

MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
August 16 , 2021

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors commenced at 7:30 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In person:	Richard Miller	Chairman
	Ed Brensinger	Vice-Chairman
	Arden Snook Sr	Treasurer
	Amy B. Leonard	Henry & Beaver LLP
	Cheri Grumbine	Township Manager
Absent:	Harold Easter	Chief of Police

Also, present was Erika Sheibley, Recording Secretary, Chief Brian Vragovich with Glenn Lebanon Fire Company, Lee Spencer with Ebenezer Fire Company, Doug Stump, *Lebanon Daily News* reporter, and a few members of the public.

The meeting was called to order and the pledge to the flag was made.

COMMENTS FROM THE PUBLIC

A.) Patrick Miller 1415 Sandhill Road – Wildlife Education

Patrick Miller attended the July meeting regarding his wildlife education business and the requirements to complete an application with the Township to keep animals (native species only) inside his home. No animals will be kept outside. He will also be licensed and inspected by the State and Federal Government at his home to make sure he is properly housing them.

To pursue his permit/license with the state, he needs a letter from the township Board, signed by two officials, stating the Board is okay with him housing these native species.

Solicitor Leonard prepared and reviewed with the Board an application for the keeping of certain animals.

MOTION was made and seconded to approve the Application form to be used in accordance with Chapter 2, Part 1 Keeping of Certain Animals. Motion unanimously carried.

B.) Charles Agee- Repair Shop on N 7th St next to Sunoco

Mr. Agee indicated that the repair shop next to the Sunoco on N. 7th Street has motorcycles leaving between 4:30 and 5:00 p.m. consistently every day that speed down North 7th Street and drive erratic. He and his neighbors can hear them throughout the day, but it is very consistent between the hours of 4:30 and 5:00 p.m. He would like to see some police presence and tickets issued to stop this ongoing practice. He feels if a few tickets were issued they would stop. He has spoken to the owner of the repair garage, who promised to take care of the issue, but nothing has changed. Mr. Agee also mentioned that there is a junkyard accumulated behind the garage and asked if this could be addressed. Mr. Agee spoke with several officers and was told they are short-handed, which he understands but still feels something needs to be done.

REVIEW OF STORMWATER CREDIT APPLICATIONS/ BMP O&M Agreements**1.) NONE****APPROVAL OF MINUTES**

The meeting minutes from the 7/19/2021 Supervisor's meeting are ready for action.

MOTION was made and seconded to approve the 7/19/2021 Board of Supervisors minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Chief Glenn Lebanon Fire Co**A.) Monthly Summary –July 2021 Summary**

The number of calls, responses, trainings, and aid for the month of June for all 4 volunteer fire companies in the Township was reviewed by Chief Vragovich.

B.) Update on new apparatus; commitment letter for GLFC; 2022 Peirce Saber Fire Engine

Brian Vragovich requested a Commitment letter from the Township for the purchase of a 2022 Pierce Saber Engine. All items to be received from GLFC in accordance with the MOU, are listed on a check list that was provided to the Board. Following the Board's approval on the commitment letter, GLFC will finalize the contract documents with the vendor. We will need this signed contract to go with a Resolution to be adopted by the Board in the future.

Solicitor Leonard did cautioned Brian Vragovich, regarding the commitment letter and subsequent Resolution to be adopted by the Board that the current annual \$30,000.00 contribution is "contingent upon the Township's fire protection tax levy remaining in effect and generating an adequate funding stream". The current Board is in favor of this fire protection tax and the annual \$30,000.00 funding. However, they cannot obligate future Boards. Therefore, it is possible that sometime in the future when there are two or three new Board members elected, that those Board members do not want to continue the Fire Protection Tax and may eliminate the Tax. At that time the \$30,000 annual funding may cease to exist.

MOTION was made and seconded to approve the Manager to sign the Commitment letter to the Volunteers Financial Services, Inc. for the Glenn Lebanon Fire Company. The letter confirms the current Board's commitment of the annual allocation of the \$30,000.00 funding from the NLT Fire Company Capital Reserve Fund. Motion unanimously carried.

CHIEF OF POLICE REPORT – Chief Harold Easter (Absent but provided written report.)**A.) Calls for Service.**

Chairman Miller reviewed the report on various calls for service for the month of July. There was a total of 8,279 miles driven for patrol.

B.) Monthly Code Enforcement Report (Brenner)

The Board received a written report on Code Enforcement from John Brenner for the month of July.

C.) Ratify hiring of police officers: Blake Innocent (4/5/2021), Nicholas Gallese (1/4/2021), Clayton Himmelberger (8/--/2021) (to be determined); Filling Vacancies

MOTION was made and seconded to ratify the hiring of Blake Innocent, Nicholas Gallese, and Clayton Himmelberger. Motion unanimously carried.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine, Manager

A.) Ebenezer Beautification Committee BBQ Fundraiser 9/15

At the August 3rd meeting, the Park & Rec Board discussed the request of the Ebenezer Beautification Committee to hold a BBQ Fundraiser on Wednesday, September 15, 2021, just below the Lion's Lake dam breast.

The Park & Rec Board recommended approval with the comments:

- 1.) To be mindful of traffic and consider having one-way traffic in and one-way out
- 2.) To set up as far back from the road as they can.

MOTION was made and seconded to approve the Ebenezer Beautification Committee BBQ Fundraiser on Wednesday September 15, 2021, event to be located just below the Lion's Lake dam breast and to set up a one-way traffic pattern in/out. Also, to set up as far back from the road as possible. Motion unanimously carried.

B.) ZHB Case 6-2021 -NS Heilmandale Rd- Garage

The Board received information regarding a ZHB hearing to be held tomorrow night at 7:00 p.m. regarding the construction of a garage only on a vacant lot, addressed as NS Heilmandale Road. The accessory building is not a permitted use unless there is a principal structure. The Deshong's own two adjoining flag lots. The 1644 Heilmandale Road lot consists of 2.5 acres and includes their home. The vacant lot adjoining the 1664 Heilmandale lot has 3.72 acres. If they combine both lots into one, they will have a principal structure and meet the ordinance. The size of the garage will require a LDP (stormwater according to Greg Hetrick, Zoning Officer), so they could combine the two lots into one, as a part of the plan.

MOTION was made and seconded to authorize Manager Grumbine to attend the ZHB Case #6-2021 and provide testimony resembling the above statements on behalf of the Board. Motion unanimously carried.

C.) 852 Kimmerlings Road- Cash- Escrow- Release \$7,500 Original + Interest

As part of The Crossings Phase 2, Landmark obtained a street cut permit for the public water connection and public sewer extension on Kimmerlings Road. As part of the permit, the township held a \$7,500 escrow for proper restoration of the trench, which included an overlay. Now that this work was completed by Landmark's contractor, Martin's Paving, they are requesting the release of the \$7,500 escrow plus interest.

MOTION was made and seconded to approve the release of the Landmark Street Cut Permit Escrow at 852 Kimmerlings Road now that the trench was completed and inspected by the Roadmaster. The original amount of the escrow to be released is \$7,500 plus interest to date. Motion unanimously carried.

D. Website Update/ Design

The township's current website designer went out of business and no longer updating our website for the township. The hosting has been taken over by our current IT Vendor to secure the data/contents in case it is taken down. The Administrative Office has been searching for a new vendor and continues with their research.

Bonnie Grumbine is recommending that we consider REDX as the website design and hosting vendor. The township has received a proposal after providing REDX with information on items to be included. She was able to set up a meeting on Wednesday (8/18) to review their proposal and to make sure we are comfortable with proceeding with them. To keep this important project moving in the right direction, Township Manager Grumbine asked the Board to conditionally approve the vendor, REDX. If the Administrative staff is satisfied with their proposal following Wednesday's meeting, we may proceed.

MOTION was made and seconded to conditionally approve REDX as the township's website design and hosting vendor, based on the administrative staff's satisfaction following the meeting on 8/18. Motion unanimously carried.

E.) Resolution #13-2021- Compensation for Various Board/Commissions

Resolution #13-2021 is to update the compensation for the Zoning Hearing Board members from \$25 per month to \$25 per day. This change was needed due to the increase in ZHB meetings per month.

MOTION was made and seconded to adopt Resolution #13-2021. Motion unanimously carried

PERTINENT MATTERS:**1.) SW Consortium Update**

The Consortium continues to move forward with several projects. The agreements (Easement Agreements and BMP O&M Agreements) will be reviewed for the Melody Lane project. The meeting is August 17 at 10:00 a.m. at the Township building.

2.) PSATS Business Meeting- Oct 15 at the Hershey Lodge

The April PSATS Conference was cancelled again this year because of Covid-19. PSATS has now scheduled a Business Meeting on Friday October 15th, and the voting delegates are encouraged to attend. The meeting starts at 8:00 a.m. and is expected to end around 1:30p.m. The township will register Chairman Miller to attend. If anyone else would like to attend to let Manager Grumbine know so that they can be registered for the event.

SOLICITOR'S REPORT; Solicitor Amy B. Leonard -- Henry & Beaver**A.) Notice to Verizon- Fios Installation- Franchise Agreement**

Verizon has been obtaining permits to run fiberoptic cables throughout the township for Internet services. The Federal law states that if they intend to provide cable television services then they are required to notify the township and sign a Cable Franchise Agreement with the township. Due to the increase in permits that Verizon has been requesting Solicitor Leonard would like to send them a letter of notice.

MOTION was made and seconded to authorize Solicitor Leonard to prepare a letter of notice to be sent to Verizon. Motion unanimously carried

COMMENTS FROM BOARD MEMBERS**A.) Partial Drawdown of Lion’s Lake (Ebenezer Lake Dam) DEP Permit #93-20 Received; Schedule in September- Supervisor Brensinger .**

The township has received a DEP Permit #93-20 to allow the township to do a control release of the water in Lion’s Lake to preform maintenance from September 1st, 2021, to April 30th, 2022. This permit will allow the township to rebuild the berm near the dam breast on the Jay Street side. The township will also be dredging out the east side of the lake in the area of the boat dock to install a new boat launch. The sediment that is dredged will then sit on site to dewater.

B.) Micro-surfacing and Line Striping Completed- Supervisor Brensinger.

In addition to the summer paving projects between 8th Ave and 15th Ave, micro-surfacing was done in a few places to increase skid resistance. After the micro-surfacing was completed, line striping was also completed throughout the township.

C.) Stormwater Inlet maintenance

The township roadcrew continues to work on rehabilitating stormwater inlets throughout the township.

D.) Linda Easter

Chairman Miller expressed the Board’s deepest sympathy to Chief Harold Easter in the sudden loss of his wife, Linda on August 10. The viewing and memorial service were held today, along with the interment at Ft. Indiantown Gap Military Reservation.

ADD-ON ITEMS IN THE LAST 24 HOURS**1.) Release of \$30,000.00 funds from the NLT Fire Co Capital Reserve Fund for 2021 to Weavertown Fire Company**

Manager Grumbine indicated that today, she received a written letter of request from Mike Michaels, President of the Weavertown Fire Company asking for the release of \$30,000.00 from the Fire Company Capital Reserve Fund. This money will be used in combination with other funds of Weavertown FC to make the yearly loan payment for the 2019 Seagrave Rescue Engine.

MOTION was made and seconded to approve the release of \$30,000.00 from the NLT Fire Company Capital Reserve Fund for 2021 to the Weavertown Fire Company. Motion unanimously carried.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Erika Sheibley
Recording Secretary