

Minutes
North Lebanon Township Municipal Authority
Joint Meeting with Board of Supervisors
June 9, 2016

An advertised special joint meeting of the North Lebanon Township Municipal Authority and the North Lebanon Township Board of Supervisors was held on Thursday June 9, 2016 at 5:30 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following people present:

Municipal Authority:

Gary Heisey	Chairperson
Dawn Hawkins	Vice Chairperson
Brian Hartman	Secretary
Rodney Lilley	Assistant Secretary
Tod Dissinger	Treasurer
Lori Books	Administrative Assistant
Tom Camasta	Wastewater Department
Frederick S. Wolf	Henry and Beaver LLP
Scott Rights	Steckbeck Engineering

Board of Supervisors:

Edward A. Brensinger	Chairman
Richard Miller	Vice-Chairman
A. Bruce Sattazahn	Treasurer
Cheri F. Grumbine	Township Manager
Solicitor Frederick S. Wolf	Henry and Beaver LLP

The meeting was called to order at 5:30 p.m. and the pledge to the flag was recited.

Chairperson Heisey turned the meeting over to Solicitor Wolf. Sol. Wolf said he would like to start the meeting with a report from Suv. Brensinger regarding how the Wastewater and Road Department are working together. Suv. Brensinger said it has been going well. Some of the concern is covering on-call. It was suggested they look at possibly hiring a new person to work with Tom Kissinger who may be retiring in another year. Tom is working on manuals. Question was asked about whether they had advertised yet to which the reply was they have not. Whoever they hire would need to complete the licensing process. Question was asked about who we should hire and whether someone from the road crew should go through the licensing process. Tod Dissinger mentioned they may want to have several people who can be a part of the on-call rotation. Discussion followed regarding the on-call issue. Question was asked about whether this would be written into the job description. Discussion continued with the

consensus it should be in the job description. Tommy Camasta mentioned there is a lot to learn regarding the pump stations with some of it being electrical. He also mentioned 1500 manholes and 70 plus miles of pipe are involved.

Leonard Property

Suv. Brensinger reported they did wrap up the repair at the Leonard property, and they reseeded the areas. He mentioned he thought the Leonard's were pleased with the results. Tommy said he has tallied up all the hours which amounted to almost 93 hours with a total cost of approximately \$10,000. Sol. Wolf mentioned they had initially met with the Leonard's prior to the start of the project, and Lori prepared minutes of that meeting. Sol. Wolf will send a letter stating now that everything is finished the Leonard's would now be responsible.

Repair of roads

Sol. Wolf mentioned they had previously discussed subsidence of the roads over the sewer lines and the proposal was the Road Department would do the work if the Authority paid for the materials. Suv. Brensinger stated they had done one on Martin Drive last year and Jay Street would be paved this year. He said there are areas in the tree development and also 8th Avenue where there are problems. Discussion followed regarding some of the areas where there are issues. Question was asked if we are going to address the issues on Jay Street before it is paved to which Suv. Brensinger explained that process and it would be taken care of. Brian mentioned before the Authority discusses budget this year they should have a list of the areas involved.

Sewer relining

Sol. Wolf stated the next issue is sewer relining for the rest of the year. Scott Rights replied they are on hold and there are no plans to do any more sliplining in the near future. Tommy mentioned there are seven manholes that need spray rock and they did 224 feet of relining which was done on Third Avenue and Kathleen Street. Scott reported that we re-lined all of the areas which were contributing to the high levels of I & I going into the City system. Discussion followed regarding the lines where the Northeast Pool had been. Lori reported that the developer who purchased it would be paying for the capacity for the remaining six lots at one time.

Update on Pump Station Upgrades

Scott reported the notice to proceed was effective the first week in June, and they have a pre-construction meeting set for the 14th of June. They are planning on mobilizing in the early part of July. Question was asked if they were going to do all the pump stations at once or one at a time to which Scott replied we would like a project schedule so that we are able to breakdown the project costs on a monthly basis. He explained that everything revolves around the control panels which have not been received yet. Tommy mentioned they should start on the lowest volume station which is Jay Street. Question

was asked about who is responsible for the bypass of sewage to which Scott replied the contractor is. Scott mentioned there are eight hours of training on the control panels. They may want to decide who all would like to be trained. Tod asked if the contractor is doing anything with the well to which the reply was no.

Vehicle Committee

Sol. Wolf stated the committee will be meeting to make recommendations to the Board regarding updating of the vehicles before the November joint meeting. Tommy reported the one truck has been in the shop numerous times recently. He suggested they may want to get something smaller when they replace that truck.

Sol. Wolf asked if there was anything else to discuss. Suv. Brensinger replied he thought it was good to get together twice a year. Suv. Sattazahn mentioned he appreciated the cooperation between the departments. Discussion followed with positive comments from both Boards. Mgr. Grumbine suggested they have a schedule for who will be on call at all times. She asked if they would like to start working on hiring another person. Tod was not clear why they were hiring another person to which the reply was to get that person trained before Tom Kissinger retires. Discussion followed. Suv. Miller mentioned he thought it was a good idea to proceed with hiring a new person and is pleased with the way things are going. Lori mentioned she is enjoying working with the Township.

With nothing more to discuss, the joint meeting adjourned at 6:35 PM.

Respectfully Submitted

Barbara Bertin
Recording Secretary