

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
MAY 21, 2018**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri Grumbine	Township Manager
Harold L. Easter	Chief of Police
Fred Wolf	Henry & Beaver LLP
Amy Leonard	Henry & Beaver LLP
Dan Cannistraci	Steckbeck Engineering

Also, in attendance was Michelle Miller and Theresa George, Twp employees, and many other individuals. The meeting was called to order and the pledge to the flag was done.

An announcement about the Public Hearing @ 7:15pm on Ordinance 4-2018; Stormwater Management Fee Ordinance was made.

COMMENTS FROM THE PUBLIC

A.) PEMA Basic Certification – Dave Lauver; Joe Morales, Co EMA Coordinator

Joe Morales, County EMA Coordinator, told the Board he had the pleasure of working with Dave Lauver in the capacity of NLT EMA Coordinator during the recent storm experienced by Lebanon County. Mr. Morales stated the assistance that NLT and Dave were able to provide during the storm were extremely helpful to the County EMA department. He also told the Board the facility and the equipment that NLT has provided in terms of emergency services is of a high caliber. Most municipalities do not provide the backing for emergency management like NLT.

Mr. Morales looks forward to working with Dave in the emergency services. He is presenting Dave Lauver with his Basic Certification, which Dave completed through PEMA. Dave was presented with his certification and thanked for the challenging work he completed in achieving this certification. The Supervisors thanked Dave Lauver for his efforts and congratulated him on his achievement.

B.) Ebenezer Fire Co – Audit 2017

Mgr Grumbine reported that the President of Ebenezer Fire Co, Lee Spencer, was not able to attend this evening. However, he did submit to the Twp the required CPA Audit report for 2017 along with the 990 Forms for the Fire Company, as required.

C.) Margaret Meily – Long Lane

Mrs. Meily told the Board she and her family wanted to bring attention to the safety issues the detouring of traffic onto Long Ln from Tunnel Hill Rd will cause. PaDot's summer work projects on Tunnel Hill Rd will be detouring traffic flow onto Long Ln during the time the family farm will be utilizing Long Ln the most for their farming operations.

Margaret Meily – Long Lane (con't)

They have a real concern about the additional traffic and the lack of patience motorists have for farming equipment on the roadway. The entrance to the farm is off Long Ln and if motorists try to pass around the equipment while the Meilys are attempting to turn into the farm, it could lead to some serious situations.

The Meily family is asking the Board to consider posting signage on Long Ln warning motorists to use caution due to farming equipment on the road. Mrs. Meily told the Board a sign on the east side of the farm entrance area and on the west side of the farm would be most beneficial. The signage would have to be several hundred feet prior to the farm entrance to be most effective. The family's concern is about the passing of the farm equipment that motorists are inclined to do. Suv Brensinger replied he would have to review what signage the Twp has that could be applicable for what the Meily's are requesting. He told Mrs. Meily after he reviews what is available he would contact her to discuss some thoughts. Suv Brensinger confirmed that the farm equipment already is signed with the SMV signage. Mrs. Meily confirmed the equipment is signed with SMV signage.

Mrs. Meily thanked the Board. She said she wanted to let them know that the wetland crossings under discussion with the Rails to Trails have not been resolved yet. That means the farming operation will be using Heilmandale Rd, Russell Road, Long Lane and Hill Church Road for completion of their daily farming activities.

APPROVAL OF MINUTES

The minutes from the April 12 Stormwater Workshop and the April 16 , 2018 Board of Supervisors meeting are ready for action.

MOTION was made and seconded to approve the April 12 Stormwater workshop minutes and the April 16, 2018 Board of Supervisors meeting minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF'S REPORT – Allen Firestine – Rural Security Fire Co**A.) Monthly Report –April 2018**

Chf Firestine reported there were 52 responses in the month of April, a total of 17 trainings and 211.42 min-hours, response times and 479.5 man-hours.

B.) Hose Testing

Chf Firestine reminded the Supervisors Sunday, 5/27/18, the Rural Security Fire Co would be conducting the annual hose testing which required the road closure for a portion of the day. The Board had provided their approval at their previous meeting.

PUBLIC HEARING for Ord 4-2018 – Stormwater Management Fee Ordinance

Sol Wolf stated it is time for the Public Hearing on the Stormwater Management Fee Ordinance. He discussed the requirements for advertising of the Hearing, the posting of the Ord for Public review within the Twp office as well as the Twp website. The Public was able to get a copy of the Ordinance by stopping in the office to request a copy.

Ord 4-2018 – Stormwater Management Fee Ordinance (con't)

Sol Wolf outlined the process for the Public hearing. A presentation will be provided by Dan Cannistraci of SESI on the background of the MS4 Program and how it evolved into the Stormwater Management Program that has been discussed the last several months.

Sol Wolf reminded everyone of the public meetings and workshops that had been held since January as well as the meeting scheduled for May 31, 2018. After Dan's presentation, Atty. Amy Leonard will review the contents of the proposed Ordinance.

Dan Cannistraci – SESI

Dan addressed the public saying he will be presenting the same information that had been presented at the information public meeting that had been held on May 7, 2018 here at the Twp building. Dan's power point explained the start of the MS4 program in 2003 because of the Clean Water Act of 1972. Dan reviewed the reasons for concern about stormwater and why DEP felt the need to expand on the definition of the MS4 program to include more than just the pipes and drains located along the roadsides and properties.

Dan explained this program was handed from Federal to State who in turn turned it over to the local level. There are some municipalities that were able to get an exemption, but NLT is not one of them. Due to the population of the Twp and that fact that the Twp has impaired water mandates the Twp retains an MS4 permit. Recently the scope of the permit has been expanded beyond pipes and outlets. Over the next 5 years the total suspended solids must be reduced by 10% and must be accomplished by 2023, end of permit cycle. Municipalities are now forced to find methods to accomplish this task.

North Lebanon Twp agreed to join the Lebanon County Stormwater Consortium along with 5 other municipalities, South Lebanon Twp, North Cornwall Twp, Cleona Borough, Annville Twp and Lebanon City. Any projects completed by any of these municipalities on sediment reduction will be credited to all the Consortium members. Steckbeck Engineering was tasked with reviewing mandated information and trying to formulate a fee schedule which would help the municipalities cover these huge expenses. A basic chart showing 2 levels of service was drafted, Basic Services and Additional Services. The Board of Supervisors had several workshops and have held informational meetings on the Stormwater Fee Schedule within the last few months. Dan stated the Board has made every attempt to try to find an affordable method to accomplish all the unfunded mandates while not placing too much of a financial strain on the property owners. By using the amount of 3755 sq ft as an average for impervious surfaces (for single family units) and the number of properties located in the Twp determined the amount of \$40.14 annually per ERU (equivalent residential unit). Non-ERUs are determined by using the same square footage for impervious surfaces on the properties and are charged multiple ERUs.

The Supervisors have chosen the fee of 40.14 annually and have opted to offer Additional Services in the amount of \$50,000. These services include many of the services the Twp has already been offering, such as street sweeping. Another factor in this program is the Credit Manual and Appeal Process. The Board has set a cap of \$65,000 for the Credit and Appeals process. An option to revise these determined amounts is available should the Supervisors see the need to make changes.

Ord 4-2018 – Stormwater Management Fee Ordinance (con't)

At the end of the power point presentation, Sol Wolf asked Atty Amy Leonard to give a summary of the Ordinance contents regarding the Stormwater Management Fee. Atty Leonard explained that many of the components Dan spoke about are contained in the Ordinance. The Ordinance spells out how the program will operate and sets up a process for revisions to numerous factors in the program should the need for changes become apparent. A provision for the Credit Manual and Appeals Process is referenced as well and is included as Exhibits. The Ordinance contains information about the \$65,000 Credit cap set by the Board. The annual billing process for an ERU is provided as well as quarterly billing program for all non-ERUs (limited to properties over the annual amount of \$250).

Discussion was opened for question/comments.

Jim Cikovic – Lake Dr said he has issues with DEP determining stone driveway surfaces are impervious. How was that determination arrived at? The science does not add up with that determination. He said farmers have used stone for the very reason the water does penetrate through the stone areas. Any type of paving that would be done, a permit is required from the Twp prior to doing it.

Dan replied he understands what is being said but the Twp must adhere to what DEP has handed down as their definition of impervious surfaces. Suv Brensinger explained that a permit is only required if paving connects to the Twp road in the right-of-way

Sam Neuin – Linden St questioned who is responsible for the testing the quality of the water streams that had been mentioned in the presentation.

Dan explained water testing has been ongoing since the 1990s by EPA and continues to be the responsibility of EPA.

Sam Neuin referred to the water improvements being proposed with this new permit cycle. As these improvement projects are completed, will the Twp be reporting it to the residents? If the property owners are going to be paying this stormwater fee, they should be kept informed as to the completion of the projects and the success of the projects.

Suv Miller told Neuin this is the type of information that is found on the Twp website as well as reported in the Twp quarterly Newsletters.

Sam Neuin next questioned responsibility for Industrial sites that have been vacated and left for cleanup, such as Bethlehem Steel. Who is responsible for those areas?

Dan responded that the Consortium is not intended for Industrial pollution control. The Consortium, as a group, examines the watershed areas and have created a list of projects in relation to those areas. As these projects are completed, regardless of which municipality the project is located within, all municipalities within the Consortium will receive a portion of Credit for the completed project.

Sam Neuin moved on to the recent pipeline installations being completed in the area. The Sunoco pipeline was recently fined a lot of money for polluting the Snitz Creek. Where is that fine revenue being used? Would it not make sense to shift it toward this stormwater program?

Ord 4-2018 – Stormwater Management Fee Ordinance (con't)

Dan stated the revenue is, in a sense, being funneled into this program. The fine money is being used to create Grant opportunities for the municipalities to apply for funding to complete cleanup activities. Those municipalities where the pipeline is being installed are eligible to apply for a grant. S Lebanon Twp, which is part of the Consortium, is applying and any projects completed will provide credit to all Consortium members.

Sam Neuin mentioned all the gaming/betting activities that are being made available in PA such as the satellite casinos. Why can't those gaming funds be distributed toward this massive cleanup?

Sol Wolf replied we cannot tell the State what to do with the funds. It is up to the State Gaming Commission to control those funds.

Sam Neuin stated he understands the Gaming Commission is in control, but he would think the State would want to dedicate some of the gaming funds to this stormwater cleanup program.

Martin Barondick – New St questioned the formula of 3755 sq ft used to determine an ERU. His property measures smaller than the 3755 and he still must pay the same amount as the ERU that has more sq footage than his property. He said that is not right. Why should he pay the same amount of fee that someone who has more sq footage than him? He said he is not willing to pay for someone else's sq footage just to make up the difference for the funding needed in this program. Barondick also mentioned Clean & Green. He does not feel the Clean & Green properties should receive special treatment again. They have already received tax breaks. When does he get his break?

Sol Wolf repeated that a review of several SFR properties was used when formulating the 3755 sq footage as an average amount for an ERU.

David Hostetter – Prescott Dr mentioned some of the pictures shown in the power point that had received stream restoration. His question is what do those streambanks look like after a 15" rainfall event and the rush of water has destroyed what was restored? Those creeks and streams cannot withstand what happens after a heavy rainfall. His opinion would be that places like WalMart and other large businesses with paved parking areas should be forced to construct huge retention areas to maintain the pollution coming off their properties.

Dan replied saying the program is an integrated mix of solutions. Stream control is just 1 of the solutions.

Karen Simpson – Emma Rd questioned the cap of \$65,000 for the Credit/ Appeals applications. She is thinking that is not a realistic amount when considering the amount of farmland that would more than likely be applying for Credits.

Dan explained this is the first year and the Twp needed a starting point. The Ord allows for changes in the Credit Manual and the established amount, if the need is presented.

Jim Cikovic asked if this is a first come first serve basis for the Credit applications.

Dan replied yes, it is first come first serve basis.

Ord 4-2018 – Stormwater Management Fee Ordinance (con't)

Suv Sattazahn reminded everyone there is a public meeting for non-ERUs on May 31st to learn about the Credit Manual and Appeals process. The meeting will deal solely with applications and appeals.

Martin Barondick questioned some of the services offered under the additional services. He mentioned street sweeping which has been completed in the Twp for many years already, but it appears in the Additional Services. Also, how does the maintenance of the street sweeper get paid as well as the staff to operate the sweeper?

Dan responded some of the additional services overlap with what is being accomplished already by the Twp. The services will be updated or will go over and above what is being done currently.

Martin Barondick questioned the AG Homestead Exclusion he read about in the Credit Manual. How does that seem fair when these properties are getting a break already and now another break is being offered to them.

Dan stated the exclusion is limited to the residential living area of the property. No farm outbuildings or structures are included in the formula. The limit of sq footage for residential space is 6,000. The residential does not get excluded but is rated as 1 ERU for the living spaces.

Sam Neuin mentioned the senior citizens living on fixed incomes. Will there be an exemption or a reduction for those who simply cannot afford the stormwater fee? He was told there are no exemptions.

There being no more questions or comments from the public the Public Hearing ended, and Sol Wolf asked the Supervisors for any comments and/or questions. All Supervisors indicated this subject has been researched, reviewed and discussed as much as they can and are ready to act.

MOTION was made and seconded to, with great reluctance on their part, adopt Ord 4-2018 setting the Stormwater Management Fee. Motion unanimously carried.

Suv Miller told the public the list of proposed projects the Lebanon County Consortium has compiled is available for viewing on the Twp website. He repeated information on the public meeting to be held on May 31, 2018 @ 7pm at the Twp building.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Calls for Service – April 2018**

Chf Easter reported on the summary of activities for the month of April. A total of 622 Citizen/Police contacts was completed along with 9,022 miles on the cruisers.

B.) March and April Code Enforcement Activities Report

Chf Easter had submitted to the Board a summary of Code Enforcement Activities for the months of March and April. Suv Miller stated he is scheduled to do a ride along with John Brenner on Wednesday or Thursday. He said it will be interesting to see how Brenner handles the Code Enforcement complaints the Twp receives. Chf Easter reiterated that Code Enforcement is conducted by following up on complaints made to the Office. The Twp does not go out looking for these situations.

TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager**A.) Stormwater Consortium Update; DEP Response Letter**

During the April 17th meeting, the Consortium finalized their letter to DEP regarding the parsing of roads. Kent Morley of Spotts, Stevens & McCoy was present at the Consortium meeting to request permission to use the group's letter as a basis for a letter Berks County Steering Committee intends to send to DEP on the same issue. Mr. Morley told the Committee; Engineers across the State have made the same interpretation that Steckbeck had made regarding the sewershed boundaries issue and reiterated that he believes DEP is wrong in their position. Representative Kara Kalupson and Jim Caldwell of Rettew stated a similar response on behalf of their clients.

At the May 15th meeting, the Consortium approved the preparation and submission of an application for the Sunoco Penalty/Mariner East 2 Pipeline Corridor Grant through DEP. South Lebanon Twp is the only eligible municipality in the Consortium that meets the criteria that the pipeline must go through the municipality to be eligible. SESI and SLT will look at the projects listed in the approved PRP and put together a grant application that is due June 20th. Should a Grant be awarded the project and credits would be assigned to the Consortium. Mgr Grumbine reported that late this afternoon Scott Rights, PE with Steckbeck, updated everyone regarding a recent article in the Lebanon Daily News on Cornwall Boro and this Grant. DEP clarified that projects completed with the Grant funds would be eligible for credits towards our Pollution Reduction Plan.

B.) Release of Fire Escrow – 41 Carol Ann Dr

A Fire Escrow was posted for a recent fire at 41 Carol Ann Dr. The Code Enforcement Officer has confirmed that the mobile home has been demolished and removed. Bonnie (accounting dept) is therefore requesting the release of the Fire Escrow in the amount of \$2318.27.

Suv Sattazahn questioned the outbuildings that are located behind the dwelling on Kimmerlings Rd, as well as the fire that had occurred on E Cumberland St. Does the Twp have fire escrows on those fire properties? Mgr Grumbine replied we do have the Kimmerlings Road fire escrow. Sol Wolf is working with the owners of the E Cumberland St property. He wanted to know if Code Enforcement will be dealing with the out buildings on Kimmerlings Road. Chf Easter reported that John Brenner will be addressing the outbuildings after the completion of the new home.

Suv Miller asked about the property on E Cumberland St that had the garage/carwash fire. Was anything ever received from the Insurance Co for that Fire Escrow? The property is listed for sale and this should be settled before the ownership changes hands. Mgr Grumbine replied Sol Wolf had communicated with Erie Insurance about establishing a Fire Escrow.

MOTION was made and seconded to release the Fire Escrow for 41 Carol Ann Dr as demolition and removal of materials has been completed. Motion unanimously carried.

C.) Resolution Pension Investment Policy Statement Revision

The Twp Pension Committee held their annual meeting April 27, 2018. As part of the review, Conrad Siegel reviewed proposed changes to the Investment Policy Statement. There were small adjustments in the wording and formatting and the classification of an investment's style. Conrad Siegel felt these changes gave a clearer distinction. The Pension Committee is recommending the adoption of the revised IPS by the Board.

MOTION was made and seconded to approve the revisions for the Pension Plan Policy Statement. Motion unanimously carried.

D.) Marcellus Shale Grant Agreement

The Twp has received the Grant Contract with Lebanon County Commissioners for our Marcellus Shale Grant award of \$13,300. The Grant was approved to complete an extension to our walking path at Lenni Lenape Park. The Board is being asked to approve the Chairman's signature on the contract. Suv Brensinger said he knows the amount we received was less than the amount we had applied for and there were a lot of requests submitted. So, he is happy we received what we did to assist in the paving of the extended walking trail at the Lenni Lenape Park.

MOTION was made and seconded to approve the Chairman's signature on the Grant contract with the Lebanon County Commissioners. Motion unanimously carried.

E.) Municibid Items

Several items had been advertised on Municibid for sale. Results are as listed below:

- \$1799 – 2009 Ford Crown Vic Police Interceptor
- \$21,051 – 2003 Bobcat A220
- \$230 – 1998 Echo Power Pruner
- \$50 – Fireproof file cabinet (no key)

Mgr Grumbine is suggesting the Board award these bids to the highest bidders in the amounts listed above.

MOTION was made and seconded to approve the Municibid items; \$1799 – 2009 Ford Crown Vic Police Interceptor; \$21,051 – 2003 Bobcat A220; \$230 – 1998 Echo Power Pruner; \$50 – Fireproof file cabinet (no key), be awarded to the bidders as offered. Motion unanimously carried.

F.) Tenant Lease Agreement – Narrows Dr

The 2018/2019 lease agreement for the 775 Narrows Dr property is ready for the Board's signature. The Board is being asked to authorize the Chairman's signature on the updated lease.

MOTION was made and seconded to approve the Chairman's signature on the updated lease for the Twp rental property located at 775 Narrows Dr. Motion unanimously carried.

G.) Resolution 10-2018 – Misc Fees for 2018

The adoption of our annual Fee Resolution was delayed due to an adoption of a Stormwater Fee. With the adoption of Ord 4-2018 on stormwater fees, the review and adoption of the Twp Fee schedule can move forward. A few changes to be noted:

- Fees for non-athletic Assoc Use and State Tournaments
- Attorney fees and Engineer's fees now include the addition of a Twp administration fee for those projects that include Twp staff time
- Open Air Pavilions are now included in rental fees
- Police Fees include a \$25 fee for a requested copy of specific incident (Body Cam videos)
- Stormwater Fee of \$40.14 per ERU was added including other language from Ordinance
- A fee of \$100 for the submission of a stormwater only plan. This relates to vacant lots of record where a stormwater plan is required prior to issuance of a building permit.
- Increases in billing rates for inspection and other related billable staff time.

Resolution 10-2018 – Misc Fees for 2018 (con't)

Some discussion followed about the revisions for the Twp fee schedule. Suv Miller asked if they are ready to act on this tonight or table until next month. Mgr Grumbine questioned Sol Wolf if this adoption could be tabled and still be able to proceed with the Stormwater billing that is proposed for June, as it was covered in Ord 4-2018. Sol Wolf agreed the adoption of the Ord allows for movement on the billing aspect of the Stormwater Management.

MOTION was made and seconded to adopt Res 10-2018, the 2018 fee schedule for the Twp. Two votes to adopt with Suv Miller voting nay. Motion carries with majority vote.

H.) Bid Proposal for Preparing Paving Specs – E Old Cumberland St

The next step of upgrades for the E Old Cumberland St neighborhood project is paving. This is a joint project with South Lebanon Twp and is under the CDBG Funding program. The Twp is responsible for Engineering costs and we have obtained a proposal for the preparation of bid specs from John Poff (Light Heigel) in the amount of \$2500. (SLT shares the same amount. Total cost \$5000.) Mgr Grumbine recommends the Board approve the proposal to keep this project moving.

MOTION was made and seconded to approve the proposal received from John Poff, of Light Heigel, to prepare bid specs on the paving project for E Old Cumberland St. Motion unanimously carried.

I.) Park & Rec Recommendations – Memo of 5/02/2018

During the May meeting of the Park & Rec several issues were discussed. The Board is being asked to decide on recommendations for each issue.

1. A request was received to waive rental fees for the Weavertown Fire Co for use of the Lenni Lenape Park pavilion to hold their firefighter/family picnic. Park & Rec has suggested the waiver be approved contingent on Weavertown being responsible for their own trash removal and making sure the area and restrooms are clean before leaving the Park.

MOTION was made and seconded to approve waiving a park rental fee for Weavertown Fire Co to have a company/family picnic contingent on trash being removed and the restroom area clean when they leave. Motion unanimously carried.

2. Keystone Novelties has requested to rent area at Rte 72 and Jay St for erecting a tent and selling fireworks. Previous years the fee for Keystone has been \$300. Suv Sattazahn questioned how many years Keystone has been renting this area and if the fee has always been set at \$300. A discussion followed about the number of days the tent and fireworks sales are in operation. Mgr Grumbine replied she does not know exactly how many years the fee has been \$300. She would have to check into it with Bonnie. Suv Brensinger said it is less than a week the tent and sales are there. Suv Sattazahn said he would be agreeable to approving the \$300 for this year with the stipulation that the fee be reviewed for increase for next year in keeping with the new laws being passed regarding sales of more fireworks.

MOTION was made and seconded to approve the fee of \$300 for Keystone Novelties for rental of area at Rte 72 and Jay St contingent on review of fees for next year. Motion unanimously carried.

Park & Rec Recommendations (con't)

3. The Park & Rec Board has indicated they are not in favor of a portable toilet being placed at Lions Lake over the winter months. The P&R Board is suggesting signage stating “winterized—closed for the season” as a first step. Their preference would be to spend money on a security system rather than portable toilets.

Suv Brensinger explained some of his thinking on this subject. Dave Strohm, Park Maintenance, is repeatedly spending time and funds on vandalism done by individuals trying to gain access to the restroom areas over the winter months. One of his thoughts was to board up the windows and place some type of restricting bar across the doors to ward off attempts to break in. Conversation was held regarding various methods of securing the restroom areas during the winterized season.

The Board decided to table this issue until some research on other options, such as a more secure locking system, can be completed.

J.) Pertinent Matters

1. GLRA Annual Recycling Awards – 2nd Place; 63% - GLRA presented NLT with an award for 2nd place in Recycling for 2017. NLT recycled 63% which is second highest in the County. Mgr Grumbine commended Bonnie on her efforts in working with residents and businesses to encourage recycling.

2. Annual Day of Caring Event – This event was held Saturday April 21, 2018. Dave Strohm, Park & Rec Maintenance, has coordinated projects with community citizens to help keep the Twp parks beautiful. This year the projects included staining of pavilion, hand-made benches, signage for park rules and all disc golf posts. Dave worked with 4 volunteers offering them guidance and help. New playground mulch was applied throughout the area. The work projects were completed between the hours of 8:30am and 12:30pm. Mgr Grumbine commended Dave for coordinating and attending this annual event.

3. CDBG Bid Opening Curb/Sidewalk Project – E Old Cumberland St – Bid opening was recently held by the Lebanon County Redevelopment Authority for the curb/sidewalk project with the bid being awarded to Bertolet Construction. Construction is scheduled to start around June 1st with completion on or before August 15. Notification letters have been sent to the neighborhood notifying them of the start date which was Step 1 with the bid coming in at \$106,947. The paving is step 2 of this project.

4. Weavertown Fire Co and GLFC – 2017 Audit and 990 Forms – The annual submission of the CPA Audit and their 990 forms from Weavertown Fire Co has now been completed. Mgr Grumbine reported Glenn-Lebanon and Ebenezer have also submitted the required 2017 audits and 990 forms. Suv Miller questioned Rural Security and if we have received their submission. He was told Chf Firestine will be meeting with the Board after the meeting to discuss the required submission of forms.

SOLICITOR’S REPORT; Atty Fred Wolf -- Henry & Beaver**A.) Ord 5-2018 – Pension Change – Public Hearing**

The Supervisors have been discussing changes to the Pension Policy for the employees hired on or after June 1, 2018. Sol Wolf has now drafted Ord 5-2018 which will states the current amount of 2% will be reduced to 1 ½% for any new employees hired on or after June 1, 2018.

Ord 5-2018 – Pension Change (con't)

Sol Wolf briefly explained the contents of the Ordinance and asked for any questions/comments from the public. None were forthcoming.

MOTION was made and seconded to adopt Ord 5-2018 regarding changes to the Pension Plan for NLT employees. Motion unanimously carried.

B.) Ord 6-2018 – Dam Breach Inundation Area

Steckbeck Engineering has been performing Dam Breach inspections for several years. As part of the inspection process DEP required a Dam Brach Analysis study. Following this study, the decision to purchase a parcel of land that contained a dwelling was made. The cost to purchase the property was the alternative to the spillway being significantly widened to pass the flow rate. That purchase has been completed and the structure demolished with the area being seeded with grass. Sol Wolf informed the Supervisors that he has been meeting with Mgr Grumbine and Steve Sherk (SESI) regarding the dam area at Lions Lake. A dam Breach Inundation area will be defined in Ord 6-2018. A public hearing will need to be scheduled for this change to the Zoning map for NLT. Sol Wolf is asking for authorization to advertise a public hearing on a date the Supervisors choose.

MOTION was made and seconded to authorize Sol Wolf advertise the date of July 16, 2018 for a Public Hearing on Ord 6-2018, Dam Breach Inundation area for Lions Lake. Motion unanimously carried.

C.) Briar Lake Proposed Declaration Amendments

Briar Lake has amended their Declaration documents. The home owners had been permitted to rent their homes within the perimeters of the original documents. A revision has been made to change the rental policies and the home owners will no longer be permitted to rent or lease the homes. All the home owners were informed of the revisions prior to the adoption of the changes. Most of the home owners agreed.

MOTION was made and seconded to approve the amendments to the Briar Lake Declaration documents. Motion unanimously carried.

D.) ZHB Case #1-2018 Patmar Dr

A Zoning Hearing Board Case is being heard Tuesday 5/22/2018 for the property at 833 Patmar Dr. The owners are seeking a variance to construct a 3-car garage area with in-law quarters above the new garage area. The Supervisors, after having discussed the application, decided they would have a representative attend the meeting. Suv Sattazahn will attend to hear what is being proposed and to offer suggestions on behalf of the Supervisors. If there is any type of approval given, the Supervisors have some conditions they would like the Zoning Hearing Board to consider making a part of their decision. If needed a legal agreement could be drafted by Sol Wolf.

MOTION was made and seconded to authorize Suv Sattazahn to attend the ZHB case regarding 833 Patmar Dr and offer testimony on behalf of the Supervisors stating they are not in favor of an approval and should an approval be given; the Supervisors would like a legal agreement drafted by Sol Wolf and signed with conditions on the approval. Motion unanimously carried.

E.) G.P. Harris Agreement – 2006 Weavertown Rd

This situation involved a citation being filed on the owner for construction activities being completed without proper permitting. The project was ordered to cease and desist by Lebanon County Planning Dept. It was agreed an amount of \$750 would be paid, by the owner, for ARM Group from Hershey to perform inspection and testing of soils on the property located at 2006 Weavertown Rd. Should any costs exceed the \$750, G.P. Harris as owner of the property will be responsible for paying all expenses. If the testing proves additional work must be completed, G.P. Harris will be responsible for completing whatever it takes to get satisfactory inspection approval. G.P. Harris will also be responsible for any expenses the Twp has incurred while dealing with this situation.

MOTION was made and seconded to approve the agreement with G.P. Harris pertaining to testing and inspections for the property located at 2006 Weavertown Rd. Motion unanimously carried.

F.) Ord 7-2018; 500' Sewer Connection Rule Revision

Sol Wolf said Ord 7-2018 is in response to a situation the Municipal Authority had with the Authority's regulation involving connection to the sewer system through someone else's property. The Authority would like to revise the current regulation. He is asking for approval to advertise for a public Hearing on Ord 7-2018.

MOTION was made and seconded to authorize advertisement for Public Hearing Ord 7-2018 for June 18, 2018 @ 7:15pm. Motion unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) Proposals from Landscape Contractor for Football Field Revitalization**

Suv Brensinger said he was not able to acquire the information he needed to report for tonight's meeting.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary