

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 18, 2021**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

In person:	Richard Miller	Chairman
	Ed Brensinger	Vice-Chairman
	Arden Snook Sr	Treasurer
	Cheri Grumbine	Township Manager
	Amy B. Leonard	Henry & Beaver LLP
	Harold Easter	Chief of Police

Also present were Anthony Caponigro and Atty. Ambrose Heinz representing Project TV, Douglas Stump from LD News, and a few members of the public.

There were no Zoom Participants this evening.

The meeting was called to order and the pledge to the flag was made.

COMMENTS FROM THE PUBLIC

A.) Project TV – Heilmandale Road LLC; Distribution Warehouse

Anthony Caponigro, Engineer for Project TV LLC, updated the Board as to what documents the Township has received to date. A total of 4 complete sets of plans (105 sheets) were received by the Twp this morning (1.18.2021). The NPDES permit, which they had been waiting for has now been received. A Zoom meeting was held with Rick Bolt on Friday and they successfully worked out all his issues. The County was closed today due to the MLK Jr holiday, so no letter was received from County Planning but is forthcoming. Some other revisions were completed addressing Stormwater flow to the wetlands which had been requested. All the plans in the Township’s possession are now up to date with all the requested revisions and/or corrections.

Atty. Ambrose Heinz (Stevens & Lee) updated the Board regarding the HOP for the traffic signal and the stormwater. Solicitor Leonard spoke to the Board explaining what actions they will be requested to complete tonight.

Resolution #5-2021 will authorize Manager Grumbine to sign the PaDOT form TE-160 on behalf of the township for the traffic signal HOP application #207037. An Indemnification Agreement has already been approved by the Board to cover this HOP application. Also, an Indemnification Agreement between the Board and Heilmandale Road LLC is before the Board for approval to cover the HOP application #232391 for the Stormwater Improvements, which requires signing of the M-950AA form that is a part of the PaDOT application. Solicitor Leonard reported that all documents presented by Heilmandale Road LLC are in order and have been signed by the Heilmandale LLC Group.

MOTION was made and seconded to approve Form M950AA and an Indemnification Agreement for Stormwater Improvements for PaDOT HOP Permit #232391. Motion unanimously carried.

MOTION: was made and seconded to approve Resolution #5-2021 authorizing the Manager/Secretary to sign the PaDOT TE-160 Application for Traffic Signal Approval, Permit #207037 relating to the proposed Traffic Signal at State Route 72 and Heilmandale Road. Motion unanimously carried.

REVIEW OF STORMWATER CREDIT APPLICATIONS/ BMP O&M Agreements

1.) 917 Briar Rose Avenue – An application was received for credit for a vegetated swale on the property. Jacob Shaffer, SESI, has recommended approval of this application for 100% credit following the recording of an BMP O&M Agreement.

MOTION was made and seconded to approve a 100% credit for the property located at 917 Briar Rose Avenue conditional on the BMP O&M Agreement being recorded for this property. Motion unanimously carried.

APPROVAL OF MINUTES

The meeting minutes from the 12/21/2020 Supervisors meeting and 1/04/2021 are ready for action.

MOTION was made and seconded to approve the 12/21/2020 and 1/04/2021 Supervisors meeting minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances, and invoices for payment subject to audit. Motion unanimously carried.

FIRE CHIEF'S REPORT – Brian Vragovich, Chief Glenn-Lebanon Fire Co

A.) Monthly Summary – December/ 2020 Year End Summary

The number of calls, responses, trainings, and aid for the month of December was discussed.

The annual totals for 2020 on the number of responses to calls was provided as well as trainings attended by all 4 NLT Fire Companies. Also discussed were manhours devoted and Mutual Aid provided.

B.) Ebenezer Fire Co – New Truck

Brian Vragovich stated, on behalf of all the NLT Fire Companies, their congratulations to the Ebenezer Fire Co on the new fire truck and getting it into service as of last week. Lee Spencer, President of Ebenezer FC was present and thanked Brian Vragovich for his comments and support.

CHIEF OF POLICE REPORT – Chief Harold Easter

A.) Calls for Service

Chief Easter read the report on various calls for service for the month of December. There was a total of 388 Police-Citizen contacts reported and 5,471 miles driven for patrol.

B.) 2020 Annual Police Calls

Chief Easter provided the year-end report for the Board. There was a total of 5,896 Police-Citizen contacts and 94,496 miles driven for patrol in the year 2020.

C.) Monthly Code Enforcement Report (Brenner & Haase)

The Board received a written report on Code Enforcement from John Brenner & Officer Haase for the month of December and their annual report for 2020.

D.) 2 New Officers

Chief Easter reported on the 2 newly hired Police Officers who replaced the two Officers that had resigned/retired recently from the NLT Police Department. Both Officers have been assigned to a field training Officer and are progressing well. Suv Miller asked the time for field training of the new Officers. Chief Easter replied it could be 3 to 5 months dependent on the individual's performance.

TOWNSHIP MANAGERS REPORT – Cheri Grumbine, Manager

A.) Non-Emergency Activities; Glenn-Lebanon FC, Rural Security FC and Weavertown FC
Manager Grumbine reported the remaining 3 Fire Companies have provided their listing of Non-Emergency Activities for 2021. Ebenezer had been approved at the January 4th meeting. Glenn-Lebanon, Rural Security and Weavertown have all now submitted their 2021 listings for approval.

MOTION was made and seconded to approve the 2021 Non-Emergency Activity Listings for Glenn-Lebanon, Rural Security and Weavertown Fire Companies as submitted. Motion unanimously carried.

B.) 2021 Health Insurance Documents - Benecon

In late June, many COVID-19 related legislative changes were approved requiring changes to our health insurance plan documents. The Board has been provided copies of the Plan Documents (6 documents in all). Manager Grumbine is asking for the Board's authorization for her to be able to sign the documents on behalf of the Board.

MOTION was made and seconded to approve Manager Grumbine signing the documents related to the 2021 Health Insurance. Motion unanimously carried.

C.) Pertinent Matters

1. SW Consortium – The next Stormwater Consortium will be held 2/16/2021 at 10am at the North Lebanon Township meeting room in person and via Zoom. The January meeting was held on January 12th, as there was an error in advertising this date in lieu of the January 19th date. The Consortium members all agreed to hold the meeting on the advertised date of January 12th, instead of re-advertising.

2. Landmark REVISED ZHB Petition Received – Briar Ridge Commons- Kimmerlings Rd
A Zoning Hearing Board meeting will be scheduled regarding the Briar Ridge Commons apartments proposed by Landmark. The meeting will be held at the Weavertown Fire Company Blue Max Bingo Hall located on Suzy Street. The Township's IT company will work with Manager Grumbine to determine best how to set up for Zoom and sound system for the hearing at the Bingo Hall. Suggested hearing dates by the ZHB members and Solicitor are for later in the same week as the Board's February 15th meeting.

Solicitor Leonard said she is of the opinion that the information which has been provided is still being reviewed by the Supervisors. She suggested that since the Board will be meeting a few days prior to the ZHB hearing, there will be time to further discuss this issue.

After some discussion it was decided to have one of the Supervisors attend the Zoning Hearing Board hearing for Briar Ridge Commons to represent the Board of Supervisors.

MOTION was made and seconded to approve Supervisor Dick Miller’s attendance at the ZHB meeting as the Board’s representative to voice any concerns the Supervisors have regarding Briar Ridge Commons Hearing. Motion unanimously carried.

3. Various 2020 Activity Reports

- A. NLT Planning Commission 2020 Activity Report
- B. Safety Committee 2020 Activity Report and 2021 Goals
- C. Park & Rec 2020 Activity Report
- D. NLTMA 2020 Activity Report

Manager Grumbine informed the Board that the various year-end activity reports have been provided for their information. The Supervisors do not need to act on these reports as the reports are provided for the Board’s information. Supervisor Brensinger expressed his gratitude for the hours that these individuals spend on various issues on behalf of the township. Their service is much appreciated. Supv. Snook and Supv. Miller echoed these comments.

4. PaDOT Notification, Collection of Traffic Data on NLT Roads – Jan-Apr 2021

The Twp received a letter from PaDOT notifying us that PaDOT’s Highway Safety & Traffic Operations Division, will collect traffic data on township owned roads between January 2021 and April 2021. Traffic counters will be placed at various locations and are not for the purpose of any road project or speed trap.

5. ZHB Meeting 1/19/2021 @ 7:30

Manager Grumbine informed the Board there is a hearing scheduled for 1/19/2021 here at the Twp’s meeting room. As there are restrictions with COVID at this time, Zoom options will be offered, as an attendee has been quarantined. The hearing is for a property located in Briar Lake for a sunroom, which requires a 30’ rear setback where they can only meet 22’.

SOLICITOR’S REPORT; Solicitor Amy Leonard -- Henry & Beaver

Solicitor Leonard told the Board her items for conversation have already been addressed while the discussion was being held with Heilmandale LLC Group.

COMMENTS FROM BOARD MEMBERS

A.) Suv Snook – Appreciation to Mgr Grumbine

Suv Snook expressed his thanks to Manager Grumbine for the thoughtful letter of sympathy she addressed to Karl French’s family. He stated the letter was appreciated by Mr. French’s family.

B.) Suv Miller – Dave Arnold

Suv Miller mentioned the sadness of losing Senator Dave Arnold. He stated Senator Arnold was a good individual and will be greatly missed in this community.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary