

**Minutes**  
**North Lebanon Township Municipal Authority**  
**November 12, 2020**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 12, 2020 at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Gary Heisey	Chair
Dawn Hawkins	Vice Chair
Tod Dissinger	Treasurer
Brian Hartman	Secretary
Rodney Lilley	Assistant Secretary/Assistant Treasurer
Amy Leonard	Solicitor, Henry and Beaver, LLP
Scott Rights	Engineer, Steckbeck Engineering
Lori Books	Assistant Township Manager
Ed Brensinger	Roadmaster/Supervisor
Cheri Grumbine	Township Manager

Molly Lum, Sewer Billing Clerk, was also in attendance.

The meeting was called to order by Chair Heisey and the pledge to the flag was recited.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Chair Heisey asked for a motion to approve the October minutes.

**MOTION: Motion was made and seconded to approve the October minutes. Motion approved.**

Chair Heisey asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve the invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITOR'S REPORT – Amy Leonard**

Rebecca Alley/Perry Street ROW Easements – The Municipal Authority has a sewer main located within Rebecca Alley and Perry Street. The Township does not own this section of the alley/street. Therefore, a ROW Easement is needed by the Municipal Authority to access their sewer main located in said alley. A letter will be mailed out within the next week to each property owner affected informing them of the situation and asking them for the easement. Amy received updated drawings from Scott which will be included with the letter and agreements to the property owners. These easements will grant access to

the Municipal Authority should any repair or maintenance be needed to the line.

Delinquent Sewer Accounts Update – Amy provided an updated spreadsheet for each member of the board. #16 and #18 are both listed on the December Sheriff Sale list. #15 was paid in full today. #19, #20, #21, #22, #23, #24, #25, #26, #27, and #28 were all sent 30-day notices.

**ENGINEERS’ REPORT – Scott Rights**

Lantern Drive Sewer Extension – The work for the sewer extension began today. The Briar Lake Association was made aware of the start date. This work should take about 3 days. SLH is hoping to be finished by Tuesday.

Sewer Spec Updates – No new updates. Scott and Ed continue to work on this project.

Mapledale Estates Subdivision – There are no new updates. Preliminary plan approval has been granted which would allow the developer to start constructing the utilities. No timeline has been established per Scott’s conversation with SLH, the contractor for the job.

Stoever’s Circle (renamed Town’s Edge) – Revised plans were submitted on October 8<sup>th</sup>. The plans seem to be in good shape as many comments were addressed. There will now be a separate lateral serving the two (2) lots containing the garden apartment buildings. There are some minor things that need to be cleaned up.

Project TV (Bare Tract) – Revised plans were submitted on October 13<sup>th</sup>. In response to previous comments, the proposed sewer line was moved a little farther south on the property just north of the wetlands. Scott has highlighted the design to show what portion would be dedicated to the Municipal Authority if this project moves forward. Most manholes have been moved to the outside of their fencing which will create easier access for the flusher truck if needed. Scott continues to work with their engineer to work out the details.

Gary asked how one goes about decommissioning a pump station? Scott responded that a service line runs into the manhole at the pump station which then runs into the wet well. The Wastewater Crew would simply plug the line that heads from the manhole to the pump station wet well to cut off the flow. A new hole would be core drilled into the manhole in the direction of the new sewer line that would be constructed. The Wastewater Crew could then pull everything from the decommissioned station as time allows. These materials could be reused elsewhere.

Crossings Phase 3 – The construction of sanitary sewer was completed at the end of August. All that remains is the vacuum testing of the manholes. This is scheduled for tomorrow.

Rebecca Alley ROW Easements – Discussed in Solicitor report.

**ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books**

Sewage Management Program – Lori gave the Board Members an update on the septic tank pumping program. As of today, 705 properties have pumped. There are still 14 outstanding. This brings us to about 98% completion. Lori is seeking the approval of the Municipal Authority Board to turn the remaining properties over to Amy for further action.

**MOTION: Motion was made and seconded to turn over the remaining properties that have not met their 3-year requirement to pump their on-lot septic tank to Amy for further action. Motion approved.**

A note was made that one of these properties does fall under the mandatory public sewer connection ordinance. The current owner has passed away and the house will most likely go up for sale. An agreement was drawn up years ago that when the house sells, the new property owner will be required to connect.

**WASTEWATER DEPARTMENT REPORT – Ed Brensinger**

October Activity Report – Everyone was provided with a copy of Ed’s written report.

There were 69 PA One Calls, 5 of which were emergencies.  
Tony completed 3 grease trap inspections.  
There were 5 new home connections to the sewer system.

Tony picked up the new pump from Keener Electric, pressure washed the pump stations, painted the steel doors, and mowed some of the sewer Right-of-Ways.

Ed worked with Russell from Steckbeck Engineering to add some missed sewer laterals and other information on our GIS mapping. This is a fluid issue that will need to be updated from time to time.

Tony and the Highway Dept repaired the water service line to the N 8<sup>th</sup> Avenue pump station. The line had been broken when the stormwater pipe was replaced last year. At that time, it was determined to not repair the water line. They have since discovered the inconvenience of not having water and made the repair.

Ed had discussions with contractors for the needed upgrades at the Hill Street pump station. He is hoping to proceed with new piping and rail system soon.

The Wastewater Dept continues to assist the Highway Dept as needed.

**Additional Comments and Questions**

With no more business for the good of the Authority, the meeting was adjourned at 7:43 p.m.

Respectfully Submitted,

Molly Lum  
Recording Secretary