

**Minutes**  
**North Lebanon Township Municipal Authority**  
**Joint Meeting with Board of Supervisors**  
**June 11, 2015**

An advertised special joint meeting of the North Lebanon Township Municipal Authority and the North Lebanon Township Board of Supervisors was held on Thursday June 11, 2015 at 5:30 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following people present:

Municipal Authority:

Wynanne Demler	Chairperson
Gary Heisey	Vice Chairperson
Brian Hartman	Secretary
Susan Switzer Pierce	Assistant Secretary
Tod Dissinger	Treasurer
Sheila Wartluft	Assistant Township Manager
Mike Kneasel	Wastewater Foreman
Frederick S. Wolf	Henry and Beaver LLP
Scott Rights	Steckbeck Engineering

Board of Supervisors:

Edward A. Brensinger	Chairman
Richard Miller	Treasurer
A. Bruce Sattazahn	Vice-Chairman
Cheri F. Grumbine	Township Manager
Solicitor Frederick S. Wolf	Henry and Beaver LLP

The meeting was called to order at 5:30 p.m. and the pledge to the flag was recited.

Chairperson Demler stated the first item on the agenda is the working together by the Municipal Authority and Supervisors. Solicitor Wolf stated he wanted to make a few comments at this time. Solicitor Wolf reviewed the history of when the Municipal Authority was originally formed by the Board of Supervisors for the N 7<sup>th</sup> Street Sewer Project. Prior to that the Board of Supervisors handled the sewer extension projects. There were numerous Township projects and following the forming of the Authority there were additional sewer projects undertaken by the Authority. Each project had their respective sewer rates and debt. Following several years of discussion between the Authority and Board of Supervisors a decision was made to unify all the sewer projects under the Authority's direction with the promise that they would take a look at the old township sewer clay lines and upgrade lines as necessary, so there isn't a huge debt acquired to correct any deficiencies in the future. The Board and Authority have also agreed and established an equipment committee to look at the Authority equipment to decide

together what equipment may need to be replaced and make a recommendation to the Authority. This committee is made up of Tim Buffenmeyer-Mechanic, Mike Kneasel, Tod Dissinger, and Ed Brensinger.

Solicitor Wolf next moved on to controlling expenditures for the Authority. Solicitor Wolf stated knowing Mike and Sheila and working with them over the years he can state that they are conscious of their spending and take their duties very responsibly. If there is a different direction the Authority would like to see on a certain issue they have that opportunity when Mike provides his monthly report to them. Mike Kneasel proceeds with maintenance items that he believes needs to be taken care of by the Wastewater Department. He reviews his options and selects the best most economical solution based on his knowledge. The Authority has many expenses that they cannot control, as they are set by the Board of Supervisors. Those expenses that they can control they have given Mike and Sheila direction through the budget that is adopted each year and during the monthly meetings. The Board and Authority meet in November to review the Authority's budget before final approval is given by the Authority. It is very important for the Authority and Board of Supervisors to continue to work together for our residents. Same for the employees. All employees need to work together for the betterment of our community.

Solicitor Wolf asked what is the feelings from both the Authority and Supervisors regarding these issues? Both Boards need to look at the best way to handle the MS-4 mandate and how best to proceed. Does the Authority provide for the billing assessed to the property owners and then turn the money over to the township for the highway department to perform the necessary work? Is it a joint project between the two departments? Solicitor Wolf then turned the meeting over to all participants to answer some of these questions for direction.

A question was directed to Mike about spending decisions. Mike explained that the materials were already in our inventory so there was no additional cost to the Authority.

At this time the Board went into executive session. Mike Kneasel, Sheila Wartluft and Scott Rights were asked to leave the meeting.

The Joint meeting reconvened with Mike Kneasel, Sheila Wartluft and Scott Rights returning to the meeting.

Supv. Brensinger started by stating that Mike Kneasel, Manager Grumbine, and he were out at Water Street at Martin Drive to review the considerable subsidence on Water Street. Several pictures were circulated showing sewer trench settlement and a hollow area using a shovel handle buried down the hole in the street with only the spade showing above the pavement. The pictures also showed patched areas and more permanent type repair areas previously performed by the Highway Department for the sewer trench settlement areas. Time is of the essence to repair these areas, as the blacktop gets soft in the heat of the day and may fall down into the void that was left from the subsidence of material underneath. Some of the pictures showed the magnitude of the trenches

sinking by the level placed across the sewer trench. This entire area should be fixed correctly not just a quick fix. This would possibly require the use of geotextile fabric under the blacktop after they dig open the area. Mike stated that the sewer trench is about 13' or 14' deep at this location. Supv. Brensinger said he isn't blaming anyone on this condition, there were issues with the contractor for this sewer project when constructed. It appears that the groundwater is moving causing this issue. Supv. Brensinger asked since this is a sewer trench and he has been repairing them under his own budget in the past, would the Municipal Authority be willing to financially contribute to the cost of repairs? Discussion continued on this subject and it was agreed that after repairs Supv. Brensinger would bring back to the Authority the cost of materials and labor/equipment for a final determination on percentage of financial support from the Authority. All agreed it was hard to determine a percentage of financial contribution without knowing the dollars involved. Supv. Brensinger stated he was hoping sometime in July his crew would be able to work on this project.

With nothing more to discuss, joint meeting adjourned at 6:50 PM.

Respectfully Submitted

Cheri F Grumbine  
Township Manager/Secretary