

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
March 15, 2021**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In person:	Richard Miller	Chairman
	Ed Brensinger	Vice-Chairman
	Arden Snook Sr	Treasurer
	Cheri Grumbine	Township Manager
	Harold Easter	Chief of Police
	Amy B. Leonard	Henry & Beaver LLP

Also present were Tim Snyder and Ellen Freeman representing Weis Markets, and a few members of the public.

There were also a few members of the public who participated on Zoom.

The meeting was called to order and the pledge to the flag was made.

COMMENTS FROM THE PUBLIC

A.) Lion's Lake Park Improvements

At the February 15th meeting, the Board granted authorization to file a 2021 grant application to DCNR for upgrades to Lion's Lake Park. The grant application requires the adoption of a Resolution. Resolution #7-2021.

Steve Sherk from Steckbeck Engineering was present to discuss the Lion's Lake Improvement Project with the Supervisors. The upgrades will include all items submitted in 2020 for the same grant, except the boat dock, which will be completed by township employees. The cost estimate was updated to reflect increase in materials.

MOTION was made and seconded to adopt Resolution #7-2021 regarding Lion's Lake Park Improvements DCNR-C2P2 grant application. Motion unanimously carried.

B.) Lee Spencer President Ebenezer Fire Co-PEMA Bridge Loan interest payment

At the December 22, 2020 meeting, the Board of Supervisors released \$25,871.60, to the Ebenezer Fire Company from the FC Capital Reserve Fund for the payment on the new engine. This was a portion of their 2020 FC Capital Reserve Fund allotment. The remainder of their 2020 \$30,000 allotted funds from this Fund would be requested in early 2021 for their PEMA bridge loan. They are now requesting the remaining balance of \$4,128.40.

MOTION was made and seconded to approve the release of \$4,128.40 to the Ebenezer FC from the FC Capital Reserve Fund, which is the remaining balance of the 2020 allotment. Motion unanimously carried.

C.) Town's Edge Development – N 8th Avenue (North of Weavertown Rd)

During the February 15th meeting, the Board approved the Town's Edge Subdivision/LDP contingent on certain items being provided. Twp has not received the Land Development Agreement or the finalized HOA documents. The Traffic Impact Analysis was received today and will be reviewed by our consultant for comment.

REVIEW OF STORMWATER CREDIT APPLICATIONS/ BMP O&M Agreements

1.) 314 Sunset Lane-Allen/Kim Powell

At the February meeting, the Board followed the recommendation of Jake Shaffer- SESI and approved a 100% credit for a BMP for 314 Sunset Lane. Before any notifications were mailed regarding your approval, the application was re-reviewed, and Mr. Shaffer is now recommending that the application be denied. The reason for the denial, is that to be eligible for a credit, SW BMPs must be located entirely within the confines of the subjected property and the property owners accepts maintenance of the BMP and is therefore not eligible for the credit.

MOTION was made and seconded to deny the SW Management Fee Credit Application for the property owner at 314 Sunset Lane. Motion unanimously carried.

APPROVAL OF MINUTES

The meeting minutes from the 2/15/2021; 3/3/2021; 3/9/2021 Supervisor's meetings.

MOTION was made and seconded to approve the 2/15/2021; 3/3/2021; 3/9/2021 Board of Supervisors minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Chief Glenn-Lebanon Fire Co

A.) Monthly Summary – February 2021 Summary

The number of calls, responses, trainings, and aid for the month of February for all 4 volunteer fire companies in the Township was discussed.

CHIEF OF POLICE REPORT – Chief Harold Easter

A.) Calls for Service.

Chief Easter read the report on various calls for service for the month of February. There was a total of 505 Police-Citizen contacts reported and 6,448 miles driven for patrol.

B.) Monthly Code Enforcement Report (Brenner & Haase)

The Board received a written report on Code Enforcement from John Brenner & Officer Haase for the month of February.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine, Manager

A.) Authorization to Bid Paving; Fuels for 2021.

The bid documents for the paving and milling projects, micro-surfacing, and fuel for 2021 were opened on March 10th and tabulated on a spread sheet for review.

MOTION was made and seconded to award the paving and milling bid to the lowest responsible bidder, Pennsy Supply, in the aggregate amount of \$318,156.50. Motion unanimously carried.

MOTION was made and seconded to award the micro-surfacing bid to the lowest responsible bidder, Asphalt Maintenance Solutions, in aggregate amount of \$32,628.18. Motion unanimously carried.

MOTION was made and seconded to award the diesel fuel bid to the lowest responsible bidder, Meyer Oil, in the aggregate bid of \$21,710.00. Motion unanimously carried.

B.) Award of Municibid Items

At the February 15th meeting, the Board approved placing several items on the Municibid Online Auction Website. The requiring advertisement was listed in the *LDN*.

Item	High Bidder	Bidder
2016 Ford Interceptor Utility	\$8,600.00	Syed Ali - Morton Grove, IL
1975 Chevrolet G30/3500 1 TN Van	\$1,662.00	Kevin Lutz - Lebanon, PA
Shaver Post Drive Attachment	\$2,509.99	G Robin Gilmore - Boyertown, PA
Monroe 75 Gal Tank	\$250.00	Stacy Woomer - Defiance, PA
Monroe 75 Gal Tank	\$250.00	Stacy Woomer - Defiance, PA

MOTION was made and seconded to authorize the sale of the items from Municibid to the highest bidder, as discussed. Pick-up date no later than March 31st, 2021. Motion unanimously carried.

C.) Park & Rec Memo & Playground Equipment

The first topic on the memo is the purchase of playground equipment to replace the two slides that were removed based on the Playground Risk Assessment performed last year. The Park & Rec Board recommends replacing one slide with a new double slide and the other slide with a different piece of equipment. The Board was provided with pictures of several pieces of playground equipment reviewed by the Park & Rec Board.

MOTION was made and seconded to approve the purchase of the double slide for replacement of equipment at Community Park. Motion unanimously carried.

MOTION was made and seconded to approve the purchase of the Motion Play Revo and Motion Play Spin Cup for replacement of equipment at Community Park. Motion unanimously carried.

Park Restrooms:

The second item is regarding the opening of the restrooms for 2021. The restrooms were not opened in 2020 due to COVID-19. The Park & Rec Board is recommending that we open the restrooms, and a sign be placed that states the restrooms are cleaned only once daily Monday through Friday.

MOTION was made and seconded to approve the opening of the restrooms in all parks owned by North Lebanon Township with the proper signage regarding once-a-day cleaning Monday-Friday. Motion unanimously carried.

PUBLIC HEARING - WEIS MARKET LIQUOR LICENSE TRANSFER

At 7:30 the regularly scheduled Board Meeting was paused, and the Public Hearing for the Intermunicipal Liquor License Transfer was opened. Solicitor Leonard stated the Township

received a request from Weis Markets Inc. to approve a transfer of a Restaurant Liquor License from Jackson Township to North Lebanon Township to the location at 1651 East Cumberland Street. This is the first step of the process and the approval at township level only allows the liquor license transfer process to precede to the Liquor Control Board.

Atty. Ellen Freeman representing Weis Markets Inc. explained the new layout of the store, consumption limit, the training program that employees must complete and the software they will use to help prevent the use of a fake ID.

The Board had a few questions. The first was regarding the sale of hard liquor at the location. Ms. Freeman informed the Board that there will be no sales of hard liquor at this location. The second question was if there would be any sales of open containers to-go. Ms. Freeman informed the Board that any alcohol purchased for consumption on the premise is not permitted to leave in an open container. No open containers would be allowed out of the store. Only unopened containers are permitted to leave the store. Ms. Freeman also explained the limits placed on in-store consumption and purchases to go.

MOTION was made and seconded to adopt Resolution #8-2021 regarding the transfer of a Restaurant Liquor License to Weis Markets. Motion unanimously carried.

The public hearing was closed, and the regularly scheduled Board Meeting was resumed and continued with the Park & Rec Memo.

Ebenezer Baseball Association Concession Stand:

The third topic is the use of the Concession Stand by Ebenezer Baseball Association. The Park & Rec Board discussed allowing the Baseball Association to operate the concession stand in 2021. The Board agrees that the Association should be permitted to operate the concession stand following current CDC guidelines/recommendations. Language should be included in their annual agreement stating the Association shall provide hand sanitizer on the counter for customers, use of gloves and tongs by all volunteers operating the concession stand, etc. They should also erect signs reminding everyone of frequent hand washing, six-foot social distancing, and wearing a mask. The Association should also be wiping down all equipment every four hours, between games, and at the end of the day.

MOTION was made and seconded to approve Ebenezer Baseball Association to operate the concession stand in 2021 following the CDC guidelines/recommendations and placing of proper signs as the CDC recommends. Motion unanimously carried.

Fireworks Tent:

The final item of discussion is the Keystone Novelties/Fireworks tent requested to be placed at Rte. 72 and Jay Street from June 19th to July 10th. The fee proposed by Keystone was \$600 for 2021, the same as 2020. The Park & Rec Board recommends an increase to \$700 for the 2021 year.

MOTION was made and seconded to approve the placement of a fireworks tent by Keystone Novelties on township property at Rte. 72 & Jay Street from June 19th to July 10th, 2021. Fee to be set at \$700 for 2021. Motion unanimously carried.

D.) Application for County Aid (Co. Liquid Fuels Tax)

The Board was presented with the 2021 PaDOT Application for the County Aid in the amount of

\$11,429 to be used towards road salt. The Township has already purchased \$32,730 in 2021.

MOTION was made and seconded to approve the signing of the PaDOT Application for County Aid towards road salt. Motion unanimously carried.

E.) 2021 MHP Renewal Licenses- North Crest Acres

Renewal licenses for the 7 MHP were due January 6th. Township has received the application and payment from North Crest Acres for the renewal of their 2021 license.

MOTION was made and seconded to approve the 2021 MHP renewal license for North Crest Acres. Motion unanimously carried.

F.) Pertinent Matters

1. SW Consortium Meeting

The March meeting of the Consortium will be held March 16th at 10:00 a.m. at North Lebanon Twp in the meeting room in person and via Zoom. The Consortium will review proposed projects to authorize them to be advertised for bidding or deciding if some of these small projects can be done by municipal work forces where the project is located to save on costs.

2. 2020 Annual Zoning Admin Report from LCPD

Manager Grumbine reviewed the Memo dated March 8th covering the 2020 Zoning Permits issues from LCPD, as the Administrator.

3. 2021 Lebanon Tire Collection- Expo Center on April 28th 8am-4pm

The annual Lebanon Tire Collection will be held on Wednesday, April 28th from 8am to 4pm at the Lebanon Expo Center. Pre-registration will close on Friday, April 16th.

SOLICITOR'S REPORT; Solicitor Amy B. Leonard -- Henry & Beaver

A.) Code Enforcement Agreement – West Lebanon Township

North Lebanon Township contracts with West Lebanon to provide code enforcement services in accordance with the Intergovernmental Cooperation Act. Resolution #6-2021 allows North Lebanon Township to contract with West Lebanon Township for code enforcement services.

MOTION was made and seconded to adopt Resolution #6-2021 regarding the agreement between North Lebanon Township and West Lebanon Township for code enforcement services. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS

A.) Suv- Brensinger Street Sweeping

Suv Brensinger mentioned that street sweeping in the Township has commenced and is about 75% complete.

B.) Suv- Brensinger Reminder to NOT BURN!

Suv Brensinger wanted to remind the public to NOT BURN during the dry spell.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Erika A. Sheibley
Recording Secretary