sign along with the benefits of upgrading to a newer LED sign. Approval is being requested in order to purchase this LED sign to replace the worn existing sign.

Suv Miller stated he is not ready to take any action on this issue tonight and would like to suggest it be tabled. Chm Brensinger said he would be in agreement to table the issue of this sign as he needs a little more time to review the provided information. Suv Sattazahn indicated his agreement.

B.) Pertinent Matters

1. Heilmandale Rd Sign Request – Mgr Grumbine reported the Twp received confirmation from PADOT in regards to the letter that had been sent to them requesting placement of the Deer Crossing sign. The letter indicated the study will be performed and the results mailed to the Twp.

2. Marcellus Shale Grant – A letter had been received from the County Commissioners announcing that the Twp has been awarded \$7,000 from a grant application that had been submitted. Previously a verbal had been provided stating that \$4,000 was being awarded. Evidently there was some confusion concerning the amount the Twp was awarded but the written notice was from the County Commissioners for the amount of \$7,000. The Grant will be used to purchase trees for the Twp parks. The timeline will be until the end of this fall.

SOLICITOR’S REPORT; Sol Fred Wolf -- Henry & Beaver**A.) Misc Ordinance Updates Including Mini Cell Tower Ord**

Sol Wolf told the Supervisors he had met with Chf Easter and Mgr Grumbine to review the information Chf Easter had provided for the Ordinance updates. At this point they are all in agreement to move forward with the information we have as of now. The mini cell tower Ord will be considered at the same time as the Ordinance updates. A draft of the ordinance updates will be finalized within the next 30 days and will be provided to the Board for their review. A draft of the mini cell tower ordinance has already been provided to the Supervisors to review. Suv Miller questioned if the rest of Sholly Ave had been included for the updates to the snow emergency routes. Sol Wolf confirmed the remaining portion of Sholly Ave has been included with the revisions.

Chm Brensinger asked about the mini cell tower ordinance and the lobbying being done by the tower people to be placed under the PUC control. Where does this issue stand as of now? Sol Wolf stated that Mgr Grumbine had been provided with a form letter to complete and submit to the PUC, which she has done. He continued on by explaining this would place the control of the towers and placement under the PUC control which would not be a good thing for the Twp.

B.) Knox Box Non-Compliant Property (1) Update

Sol Wolf reminded the Supervisors they had discussed during last month’s meeting 1 property owner who has remained non-compliant with the Knox Box Ordinance. The individual had purchased the box but for whatever reason has not followed through with the Fire Chief to activate the box. Sol Wolf confirmed with Theresa George, Twp employee, that this individual remains non-compliant. Theresa confirmed that is correct. The individual had received the original information packet in 2012, as well as several visits from Rural Security’s Fire Chief in regards to activation of the box.

Sol Wolf told the Supervisors that at this point he would like their approval to file a complaint with the courts for enforcement of the Knox Box Ordinance. The individual will be told by the Courts how to proceed bringing their property into compliance. They will also be responsible for all financial costs associated, including the court costs and all Twp Attorney fees incurred.

MOTION was made and seconded to approve Sol Wolf filing a complaint with the courts for enforcement of the Knox Box Ordinance against the remaining non-compliant property owner, Lebanon Sunoco located on N 7th Street. Motion unanimously carried.

C.) Settlement of Property – 5/12/2016; 130 Old Ebenezer Rd

Sol Wolf reported the settlement for the property located at 130 Old Ebenezer Rd was held on May 12th. A new lease, which is now held by the Twp, had been drafted for the existing tenant. The tenant may remain in the house until the end of June 2016. However the lease defines that all exterior belongings must be removed by the first week in June of 2016. Suv Miller questioned when the demolition of the structure is expected to take place. Sol Wolf replied it will be sometime in July of 2016.

D.) Pertinent Matters

1. **Joint Municipal Authority Meeting/ Board of Supervisors** is scheduled for June 9th at 5pm. Sol Wolf will be drafting the Agenda and he has asked if any member on either Board has specific topics for the Agenda to provide it to him for inclusion.

COMMENTS FROM BOARD MEMBERS

There were no Comments from the Board this evening.

With no more business to discuss, meeting adjourned.

Respectfully Submitted

Theresa L. George
Recording Secretary