

Minutes
North Lebanon Township Municipal Authority
November 10, 2016

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 10, 2016 at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Dawn Hawkins	Vice Chairperson
Brian Hartman	Secretary
Rodney Lilley	Assistant Secretary
Frederick S. Wolf	Henry and Beaver LLP
Scott Rights	Steckbeck Engineering
Cheri Grumbine	Manager
Lori Books	Administrative Assistant
Absent: Gary Heisey	
	Chairperson
Tod Dissinger	Treasurer

Also in attendance were Edward Brensinger, Supervisor; Tommy Comasta, Wastewater Department; Amy Leonard, Esquire, and one resident.

The meeting was called to order by Vice Chair Hawkins and the pledge to the flag was recited.

COMMENTS FROM THE PUBLIC:

There were no comments from the public. Nicholas Hartman who is working on his Eagle Scout was in attendance.

Vice Chair Hawkins asked for a motion to approve the October minutes.

MOTION: Motion was made and seconded to approve the October minutes as presented. Motion carried.

Vice Chair Hawkins asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITOR’S REPORT-Frederick Wolf

The Crossings Easement Agreement

Solicitor Wolf explained after months of work they now have all the correct legal descriptions for the conveyance of the easement agreement. This easement goes from the Crossings at Sweet Briar through Briar Lake connecting into the existing sewer system.

Tom Camasta asked if they would now be able to mow the grass in the easement once the agreement is signed and recorded to which the answer was yes.

MOTION: Motion was made and seconded to approve the easement agreement for the Crossings for Gary and Brian to sign. With no further discussion motion carried.

Rockwood Agreement

Sol. Wolf mentioned they had approved the amendment to the agreement. Swatara needs to adopt an ordinance for the agreement. We would then have Gary and Brian sign the agreement after Swatara passes their ordinance.

ENGINEERS’ REPORT – Scott Rights

Scott reported he had received a call regarding improvements guarantee for the Crossings. They want to draw down their financial security. He said they need a letter from the Authority to the County to release the financial security. It involves an access road. Discussion followed.

MOTION: Motion was made and seconded pending approval from Ed and Tommy for the financial security drawn down on an easement road at the Crossings at Sweet Briar. With no further discussion, motion carried.

Pump Station Upgrades

Scott stated B & R has asked for the fourth payment request in the amount of \$86,017.77 for the pump station improvement project with a total to date of \$154,854.18. The total contract is \$252,318.00 which makes the project over 60% complete. He said Tommy has been checking the work and the sheds turned out very nicely.

MOTION: Motion was made and seconded to make payment for the fourth pay request. With no further discussion, motion carried.

Capital Improvement Plan

Scott mentioned he would go over the projects planned for the future. He said the report reflects the things in the budget and looks at the rates to see if we are collecting enough to cover the expenses. He explained the chart is based on five new connections per year. He explained they are breaking even with the \$78 fee for this year. He further explained looking ten years out we are looking at a possible increase per quarter to cover expenses. Scott said the next portion of the report describes the projects which may be occurring over the next ten years. He mentioned some of the items including equipment replacement or emergency repairs which may be needed during that time period. Discussion followed. He explained the whole intent is over the next ten years there are things that will need to be looked at and if we keep the fees the same how the reserve will drop. Sol. Wolf asked about some of the existing clay lines. Scott replied possibly they should be televised more frequently to see if repairs need to be considered. Question was asked about the five connections to which Scott replied this is a minimum number and there may be more in any given year. Scott mentioned this is just a concept and asked if there are any questions. Tom mentioned there may be things needed which aren't in the budget. Scott replied several of the pumps are antiquated. Suv. Brensinger said they may look over the report and make some changes in priority.

ADMINISTRATIVE ASSISTANT REPORT- Lori Books

Lori stated she had forwarded the dates for the meetings for next year and asked the Board if they have any issues with any of the dates. She said the joint meetings would stay in the same months. The dates will be advertised this month.

WASTEWATER DEPARTMENT REPORT

From the Wastewater Department Tom reported they had 58 PA One Calls of which 48 were routine, 6 emergencies during regular business hours, and four emergencies after hours. He did three lateral inspections and Tony did two. Tom K. did three grease trap inspections with nine follow ups with reports. He explained they did pigging on the landfill line. They cleaned the line and diverted the flows down Elias Avenue. They had a sewer backup on Sandhill Road. It was in the house and it was the property owner's problem. He reported they cleaned the Hill Street pump station well and the rest will be cleaned after B&R finishes the upgrade for the pump stations. He said they assisted the road crew and the park and rec departments with multiple tasks. He mentioned they had two camera demonstrations. He reported they had one issue with one of the service trucks. Discussion followed regarding the replacement of the truck.

Attorney Leonard

Attorney Leonard asked if there were any questions regarding her report. No one had any questions.

With no more business for the good of the Authority the meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary