

MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING - OCTOBER 21, 2015

The duly advertised budget workshop meeting was held on Wednesday, October 21, 2015, at 8:00 AM, at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon. The following members were present.

Edward Brensinger	Chairman
Bruce Sattazahn	Vice-Chairman
Richard Miller	Treasurer
Cheri Grumbine	Township Manager

No residents attended the budget workshop.

The Board first met with Dave Strohm, Building Maintenance/Park & Recreation Foreman along with Eric Andrew with Meadow Valley Electric (MVE). Eric reviewed the current Met-Ed incentive/rebates available now for Governmental agencies. There is a 19 cents/kwh saved rebate and an 8 cents/kwh saved rebate until the end of October. On November 1st the 8 cents goes to 7 cents and so on until it is back down to 5 cents. The 19 cent rebate is good until June 2016 or until Met-Ed reaches their goal or the fund is depleted. Eric works with Met-Ed on the rebates and they (Met-Ed) will inspect the job for compliance. Eric reviewed MVE's proposal with the Board, which included all inside and outside lighting fixtures that were not previously upgraded. The total cost of the project for all lighting associated with our main building is \$32,522; after rebate the Township's billable cost is \$21,989. Regarding our outside wall packs the cost of replacement is \$1,458; total after rebate is \$1,107. MVE will only bill us the after rebate amount, completing all necessary paperwork for the rebate to be applied directly from Met-Ed to MVE.

Following much discussion, the Board was in agreement with the proposal when considering the savings to the township.

MOTION was made and seconded to approve the MVE proposal to upgrade our lighting to LEDs. Motion was unanimously approved.

Continuing, Dave reviewed his 3 requests for Building Maintenance items. He is requesting a replacement explosion-proof exhaust fan in the dedicated wash bay for \$2450, strip and waxing of floors in administration office and maintenance areas for \$7618 and continue with the upgrade to the police flooring in the hallways at a cost of \$6558.

Regarding General Fund Park & Recreation maintenance items, Dave reviewed his items which included improvements at Lion's Lake and the Long Lane area. Dave also recommended replacing the large play structure at Lion's Lake. However, we do not have adequate "Fees in Lieu of" funds, so we must decide how to pay for the replacement structure.

Dave reviewed the two part-time park employees returning for 2016 and the Board also discussed obtaining a proposal for grass mowing at several locations to cut down on our mowing time and

equipment needs. Also discussed was the rental openings throughout the spring, summer and fall seasons by Dave and the suggestion that when he is on vacation that we rotate with other maintenance personnel to relieve him of having to be available every weekend.

Next, the Board discussed with Dave a comment received from our website regarding a recent rental by the Nelson Family Reunion. In reviewing the situation the Board agreed to provide a reduction in their 2016 rental rate by \$50.

The Board next met with the Mechanic, Tim Buffenmeyer to review his budget requests for 2016. There were no major repairs projected at this time for any of our equipment.

The Board next reviewed documentation relating to our insurance and the Benecon Eligibility Form. The Manager was directed to meet with our insurance agent for clarification on several items.

Personnel issues were also discussed and advertising for a laborer for the wastewater/sewer maintenance department and in the near future an administration employee. Currently there are two open positions.

The Board next discussed with Roadmaster/Supervisor Ed Brensinger his suggestion for paving of Jay Street for 2016. Ed explained that his department provided some necessary repairs to several areas this year but they were only a temporary fix, as the bid was too high to pave both Kimmerlings Road and Jay Street in 2015. The cost of Kimmerlings Road upgrade was close to \$750,000. Thus Jay Street is listed in his 2016 budget from Rte. 72 to Jay Street, which is 1.73 miles. The cost is projected at \$353,560 but may need to be cut back depending on our fund balance in our Liquid Fuels Fund at the end of 2015. This will also depend on the winter weather and the need to purchase winter maintenance materials.

The Board announced that the October 28th workshop has been rescheduled for Thursday, November 5th at 3:00 PM.

The next advertised budget workshop is for Wednesday, November 4, at 6:15 PM with the Fire Chiefs.

The budget workshop adjourned at 11:15 AM.

Respectfully Submitted,

Cheri F. Grumbine
Manager/Secretary