

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 20, 2018**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri Grumbine	Township Manager
Harold L. Easter	Chief of Police
Fred Wolf	Henry & Beaver LLP

Also, in attendance were many other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) LVEDC/ Joseph John Pennsylvania LLC Lot Additions Plan – Chad Smith

This plan shows Lot Additions A through F for Lebanon Valley Economic Development Corporation and Always Bagels. LCPD and NLT Planning Commission have both recommended approval for this Lot Addition plan. Chad Smith of SESI explained Always Bagels is looking ahead to a time when they will be expanding. This plan does not address any expansion plans but does provide for the land in which to do so in the future. Additions A, B, and C are Lot Additions going to Always Bagels. Addition D is going back to LVEDC. Sewer planning is not necessary for this plan because there are no new lots being formed.

MOTION was made and seconded to approve LVEDC/ Joseph John Pennsylvania LLC Lot Addition Plan. Motion unanimously carried.

B.) Martin Barondick – New St; Public Water

Mr. Barondick asked the Supervisors if there are any plans now, or in the future, to have public water provided to the homes, in Ebenezer, that currently have wells for their water needs. His reason for asking is because he must decide whether to invest in getting a new water system for his home which will be quite costly. The Board told him, as of now, there has been no talk of any type about water service connections being done. Barondick told the Board it is frustrating for him to be able to look 2 different directions from his house and know there is public water surrounding the area, but the homes located within his neighborhood still have wells.

REVIEW OF STORMWATER APPEAL FORMS & CREDIT APPLICATIONS –

The following Stormwater Appeals and Credit Applications have been reviewed by Dan Cannistraci and Mgr Grumbine. Dan's recommendations for the application submissions were reviewed for the Board's consideration:

1. 869 Kimmerlings Road, Sharon & Michael Koehler - recommend approval of 50% Credit after verification of recording for the O&M agreement. Also, the Ag Homestead Exemption approval will allow the reduction in ERUs from 12 to 9 is recommended.

MOTION was made and seconded to approve 50% Credit, after verification of recording for the O&M agreement. Also, the Ag Homestead Exemption approval and the reduction in ERUs from 12 to 9 is approved for 869 Kimmerlings Road. Motion unanimously carried.

2. 1560 Joel Drive, George Christianson– recommend denial of the Appeal application submitted. **MOTION** was made and seconded to approve denial of the Appeal submitted for 1560 Joel Dr. Motion unanimously carried.

3. 205 Prescott Drive, George Christianson – during the 7/16/2018 meeting this Appeal had been tabled because insufficient information being provided. Sol Wolf agreed to make contact and discuss with the applicant. He has now completed the discussion with the applicant. It is recommended that the Board acknowledge this process and the denial of this Appel application. **MOTION** was made and seconded to deny the Appeal submission for 205 Prescott Dr. Motion unanimously carried.

4. 908 Mount Zion Road, Jamie/James Cikovic – recommend approval for 47.3% Credit and the signed O&M agreement that has been provided. **MOTION** was made and seconded to approve 47.3% Credit, and the O&M Agreement, for 908 Mount Zion Road Rd. Motion unanimously carried.

5. SS Russell Road & 1610 Russell Road, GLRA – recommend reduction in ERUs from 77 to 68 and from 1 to 0 on the second parcel. **MOTION** was made and seconded to approve the reduction in ERUs from 77 to 68 and from 1 to 0 for the second parcel for the GLRA. Motion unanimously carried.

6. 1631 Grace Ave, James Cikovic – recommend reduction in ERUs from 6 to 5 and a 13.2% Credit along with approval of the recorded O&M agreement submitted. **MOTION** was made and seconded to approve a reduction in ERUs from 6 to 5, a 13.2% Credit and the recorded O&M agreement that has been submitted. Motion unanimously carried.

7. 10 Primrose Lane, Jerry Shaak – recommend a reduction from 2 to 1 in ERUs. **MOTION** was made and seconded to approve a reduction from 2 to 1 in ERUs for 10 Primrose Lane. Motion unanimously carried.

8. WS Narrows Drive, Palmyra Homes – recommend denial of the Appeal Application. It is suggested the owner submit a Credit application as the property does contain 1 or more stormwater BMPs. **MOTION** was made and seconded to approve denial of the Appeal Application for WS Narrows Dr. Motion unanimously carried.

9. 921 Laurel Street, Scott Saylor – recommend denial of Appeal as the application does refer to assessment changes and there does not appear to be any BMPs on the property to suggest a Credit application. **MOTION** was made and seconded to deny the Appeal for 921 Laurel St. Motion unanimously carried.

10. 725 Kimmerlings Road, North Lebanon Township – recommend approval of 50% credit with an O&M agreement had been processed and recorded previously.

MOTION was made and seconded to approve a 50% credit for 725 Kimmerlings Road. The O&M agreement has already been recorded. Motion unanimously carried.

11. N of E Cumberland St, Dale Yiengst (Palmyra Homes) – recommend denial of Appeal Application and suggest a Credit application be submitted as the property may drain to stormwater BMPs.

MOTION was made and seconded to deny the Appeal and suggest a Credit application be submitted as property may drain to stormwater BMPs, for the property at N of E Cumberland St. Motion unanimously carried.

12. 1900 Jay Street, Living Waters Chapel – recommend approval of 48% Credit application after verification of recording of the O&M agreement.

MOTION was made and seconded to approve 48% Credit, after verification of the recorded O&M Agreement. Motion unanimously carried.

13. ES of N 20th Street, North Lebanon Township – recommend approval for reduction of ERUs from 1 to 0, as public streets are not included for impervious calculations.

MOTION was made and seconded to approve the reduction of ERUS from 1 to 0 for ES of N 20th Street. Motion unanimously carried.

14. 1415 Weavertown Road, Godshalls – recommend approval for 20.53% Credit along with the O&M Agreement.

MOTION was made and seconded to approve a 20.53% Credit and the signed O&M Agreement for 1415 Weavertown Road. Motion unanimously carried.

15. 1677 Grace Ave, Josue/Sharon Meson – recommend denial of Appeal as private drives are included in impervious calculations.

MOTION was made and seconded to deny the Appeal application for 1677 Grace Ave. Motion unanimously carried.

16. 1677 Grace Ave, Josue/Sharon Meson – recommend an approval of 50% Credit along with a recorded O&M Agreement.

MOTION was made and seconded to approve a 50 % Credit, after verification of recording of the O&M agreement for 1677 Grace Ave. Motion unanimously carried.

17. 1685 Grace Ave, Josue/Sharon Meson – recommend denial of Credit application as the impervious area does not drain into pond located on same parcel. Drains to 1677 and while it is the same owner, there is no recorded plan to clarify.

MOTION was made and seconded deny Credit application for 1685 Grace Ave. Motion unanimously carried.

18. 345 Snow Drive, John/Barbara Platt – received a written withdrawal of the Credit application from owner.

19. 400 Grubb Ave, Cheri/Randy Grumbine – recommend approval for 22.9% Credit, a Homestead Exclusion reduction of ERUs from 4 to 3 and an O&M Agreement is to be recorded.

MOTION was made and seconded to approve 22.9% Credit and O&M agreement. Credit to be approved after verification of recording of the O&M agreement for 400 Grubb Ave. Also approve a reduction in ERUs from 4 to 3. Motion unanimously carried.

20. 1560 Joel Dr, Snow Goose LLP – recommend 24.86% Credit and approve the signed O&M Agreement to be recorded.

MOTION was made and seconded to approve 24.86% Credit and O&M agreement. Credit to be approved after verification of recording of the signed O&M agreement for 1560 Joel Dr. Motion unanimously carried.

21. 205 Prescott Dr, George Christianson – recommend 24.96% Credit and the signed O&M agreement.

MOTION was made and seconded to approve 24.96% Credit and O&M agreement. Credit to be approved after verification of recording for the signed O&M agreement for 205 Prescott Dr.

22. 723 Narrows Dr, North Lebanon Township – recommend 37.9% Credit and approve signed O&M agreement for 723 Narrows Dr.

MOTION was made and seconded to approve 37.9% Credit and O&M agreement. Credit to be approved after verification of recording for the signed O&M agreement. Motion unanimously carried.

23. 1538 Suzy Street, Weavertown Fire Co #1 – recommend 48.1% Credit and approve the signed O&M agreement.

MOTION was made and seconded to approve 48.1% Credit and O&M agreement. Credit to be approved after verification of recording of the signed O&M agreement for 1538 Suzy St. Motion unanimously carried.

24. 1528 Weavertown Rd, North Lebanon Township – recommend 44.7% Credit and the signed O&M agreement.

MOTION was made and seconded to approve 44.7% Credit and O&M agreement. Credit to be approved after verification of recording of the O&M agreement for 1528 Weavertown Road. Motion unanimously carried.

25. 1610 Russell Road & SS Russell Rd, GLRA – recommend 50% Credit for the GRLA. An O&M agreement is not required in this situation due to the GLRA being regulated by PA DEP and US Army Corps of Engineers.

MOTION was made and seconded to approve 50% Credit for the property at 1610 Russell RD / SS Russell Rd. Motion unanimously carried.

26. 2080 Brook Dr, East Lebanon Storage – recommend approving the signed O&M agreement submitted.

MOTION was made and seconded to approve the signed O&M agreement for 2080 Brook Dr was submitted and to be recorded. Motion unanimously carried.

27. 2080 Water St/ NS Jay St, North Lebanon Township – recommend approving the signed O&M agreement that was submitted.

MOTION was made and seconded to approve the signed O&M agreement submitted for 2080 Water St to be recorded.

MOTION was made and seconded to approve the signed O&M agreement for NS Jay St to be recorded. Motion unanimously carried.

Stormwater Applications (con't)

At the end of all the Stormwater discussions, Barondick questioned why the Board must do this review process in a public meeting. There are Committees appointed for reviewing other specific issues. Why not the stormwater submissions?

Sol Wolf stated it is in the Second-Class Township Code that the review will be discussed, and approvals/denials done in a public meeting by the Supervisors. The public has a right to attend these meetings and ask any questions they might have regarding their submissions.

APPROVAL OF MINUTES

The minutes from the July 16th meeting minutes are ready for action.

MOTION was made and seconded to approve the July 16th meeting minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Allen Firestine – Rural Security Fire Co**A.) Monthly Report – July 2018**

Chf Firestine reported there were 115 responses in the month of July, a total of 13 trainings with a total of 61.82 man-hours for trainings, and a total of 475.62 combined man-hrs for responses and trainings sessions.

B.) 849 Kimmerlings Road – Fire

Suv Miller questioned Chf Firestine if he had been involved at the fire last week. Allen replied he was not there as he was at work, but his station had been on the scene. Suv Miller said he was curious how involved the fire was by the time the fire companies had arrived on the scene.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Calls for Service – July 2018**

Chf Easter reported on the summary of activities for the month of July. A total of 633 Citizen/Police contacts was completed along with 9592 miles on the cruisers. A question was asked about texting and driving. How many citations were issued for that offense? Chf Easter replied he does not have an answer for that question. These are difficult to prove.

B.) July Code Enforcement

The summary of the Code Enforcement cases for the month of July have been provided to the Board. Suv Miller questioned Chf Easter if he knew how many of these situations have been resolved. John Brenner's report does show the closed incidents in red on the report.

C.) Tunnel Hill Road Closure

Chf Easter reported that Tunnel Hill Road will remain closed for at least 3 more weeks, past the original date of August 24.

D.) August 27, 2018 – First Day of School

Chf Easter reminded all the motorists that next Monday is the first day of school. Motorists are encouraged to exercise caution.

TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager**A.) Stormwater Consortium Update; Next meeting August 21st**

The next Consortium Meeting is scheduled for August 21st. During the July meeting it was suggested members review upcoming business for the August meeting (which will be the annual meeting per the Intergovernmental Cooperation Agreement). Items included budget requirements for 2019 at 25% (\$266,002) to meet our five-year total of \$1,064,006. Projects and Grants are to be reviewed August 21. Another topic the Consortium worked on was direction to finalize the contract with the Engineer (SESI).

B.) Grant Applications – CBF (Memo Aug 3)

The Board had received information on 2 Grants available through the Chesapeake Bay Stewardship Fund; (1) small watershed Grants - \$20,000 - \$200,000 with matching contributions @ 35%; (2) innovative nutrient sediment reduction Grants - \$200,000 - \$500,000 with a 1:1 match.

Projects being recommended under these 2 Grants are as follows:

- RS-2 – Basin retrofit at Ebenezer Elementary School (working with the school district)
- LS -1 Bioswale along the NLT property at N 8th Ave/ PA 343
- Shoreline restoration at Lions Lake

The shoreline project has been on the Township's list since 2013, as we continue to see erosion and expansion of the Lake into areas such as the walking path, bench area, etc. This project was held off when it became evident it would be a good project under the MS-4 PRP in hopes of obtaining Grant funding. Dan Cannistraci will review again the cost estimates and the project will be placed within the appropriate Grant.

MOTION was made and seconded to authorize submission of the Grant applications for the above listed projects to be signed by Twp Officials. Motion unanimously carried.

MOTION was made and seconded to authorize the signature of the Vice-Chairman and submission of future Grant applications as Grants become available, between scheduled Board meetings and to be reviewed/approved by the Consortium. Motion unanimously carried.

Williams Pipeline Grant - \$10,000

Mgr Grumbine said when she and Lori reviewed the Grant requirements, the shoreline restoration seemed to fit. It is environmental in nature and is listed as a project to be completed by the Twp. The Board is being asked to approve submission of the Williams Pipeline Grant application.

MOTION was made and seconded to approve submission of application for the Williams Pipeline Grant in the amount \$10,000 to be used for the shoreline restoration project. Motion unanimously carried.

C.) 2019 Budget Workshop Dates

- October 3 – 6pm – Fire Chiefs
- October 4 – 1pm
- October 8 – 1pm
- October 15 – after regular scheduled Board meeting
- October 18 – 1pm
- October 23 – 1pm (alternate - only if needed)

2019 Budget Workshop Dates (con't)

The Board is being asked to act on the above listed dates to advertise. Also, the question meeting with the Parks & Recreation Board to discuss budget requests from the P&R Board should be addressed. The Board should decide if they would like to meet with the Athletic Assoc representatives to discuss requests as had been done last year. These dates would need to be advertised also.

MOTION was made and seconded to approve advertisement of the above listed dates for Budget Workshop with the addition of the Parks & Recreation Board meeting for the first Tuesday in February. Motion unanimously carried.

D.) Authorization to Sell Items on Municibid

The following bids were received on Municibid items the Twp listed:

ITEM	HIGH BID	BIDDER
2007 Ventrac Mower w Deck	\$5352	Allen Martin
17.5 x 25 tire & rim	\$131	Michael Fay
Goodyear G291 315/80 R22.5 tire & rim	\$300	Donald Dietrich
20.5 x 25 loader tire on JD rim	\$1300	Donald Dietrich
Misc aluminum XDE 11R24.5 tire	\$51	Adam Weaver
Michelin XDE 11R24.5	\$46	Regan Fox

The Municipal Authority had listed the following vehicle, which they have authorized the Board of Supervisors to give for the final bid approval:

ITEM	HIGH BID	BIDDER
2004 F550 W Auto Crane	\$30,100	Michael Kiehl

MOTION was made and seconded to approve the highest bids received on Municibid for the items listed above. Motion unanimously carried.

E.) Pertinent Matters**1. Update on Horst Property – 101 Old Ebenezer Rd**

A meeting had been held 12/05/2017 to discuss the property at 101 Old Ebenezer Rd. July 20, 2018 a second meeting was held to discuss violation of stormwater pipe and structure installations without an approved stormwater plan. The following 3 options were provided:

- Provide a calculation which supports the installed 24” piping and process SW plan through Lebanon County and Township for approval and recording.
- Install larger/ additional piping with supporting calculations (and only after an approved SW plan is approved by County and Township).
- Disconnect the 24” pipes at the previous endwall, remove fill, and allow the runoff to drain as it had previously. The Township requested the 24” piping be removed unless a Land Development Plan is submitted which supported the 24” pipe.

The decision and/or plan was to be submitted to LCPD no later than 8/17/2018. Mgr Grumbine stated she has not had the opportunity to talk to Julie Cheyney at LCPD to find out if any information had been submitted. It is her intention to talk to Julie tomorrow about this issue.

Pertinent Matters (con't)

2. 2017 904 Recycling Performance Grant – Mgr Grumbine told the Board the 904 Performance Grant, in the amount of \$14,190 needs to be submitted. She is asking the Board to authorize the Chairman's signature on the Grant application to be submitted.

MOTION was made and seconded to authorize the Chairman's signature on the 2017 904 Recycling Performance Grant application. Motion unanimously carried.

3. Workers Compensation - Benecon – A Safety Grant is offered by our carrier, in the amount of \$1000, for workers personal safety. Lori and Ed have compiled a list of safety items that are used daily and could be purchased with this Grant. The Supervisors are being asked to authorize signature on the Grant application for submission to Benecon.

MOTION was made and seconded to authorize signature and submission of Safety Grant to Benecon. Motion unanimously carried.

4. NLT Roofing Project – Mgr Grumbine reported on the partial roofing project that had been scheduled for the municipal building. Ed had been in contact with the contractor and was told they are scheduled to begin the project in September. Roadmaster Brensinger is suggesting that Beers & Hoffman be authorized to act as his "backup", should there be difficulties with the work project, as they are the Engineers who designed the roofing project for the Twp. After some discussion, the Board agreed.

MOTION was made and seconded to approve Beers & Hoffman agreement, as a consultant on a as needed basis, for the roofing project should Roadmaster Brensinger need to seek advice. Motion unanimously carried.

5. Resolution 13-2018; The Crossings at Sweet Briar - Roadmaster Brensinger has been working with Landmark to complete the punchlist and paperwork for the dedication of the streets in Phase 1. The streets will be Briar Rose Avenue, Sweetbay Lane and Snapdragon Court. An inspection has been completed by Roadmaster Brensinger and the majority of the punchlist has been completed at this time. Mgr Grumbine explained the deadline for submission of street dedication to PADOT is September 1st. Therefore, if the Twp is going to include these 3 streets with the Liquid Fuels allocation this Resolution must be adopted tonight. A discussion followed about any remaining items on the punchlist for completion by Landmark. Suv Brensinger said there were only 2 or 3 very minor items to be completed such as a damaged curb. He said he is comfortable accepting the streets because County is still holding the Integrity Bond. Should Landmark not complete the repairs listed, the costs could be taken from the Bond being held by LCPD. Landmark will be responsible for any costs of recording the Resolution.

A discussion about signage, such as speed limits signs, and whose responsibility it is was held. Suv Brensinger said the signage is already in place and was Landmark's responsibility. Landmark is still responsible for 18 months (length of time for the Integrity Bond) following the acceptance of the streets.

MOTION was made and seconded to adopt Resolution 13-2018 regarding dedication of the streets, Briar Rose Avenue, Sweetbay Lane and Snapdragon Court, pending all legal paperwork be completed, items on punchlist be completed, all related costs paid by Landmark and the Integrity Bond is in place with County. Motion unanimously carried.

Jane Scaramuzzino - Sweetbay Lane, questioned what kind of repairs need to be completed yet. Suv Brensinger said it was mostly curb repairs and 2 signs which needed to be corrected. Mrs. Scaramuzzino said she has a concern about the lack of lighting at the entrance off Mount Zion Road. She feels there should be a streetlight located at the entrance, which the residents have requested of the Homeowners Association. Suv Brensinger mentioned the area she is referring to is the community area of the development. Once some type of structure is built, there will probably be some type of lighting installed and will solve the problem of being too dark in that area.

Jim Cikovic - Mount Zion Road questioned the paving of Kimmerlings Road. He asked if the damages to Kimmerlings Road that were caused by Landmark, during the construction, would be on Landmark's dime, as the Twp had just paved Kimmerlings Road. Suv Brensinger replied yes, the costs will be on Landmark. That was an agreement drafted when the plans for The Crossings were first brought to the Twp for approval.

SOLICITOR'S REPORT; Atty Fred Wolf -- Henry & Beaver

A.) SW Hearing Appeals

Sol Wolf reported that as these Stormwater Credit/ Appeal application and reviews are completed, a decision is provided to the applicant via Certified Mail. Should there be an appeal to the decision, there is a process that is outlined for the appeals. The applicant is guaranteed a hearing before the Supervisors with a court stenographer present. Each Appeal is heard separately but will have time limit restrictions on each hearing.

B.) Ord 6-2018 – Dam Breach Inundation Ord; Aug 28 Meeting

Sol Wolf stated he has communicated with Atty Christianson regarding the concerns that were raised at the Public Hearing for Ordinance 6-2018 (Dam Breach Inundation Area). The language addressing any future expansion of existing businesses within this area had been discussed.

Sol Wolf said the Ordinance would be on the September Agenda and another Public hearing will be held. A meeting has been scheduled for 8/28/2018 with the Engineer, Solicitor, and Manager to review comments and provide a recommendation to the Board of Supervisors in September.

C.) Fireworks (hours); IPMC 2018; Fireworks Ord - PSATS

Sol Wolf explained the International Property Maintenance Code is being reviewed for updates. Also, a review of the use of fireworks, including hours and limitations of displaying fireworks. Any professional firework displays will need to be required to obtain a permit and submit a Bond with the Twp.

COMMENTS FROM BOARD MEMBERS

A.) Proposals from Landscape Contractor for Football Field Revitalization

Suv Brensinger said they had discussed at last month's meeting that this project would be accomplished in-house. So, the need for proposals from a professional contractor is not needed. He has met with Greg Fink of the Football Assoc to discuss the planning for this project. Fink has confirmed the Football Assoc would be willing to contribute toward the costs of seed and fertilizer. With all the rainy weather we have had the fields, currently, look plush and green. Whether that is the case after Football season this year, it will be a wait and see situation.

The last home game, on the Ebenezer field, is 10/14/18. They have agreed to play a later game on another field, allowing additional time to get started on this project. Discussion followed about the extent of the project.

Football Field Revitalization (con't)

Suv Brensinger said it would involve slit seeding, fertilizing the whole area and allowing “rest time” for the football field area. Once the season is over, an evaluation will be completed to see if the re-seeding of the fields is necessary.

Suv Sattazahn questioned if the football field will be left to “rest” for the 2019 season. Suv Brensinger said he did not think that was an option. It was not discussed when he had talked to Greg Fink. Sattazahn said if the field is to be a complete makeover, he feels the “resting” of the field for 2019 should be part of the project. If it is slit seeding, resting over the winter should be acceptable.

B.) Jack Keener- 1020 Kathleen St

Suv Brensinger told his fellow Board members Jack Keener had purchased a property at 1020 Kathleen Street, an old rundown property. A Stormwater Plan had been submitted to the County and Twp because of Keener’s plans to demolish the older home, as per the Stormwater regulations. The house has been removed and Keener is in the process of designing a home to replace what had been demolished. The County Engineer, Rick Bolt, is asking for a perk and probe testing to be completed to review for limestone soil content, as this testing is part of the stormwater planning.

Suv Brensinger told the Board that Keener is asking the Board to waive the requirement of perk and probe testing. Suv Sattazahn asked if Rick Bolt has offered his opinion on waiving the perk & probe testing process. Suv Brensinger indicated he had not asked Rick Bolt that question.

Both Suv Sattazahn and Suv Miller agreed they would need to hear the response from Rick Bolt before a decision is made to the question of granting a waiver on the testing procedure. Suv Brensinger said he would contact Rick Bolt and have the conversation with him about his opinion on granting a waiver.

C.) 2018 Paving Projects – Strack Dr & E Kercher Ave

Suv Brensinger stated the paving portion of the projects are completed. The paving of E Kercher Avenue is finished and is acceptable. Strack Drive still has issues with some of the driveway/street transitions. He said he has been receiving phone calls, understandably so, and is working with New Enterprise to come back to mill and re-do at least 20 driveways that were not done correctly. He has documentation compiled should the Twp need the paperwork when doing next years’ bid awarding.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary