

**MINUTES**  
**NORTH LEBANON TOWNSHIP**  
**PARKS & RECREATION BOARD**  
**February 4, 2020**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chair
Kathy Sattazahn	Member
Ryan Schmidt	Member
Lori Books	Assistant Township Manager
Absent:	Corey Hetrick

Mike & Gwen Yordy were in attendance on behalf of the Ebenezer Beautification Committee. Dave Strohm, Park & Rec Foreman, was also in attendance.

**RE-ORGANIZATION OF THE BOARD FOR 2020**

Oath of Office –

Dwayne Elder (3-year term to expire on 12/31/2022) – Lori already received Dwayne’s Oath

Corey Hetrick (3-year term to expire on 12/31/2022) – Still needs to be completed

Nomination and Election of Board Members – Dwayne was nominated to hold the position of Chair and Corey was nominated to hold the position of Vice-Chair.

**MOTION: Motion was made and seconded to reappoint Dwayne as Chair and Corey as Vice-Chair. Motion approved.**

Motion to affirm 2020 Park & Rec Board Meeting Schedule – The Park & Rec Board is scheduled and has been published to meet the 1<sup>st</sup> Tuesday of each month, except May 6 and November 4<sup>th</sup>. All meetings will commence at 7:00 p.m. at the Township Municipal Building.

**MOTION: Motion was made and seconded to affirm the publishing of the Park & Rec Board Meeting Schedule. Motion approved.**

**COMMENTS FROM THE PUBLIC**

Mike and Gwen Yordy spoke on behalf of the Ebenezer Beautification Committee. They submitted a letter on behalf of the Ebenezer Beautification Committee requesting to use the land at the dam breast at Lions Lake for their annual Chicken BBQ. The event would take place on May 6, 2020 from 8:00 a.m. to 6:00 p.m. They are here seeking approval and to answer any questions the Board may have.

The only concern the Board had involved the traffic. At last year's BBQ some cars were backed up into the street. The Committee is aware of this and plans to direct traffic more efficiently this year.

The Yordy's mentioned the Committee would like to hold another BBQ fundraiser in September. They will write another letter of request closer to the date once one has been chosen.

**The Park & Rec Board is in favor of granting the request of the Ebenezer Beautification Committee. Lori will put together a recommendation letter for the Board of Supervisors.**

Chair Elder asked if there were any additions or corrections or a motion to approve the minutes from the December meeting.

**MOTION: Motion was made and seconded to approve the December minutes. Motion carried.**

**ASSISTANT TOWNSHIP MANAGER REPORT-Lori Books**

**Update on Unfinished/Old Business**

Floating Boat Dock – The Township continues to wait for the permit from DEP to dredge the lake to install the new boat dock. Steckbeck Engineering received a response from DEP in mid-January. There were a few additional comments which our engineer addressed and resubmitted. We should hear something in the near future.

**New Business**

Approval of 2019 Annual Activity Report – Lori puts together a summary of the Park & Rec Board activities every year. This is then given to the Board of Supervisors to keep them updated with activities and actions taken by the Park and Rec Board throughout the year. Lori emailed this out earlier in order to provide the document to the Board of Supervisors at their January meeting. She is looking for affirmation of the 2019 Annual Activity Report.

**MOTION: Motion was made and seconded to affirm and approve the 2019 Annual Activity Report for the Park & Rec Board. Motion approved.**

Keystone Novelties – Keystone Novelties is the company that erects the fireworks tent every year for the 4<sup>th</sup> of July at the base of the dam breast at Lions Lake. They are requesting to use the same location again. The tent will be set up June 19<sup>th</sup> and taken down no later than July 10<sup>th</sup>. The Board agreed with the charge of \$600.00.

**MOTION: Motion was made and seconded to approve the rate of \$600.00 and recommend the Board of Supervisors approve their request. Motion approved.**

Ebenezer Cheerleading – Audrey Blouch called into the office on behalf of Ebenezer Cheerleading. They are requesting to use the area and the storage shed again for the 2020 season. Lori is bringing this to the Board’s attention because Ebenezer Football has merged and will most likely not be renewing their annual agreement with the Township, which the cheerleading group falls under. She was not sure how this would impact the cheerleading group. They would still like to use all the facilities and be assigned keys for the storage area. Lori is asking the Board if they would still charge the \$500.00 association fee and make them sign an agreement or if they would amend the fee for them.

Dwayne thinks that the Cheer Association should be responsible for the annual fee as well as providing their own insurance. The members are considering cutting the fee back as the cheerleaders are not as hard on the field as the football players were. The Township Fee Schedule states all Athletic Agreements are \$500.00, so the Board would need to make a recommendation to the Board of Supervisors and wait on their approval.

At this point, the football association still has all their supplies in the storage sheds. If they continue to use this space, they will be required to pay the annual fee and sign the agreement. If the football association executes the agreement this year, pays the fee and provides insurance, then the cheerleaders group will not have to worry about anything. Lori attempted to contact the football association but has not heard back.

**The Board agreed to recommend charging the Ebenezer Cheerleading Association \$300.00 for the Athletic Agreement should the Football Association NOT renew their Athletic Agreement with the Township. If they decide to hold competitions on the field, they would be required to follow the same rules and fees (\$500/yr.) as all other athletic organizations. Lori will put together a recommendation letter for the Board of Supervisors.**

**New Plans/FILO**

Plans for the Crossings at Sweet Briar, Phase 3, have been submitted with 28 lots. They were granted a thirty percent reduction in the Fees In Lieu Of with the preliminary plan approval because they provided a walking trail and community center within the development. Instead of paying the regular fee of \$1,250.00 per lot, they will be paying \$850.00 per lot, which reflects the thirty percent discount.

A new plan for Cedar Crest Circle was also submitted. They are proposing 54 townhouses and 32 garden apartments, totaling 86 units. This is a new submission and a lot of comments were made. They will be paying \$1,250.00 per lot. This plan is still going through the review process. The total number of lots may change.

Lions Lake – Lori and other Township staff met with Lori Yeich from DCNR regarding a grant application. We have applied for several DCNR grants in the past for the shoreline restoration project but were denied. We reached out to Lori Yeich for guidance on what would make our application more appealing for approval. Yeich offered some big suggestions that would help with the approval process. Yeich said if we focused more on park rehabilitation rather than just the shoreline restoration, we would have a better chance at receiving a grant. She told us to go big and offered the following suggestions: update the entire playground with all new equipment; upgrade the existing walking path and add a new section of walking path along Jay Street; upgrade the parking areas; include a riparian buffer area and the shoreline restoration/stabilization of the bank. She added we should consider removing the concrete walls with holes at the large playground, removing the adult swing near the full-service pavilion as the opening is too wide, and removing the metal round sit & spin by the full-service pavilion due to all the rust. These things could be and should be done as soon as possible. However, before we remove any of the old playground equipment we must document with before and after pictures.

### Pertinent Issues

#### GO Lebanon!

Lori received a letter from a woman who works for WellSpan Good Samaritan Hospital. She is requesting to use Lions Lake as part of the “GO (Get Outdoors) Lebanon!” program. The “GO” program partners with the Lebanon County Library System to create activities over the summer for kids to get out of the house. Clues are left at different locations where kids will then find a metal stand with a metal etching. They will then trace this etching in their booklet and move on to the next clue. At the end of the summer, the kids will turn in their completed booklet to be entered for prizes.

The metal stand is a 4x4 post, approximately 3 feet tall, and will have the slanted top with the etched diagram for the kids to trace. After it all comes to an end, statistics will be provided to the Township showing them how many people visited the park over the summer and how many miles they walked. The post will go up in early June and will be taken down in August. This will all be handled by the program volunteers.

Ryan commented that Lebanon Valley College has participated in this program for several years and they always had a great experience.

**The Board is in favor of participating in the “GO” program. Lori will put together a letter of recommendation for the Board of Supervisors.**

#### Goose Control

Lori had the opportunity to speak with one of our Police Sergeants. She voiced the opinion of the Park & Rec Board and Township Administration Staff regarding the Lions Lake goose issue. The Township pays *Border Control* nine months out of the year to eliminate the geese in a respectable way. Due to residents feeding the wildlife, the geese simply return, and the problem is in an endless loop. The officer agreed to pay this resident a visit to lay the groundwork that the Township knows who is feeding them, they have witnesses, and it is written in the Township Ordinances to not feed the wildlife. Tabs will be kept over the next few weeks.

#### New Covenant Christian School

Dwayne asked Lori to comment on how the tour went at New Covenant Christian School’s new gymnasium. The new building has the gym, a lobby, and a concession stand area. They have been able to hold tournaments for volleyball and multiple games are able to be played at once. Cameras are set up for live streaming. Lori reported that everything looks great! The next few phases will consist of classrooms and locker rooms. There are hopes to install more parking areas with future phases.

#### Ebenezer Baseball

Dwayne would like to bring a request to the Board on behalf of Ebenezer Baseball. They are asking for permission to put up a permanent fence at the Midget Field now that football is no longer using the area. This would create new grant opportunities as some require that the baseball field is strictly for baseball; no other sport fields can be combined with the outfield. Lori will need the input of the Park & Rec Board, as well as a formal request in writing from the Ebenezer Baseball Association for the Board of Supervisors.

**The Board members agreed to allow Ebenezer Baseball to install a permanent fence at the midget field on Long Lane. Once Lori receives the request in writing from Dwayne, she will forward to Cheri for the Board of Supervisors approval.**

#### **PARK & REC ACTIVITIES**

Dave has been investigating the disturbances at all the parking lots. People have been doing donuts which causes the stones to fly into the grass and leave the parking lot a mess. We have installed video surveillance and hope to catch whoever is doing this.

Dave has been removing the built-up leaves along all the fences.

Lion's Lake – Four dead trees were removed from the park, one being a dedicated tree. The broken toilets in the women's restroom were all repaired. The graffiti has been painted over now that the temperature was cooperating.

Long Lane – The floor drain in the concession stand building was repaired. Stone was placed at the Teener Field for the dugouts. The Baseball Association will spread the stone when the weather cooperates.

Community Park – Dave trimmed about 15 apple trees by the parking lot. He also pulled out 4 trees that were not growing. New EZ-Diggers were ordered for the playground.

Lenni Lenape – One of the dogwood trees was leaning so Dave straightened it out and staked it. Dave sanded and repainted the entrance sign. He just needs to set it back up.

Gwen asked about the land across from the dam breast at Lions Lake that they lease from the Township. There are fallen trees from the neighboring property landing on theirs. She was wondering if the Township would do anything about that as they are concerned a tree may fall on their future project. The Township is not responsible for trees on private property. Lori stated the Township would not be responsible for any damage to their project as this is something we have no control over.

Mike asked the Board if they were aware of the water problem on the walking path near a bench off the Jay Street parking lot. Dave told him they are aware of the problem, and it is on Ed's list to repair.

Last year Dwayne used a pre-seeder on the baseball field to work it up and rake off the dead grass. He wanted to know if that would be okay again this year. The Board said that will be fine.

**MOTION: Motion was made and seconded to adjourn. Motion carried.**

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Molly Lum  
Recording Secretary