

**Minutes**  
**North Lebanon Township Municipal Authority**  
**November 8, 2018**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, November 8, 2018 at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Gary Heisey	Chair
Dawn Hawkins	Vice Chair
Tod Dissinger	Treasurer
Brian Hartman	Secretary
Rodney Lilley	Assistant Secretary
Frederick Wolf	Solicitor, Henry and Beaver, LLP
Scott Rights	Engineer, Steckbeck Engineering
Lori Books	Administrative Assistant
Cheri Grumbine	Township Manager
Edward Brensinger	Roadmaster/Supervisor
Amy Leonard, Esq.	Henry and Beaver, LLP

The meeting was called to order by Chair Heisey and the pledge to the flag was recited.

**COMMENTS FROM THE PUBLIC:**

There were no comments from the public, as there was no public in attendance.

Chair Heisey asked for a motion to approve the October minutes.

Dawn did bring up a name adjustment on page two, under the Orange Lane pump station. The residents full name should be Mr. Hershey Bare. The correction was made.

**MOTION: Motion was made and seconded to approve the October minutes with corrections. Motion carried.**

Chair Heisey asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITOR'S REPORT – Fred Wolf**

Moravian Manor – The Authority is acting as a conduit for Moravian Manor. The original timeline called for the refinancing to happen in 2018. Fred informed the Board that it is

looking like it will be early 2019 instead.

**ENGINEERS' REPORT – Scott Rights**

Pertinent Issues – The board already discussed the Bare Tract during the joint meeting; Scott does not have anything else to add.

**ADMINISTRATIVE REPORT – Lori Books**

Review 2019 Meeting Dates – All of the meetings are scheduled for the second Thursday of every month with June and November as the joint meetings.

**MOTION: Motion was made and seconded to approve the 2019 Authority meeting dates. Motion approved.**

1664 Grace Avenue – Lori received the Certificate of Liability this week from Gerald Musser. He will be using Ivan Zimmerman Excavating. Lori can now move forward with setting up the pre-construction meeting for the lot.

Water Loan – Lori reviewed the water budget with the Board and suggested putting an extra \$45,000 on the debt. The board agreed with this move.

**MOTION: Motion was made and seconded to put an extra \$45,000.00 down on the water loan. Motion approved.**

**WASTEWATER DEPARTMENT REPORT – Ed Brensinger**

October Activity Report – The crew dealt with PA one calls and grease trap inspections this past month.

Sewer back-up – Ed came across a sewage overflow on Weavertown Road. Water was pushing out through the small vent holes in the manhole lid. We had some issues with this line in the past; however, since it has been re-lined there have been no further problems. He called the wastewater crew to bring the sewer vac truck and they flushed the line until the line was flowing again. Ed called the DEP spill hotline and reported the overflow as required. After the line was re-opened, the guys spread lime on the spill areas and into the stormwater inlets where sewerage was evident. There didn't appear to be a large amount of flow discharged into the stormwater inlet and there were no foul odors at the point of discharge.

The next day the crew videoed the line to determine the cause of the backup. Ed stated they had suspicions regarding recent directional boring which took place in this area by the City of Lebanon Authority for the installation of new water service laterals. He thought this may have caused damage to our sewer main. They observed a ¾ inch copper water pipe protruding through our main sewer line. This allowed disposable wipes, tissue paper,

and grease to build up in our line. We believe the blockage was created through debris, primarily the disposable wipes and tissue paper hanging up on water service line. Ed reported that he immediately placed a call to Jon Beers, Public Works Director for the City of Lebanon Authority (COLA) because it is their water system and it was their crew and sub-contractor who performed the recent installation of the new water services in this area. Jon assured Ed they would take immediate action to repair the break in our line. Ed explained that a One Call was placed by COLA and that they dug some test holes in order to locate the gas lines, sewer lines, and water lines to avoid hitting them. Unfortunately, the subcontractor bore directly through our sewer line. The subcontractor repaired our line the very next day. All repair work was completed on our sewer line and they relocated the water service lateral.

Lori and Ed followed up with a written supplemental report and pictures to DEP. Some discussion followed as the Board asked Ed questions to get more clarification as to how this happened. Ed mentioned that he told Jon any fines that may be given to the Township will be passed on to COLA since it was not our fault.

Pertinent Issues – Lori asked Ed for an update on the Gill Weik property. Ed reported that at this time the excessive amounts of water are not flowing into our line anymore. Mr. Weik had a contractor out to video his lateral and they found no problems or cracks within his line. Ed had a few ideas as to what may have caused the excessive flow. Ed would like to create a policy stating whenever a resident is getting their lines videoed (due to a notice from us) that one of our guys are required to be present while the videoing is being done.

Gary mentioned he would like to see if the Rockwood creek pipe is flowing properly. It was decided that either Ed or Gary will go out and check the pipe.

Ed notified the Board that he will be on medical leave starting December 3<sup>rd</sup> for about 6 weeks. Tom Camasta will oversee the waste water department and Rich Evans will oversee the highway department.

### **ATTORNEY REPORT- Amy Leonard**

Delinquent Sewer Updates – Amy reported on actions pertaining to several properties on the list. She received a request for a payoff on #15. She is hoping this will go through and officially remove them from the delinquent list. #16 looks like it will be going to the judicial sale. #17 is up for auction. We received notice that #19 will be on the February Sheriff's Sale list. #21 was foreclosed in October and has already requested a payoff. Amy is moving forward on #20 and 22. She is also moving forward on #9. They have had multiple payment plans but never stick to any of them.

### **Additional Comments and Questions**

With no more business for the good of the Authority the meeting was adjourned at 7:35

p.m.

Respectfully Submitted,

Molly Finley  
Recording Secretary