

Minutes
North Lebanon Township Municipal Authority
July 14, 2016

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, July 14, 2016 at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Dawn Hawkins	Vice Chairperson
Brian Hartman	Secretary
Rodney Lilley	Assistant Secretary
Tod Dissinger	Treasurer
Frederick S. Wolf	Henry and Beaver LLP
Scott Rights	Steckbeck Engineering
Cheri F. Grumbine	Manager
Lori Books	Administrative Assistant

Also in attendance were Edward Brensinger, Supervisor. Absent was Gary Heisey, Chair.

The meeting was called to order by Vice Chair Dawn Hawkins and the pledge to the flag was recited.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

Vice Chair Hawkins asked for a motion to approve the June minutes.

MOTION: Motion was made and seconded to approve the June minutes with the correction on the third page. Motion carried.

Vice Chair Hawkins asked for a motion to approve the June Joint Meeting minutes.

MOTION: Motion was made and seconded to approve the June Joint Meeting with the Board of Supervisors minutes. Motion carried.

Vice Chair Hawkins asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

SOLICITOR’S REPORT-Fred Wolf

Rockwood Update

Sol. Wolf reported Swatara agreed to have the tapping fees they owed taken out of the money they have pledged with the Authority and as result of the action taken last month. We did reduce their escrow for delinquent sewer payments from \$25,000 to \$15,000 and they will be signing checks finalizing everything out. He mentioned the only issue remaining is an amendment reducing the escrow from \$25,000 to \$15,000 and also some minor things.

Crossings Easement

Sol. Wolf reported the legal description for the easement has been received. Scott Rights checked the description and agreed it was correct. He explained at the next meeting the easement agreement would be presented. The legal agreement gets signed by Landmark with a conveyance to the Authority. When it started it was agreed upon between us and UGI that our water and sewer lines and their gas lines would be conveyed in one conveyance from Landmark to the Authority. We would then have an agreement with UGI for a shared easement. UGI will then be notified.

Leonard Property

Sol. Wolf reported the work has been completed. He sent a letter to the Leonard’s stating the work had been completed and from this point on any work to be done is their responsibility.

Hotel

Sol. Wolf reported the deed was recorded but the name on the deed did not match the name on the plan. He explained the name on the plan needed to be changed. The Authority documents for the sewer capacity agreement were in the correct name, so they did not need to be corrected.

Bond

Sol. Wolf explained in June they wired our money so we would be in position in September to pay off the bonds on the no-call date. He mentioned there is nothing further for us to do and any future payments will strictly be to Fulton Bank.

Joint Meeting

The next joint meeting between the Authority and the Supervisors will be in November.

Sol. Wolf said that Scott will report on Lebanon Valley Cold Storage. He also mentioned that Amy Leonard will be back next meeting.

Class Action Suit

Sol. Wolf stated we were included in a class action suit and received a check for \$21,000. He explained the class action suit pertained to regulating interest rates. He mentioned they received notice there is another action pending which we are included in and will need to send in our proof.

ENGINEERS' REPORT – Scott Rights

Blue Ridge Capital (Lebanon Valley Cold Storage and Distribution Center)

Scott reported they discussed this last month. There were some minor items which needed to be corrected which they did. He refreshed the Board stating they are coming out of the building with domestic sewage, a grease trap, and an interceptor to make sure they are not discharging anything illegal. He said both Tom's had looked at the plan. He mentioned Tom K. wanted the grease trap closer to the pavement which they did. Discussion followed whether the Board would need to approve the plan.

MOTION: Motion was made and seconded to approve the sewer design into our interceptor line for the Cold Storage facility. With no further discussion, motion carried.

Pump station improvements

Scott explained the contractor has submitted the shop drawings with the materials to be used. He and Tom Camasta need to work out some details regarding the shelters. Scott estimated they will start in two to three weeks. They were directed to work with Dynatech. Lori asked for an exact starting date due to permitting.

Always Bagels

Scott reported they have been communicating back and forth with Tom K. regarding the Ph levels. He stated the Ph levels are still fluctuating. He explained somewhere in their building some of the discharges are coming into our system. He said there is some discrepancy in regard to the amount of water they are using and we may not be billing them enough. Lori reported they are pumping more often which seems to have helped. She said they have been very cooperative.

Scott reported he met with Gary Heisey regarding the Leonard situation. The decision was made by Steckbeck Engineering & Surveying to cut a check in the amount of \$5,000.00 made payable to the Authority to help for the lost costs they had incurred.

ADMINISTRATIVE ASSISTANT REPORT- Lori Books

Strong Waste Management Plan

Lori reported there is not much more to report on the strong waste management plan. She stated they are reviewing the applications and she and Scott have been working on how to simplify the process. She said she had received four renewal applications back from the renewal notices she sent and will have permits ready to send back in a couple of months.

Lori reported she had received the capacity agreement and payment from Lebanon Valley Cold Storage. She sent them the strong waste application.

PA Natural Chicks

Tom K. had reported that they are working with a new pumper hauler, and they have done an exceptional job of flushing the well. He will continue with spot checks but feels the monthly schedule they are now on will be sufficient.

Wastewater Report

Because neither Tom K. nor Tom C. was in attendance Lori said she would read their report. For June they had 50 One Calls with two being emergencies during regular hours and one emergency during off hours. Tom K. did two grease trap inspections with four follow up inspections. Tom C. did one lateral inspection. They cleaned six pump stations and replaced the flap valve in the second pump at the North 8th Avenue pump station. They picked up the fencing for the Kochenderfer pump station. The ongoing work is the Cold Storage project, Hampton Inn, the pump station upgrades, and Always Bagels. They continue to do ongoing mowing and trimming. Suv. Brensinger mentioned they installed a new manhole frame on Jay Street and ordered the risers and rings for the manholes which will be involved with the paving on Jay Street.

Amy Leonard's report

Sol. Wolf stated they have a copy of the report and they can discuss it during Executive Session.

Question was asked about the hiring of new employee to which Suv. Brensinger mentioned they had received four applications.

With no more business for the good of the Authority the meeting was adjourned at 7:30 p.m. to executive session.

Respectfully Submitted,

Barbara Bertin
Recording Secretary