

MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
June 1, 2021

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

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|-----------------|----------------------------|
| Dwayne Elder | Chair |
| Corey Hetrick | Vice-Chair |
| Kathy Sattazahn | Member |
| Mark Grumbine | Member |
| Lori Books | Assistant Township Manager |
| Absent: | Ryan Schmidt |

Dave Strohm, Park and Rec Foreman, and Joe and Rose Glant, residents of 1819 Ashton Dr., were also in attendance.

COMMENTS FROM THE PUBLIC

Joe & Rose Glant – Concession stand at Lions Lake – Mr. & Mrs. Glant have attended the Park and Rec meeting tonight to propose the idea of re-opening the concession stand at Lions Lake. Rose stated when she was growing up, she lived near Lions Lake and would often head over with her brother to play mini golf and get ice cream. She has such fond memories of the area that she would like to provide that same possibility to the community once again. It would be a seasonal operation, approx. April through October, and fishing season.

Lori reviewed the terms of previous lease agreements which ranged from a two year to a five-year lease. This would need to be negotiated between the Glant's and the Township. Rose was hoping to try it for one year to see how it goes. If they get a good response from the public, they will consider committing to several years. Lori also mentioned they would need to provide liability insurance. Previous lease agreements had an annual rental fee of \$1,000.00 that was payable in three installments throughout the season (April, June, and August). The renter would also be responsible for utilities above what the Township's normal average bill is for water, sewer and electric.

Rose explained that she would like to sell pre-packaged snacks, drinks, ice cream, etc. She does not plan to make any prepared food. There would also be bubbles, sidewalk

chalk, and fishing supplies for sale. If this is a success, they may try paddleboats down the road.

Kathy commented that she likes the idea but is concerned about vandalism. Joe stated that they would like to put up cameras around the building that would stream directly to their phones. Lori mentioned that NLT does have cameras on the other side of the building. It was noted that with previous lease agreements the vandalism seemed to lessen as more people were around the building and park which helped to deter some of the vandalism.

Rose informed the board they do not plan on this being a full-time job, they would only open the concession stand after work. She said she currently works until 1:00 pm so she would plan on opening around 2:00 pm. Lori agreed that the hours they would like to be opened would be something worked into the agreement. Closing times would vary as the park closes at dusk and this is a moving time depending on the month.

Corey mentioned his concern about the idea of selling sidewalk chalk. He is concerned that would increase/promote additional vandalism on buildings which would ultimately have to be cleaned up by Township staff. Rose stated the area would be supervised and acknowledged that does not always prevent anything from happening. Rose commented on the possibility of doing sidewalk chalk days and providing chalk just for the few hours they would be supervised.

Kathy asked about an increase in garbage and if that should be worked into the agreement. The other members did not think it was cause much more to accumulate.

Lori informed the board members that there is an indemnification clause in the agreement holding the Township harmless to any damages done as a result of the concession stand or supplies being stolen.

The concession room area does need to be cleaned up. Dave, as well as the board members, feel this should be done prior to an agreement being signed. Lori stated that in previous agreements the Township was only responsible for major repairs and anything minor would be the responsibility of the renters. This is something they will have to talk to the Board of Supervisors about to work out the details.

All board members agreed to recommend the concession stand be re-opened and run by Joe and Rose Glant. Lori will prepare a MEMO for the Board of Supervisors.

Chair Elder asked if there were any additions or corrections to the minutes or for a motion to approve the minutes from the April meeting. The May meeting was canceled.

MOTION: Motion was made and seconded to approve the April minutes. Motion carried.

ASSISTANT TOWNSHIP MANAGER REPORT – Lori Books

New Business

New Plans / FILO – Fees in Lieu of were collected for a one-lot subdivision submitted to the Township.

Park Inspections – All park inspections were completed. Lori provided a copy of each inspection to the board members for review. Nothing major was found. All the minor comments were already addressed.

Lori reminded Dwayne about laying the drags face down so the sharper ends are not pointing up creating a hazard. Dwayne stated he has told his coaches about this before but will remind them again.

Community Park Vandalism – After vandalism was discovered at Community Park, some crew members reviewed the video system footage to see if the camera caught who had done it. Fortunately, the cameras did catch three young boys who damaged the doors at the bathroom, some tables, and broke a screen.

This information was turned over to the Police Department and the very next day, the boys were caught. One of our officers recognized one of the boys and the parents gave the names of the other two. Ed provided an estimate of the damages, and all three boys will be doing community service hours to pay off the debt.

PARK & REC ACTIVITIES (April & May)

All parks are continuously being mowed and weed whacked. Branches were cleaned up everywhere from the most recent storm. All items noted on the safety park inspections were addressed. All the baseball “in-fields” were sprayed for weeds.

Lion’s Lake – The graffiti at the main restroom on Water Street was painted over. Mulch and shrubs were removed along the maintenance shed and grass was planted. Three (3) wooden posts that were rotting have been replaced. The gazebo was power washed. The lake was sprayed by Eco Solutions to control the grass and weeds growing in the lake.

Long Lane – The graffiti located at the dugout was painted over. Dave continues to call the fencing contractor to re-skin the backstop. He has left several messages and has not received a return call. He is considering looing for another contractor to do the work.

Community Park – Supplies were ordered for the resurfacing of the tennis/pickleball court. The new playground equipment has arrived and needs to be installed. The broken macadam behind the pavilion was repaved.

Lenni Lenape – The crew continues to work on the new pavilion. They are waiting on supplies. The trees at the park were trimmed.

Volunteers – A group from Lebanon Area Evangelical Free Church volunteered some time at the parks for a weekend. At the Township Building they repainted the parking lot lines and handicapped spaces. The diesel tank was also repainted. At Lions Lakes, they stained the fishing pier as well as all wooden posts coming into the park.

Dwayne asked Lori if she ever heard anything back from the gentleman who wanted to revamp the basketball court at Long Lane. Lori said she sent him all the information and has not received a response.

Kathy commented that she went to Lenni Lenape to walk on the day of the disc golf tournament. She was really impressed with the turn out and stated they did a great job with the event. They were very respectful.

MOTION: Motion was made and seconded to adjourn. Motion carried.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:25 P.M.

Respectfully submitted,

Molly Lum
Recording Secretary