

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
JANUARY 15, 2018**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
A. Bruce Sattazahn	Treasurer
Cheri Grumbine	Township Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance was several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Tara Hagenberger – Landmark; Narrows Glenn Screen Plantings

Tara Hagenberger reviewed the screen plantings for Narrows Glenn with the Supervisors. She provided a print showing what had been proposed for installation and what has been installed. Tara told the Supervisors the number of plantings exceeded what the original approved plan had asked for. A total of 106 plantings has been completed as opposed to the 98 approved plantings. She told the Board Landmark is asking the Twp to approve the release the Narrows Glenn Bond that LCPD is holding for completion of these screen plantings.

Suv Sattazahn stated he would have liked to would like time to review the print. He questioned one area that the trees had died and not been replaced. Tara stated she could not find any history on the area that he is speaking about. Also, there were some existing trees in that area. Suv Sattazahn replied he is aware as those trees are on his property. After some further conversation Suv Sattazahn told his fellow Board members he prefers to table this discussion until the February meeting. Tara offered to meet Suv Sattazahn on site to complete a walk through if he felt the need. The Supervisors agreed to table this issue until the February Board meeting.

APPROVAL OF MINUTES

The minutes from the January 2, 2018 Board of Supervisors meeting are ready for action.

MOTION was made and seconded to approve the January 2, 2018 Board of Supervisors minutes. Motion unanimously carried.

APPROVAL OF PAYROLL, FUND BALANCES and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, fund balances and invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEF’S REPORT – Allen Firestine – Rural Security Fire Co

A.) Monthly Report – December

Chf Firestine reported there were 49 responses in the month of December, a total of 254 personnel and 197.79 man-hours including response times and trainings, was reported for the month of December.

Annual Year End Report - 2017

For the year of 2017 the total of 507 responses were made in North Lebanon Twp. A total of 2912.57 man-hours had been volunteered during the year of 2017 with 2151 personnel hours being logged. A total of 127 trainings were held with a total of 3970.20 hr/mins training time for 2017.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Calls for Service – December 2017**

Chf Easter reported on the summary of activities for the month of December. A total of 551 Citizen/ Police contacts were completed along with 8349 miles on the cruisers.

Annual Year End Report – 2017

For the year 2017, 3991 Police/citizen contacts had been made and a total mileage of 105,487 miles logged on patrol.

Suv Miller questioned Officer Hasse and his transition into his duties with Code Enforcement. Chf Easter replied there is not much Code Enforcement happening right now. In Spring, when grass cutting is an issue Officer Hasse will be more involved with enforcement. Chf Easter stated that Officer Hasse has transitioned very well into his officer duties. Chm Miller asked if John Brenner will be asked to work with Officer Hasse. Chf Easter replied that is not in his plans as John Brenner deals with a different type of enforcement. Should it become necessary, Chf Easter said he will have Officer Hasse work with John Brenner.

TOWNSHIP MANAGERS REPORT –Cheri Grumbine, Twp Manager**A.) Resignation – Elected Auditor Steve Smith**

Effective January 4, 2018 elected Auditor Steve Smith has submitted his resignation to NLT. Mgr Grumbine is asking the Board to accept this resignation with regrets. Suv Brensinger voiced his appreciation for the several years Mr. Smith has served in this capacity. The Board asked that their appreciation be sent to Steve Smith.

MOTION was made and seconded to accept the resignation of Steve Smith as an elected Auditor for NLT. Motion unanimously carried.

B.) Border Patrol Proposal

Rick Schott, owner of Border Patrol, has presented to the Park & Rec Board a proposal to provide Canadian goose removal at Lions Lake Park. The proposal outlines a 21-week (42 visits at \$3780) or a full season of 88 visits at \$7,920. The Park & Rec Board is recommending the 21-week, 42 visits, as a trial period for 2018. Mgr Grumbine explained to the Board that if they are interested at all in accepting this proposal a decision should be made before the nesting season for the geese begins. A discussion followed regarding how to proceed with this proposal. Suv Sattazahn suggested contacting neighboring property owners to see if there is interest in helping defray the Twp costs. It was decided to follow the Park & Rec Board's suggestion and accept the 42 visit (1/2 year) proposal as a trial. A determination could be made at that time whether to proceed any further with this program or not.

MOTION was made and seconded to accept the Border Patrol proposal for 42 visits over a 21-week period at the cost of \$3,780. Motion unanimously carried.

C.)2018 Non-Emergency Activities – Ebenezer Fire Companies

MOTION was made and seconded to approve the 2018 Non-Emergency activity list submitted by Ebenezer Fire Company. Motion unanimously carried.

D.) 2018 Mobile Home Park Renewal Licensing

The annual renewal applications for all 7 Mobile Home Parks have been received and the fees have been submitted. The Board is being asked to approve the 2018 renewal licenses for the parks.

MOTION was made and seconded to approve the renewal licenses for the 7 Mobile Home Parks located within North Lebanon Township. Motion unanimously carried.

E.) Tree Dedication Agreement (#19 Lenni Lenape)

A Tree Dedication Agreement from Weavertown Fire Co for tree # 19 has been received. The Supervisors are being asked to approve the agreement with Weavertown Fire Company.

MOTION was made and seconded to approve the tree dedication agreement for tree #19 @ Lenni Lenape Park. Motion unanimously carried.

F.) Pertinent Matters

1.) **Park & Rec Annual Report** – The Park & Rec Board has provided the Supervisors with the year end summary for the Park & Rec Board activities for 2017. Members and attendance records are also provided.

2.) **NLTMA Annual Report** – The Municipal Authority has provided an outline of all topics and issues that had been completed in 2017. Members and attendance records are also provided.

3.) **Safety Committee Annual Report & Annual Goal List** – The Safety Committee has submitted the year-end report for 2017 as well as the Goals list for the year 2018. Members and attendance records are also provided.

4.) **Right-to-Know Report** – A summary of the 2017 right-to-know requests has been provided for the Board's information.

5.) **Consortium Meeting – January 16th @ 10:00am** – These meetings have been moved to the 3rd Tuesday, which is the day after the Board meetings. An update will be provided at the February meeting. South Lebanon has adopted their Stormwater Fee Study and Ordinance. Some of the conversation pertained to the other municipalities suggestions for personalization of the Ordinance to the specific municipality.

SOLICITOR'S REPORT; Sol Fred Wolf -- Henry & Beaver

A.) Re-Roofing Project – Mandatory Pre-bid meeting January 18 @ 10:00

Sol Wolf stated the mandatory pre-bid meeting is scheduled for 1/18/2018 @ 10:00am in the meeting room at 725 Kimmerlings Road.

B.) Ordinance Updates - HOLD

Sol Wolf reminded the Supervisors information is being gathered for update and review. When all the information is compiled, and a draft is completed, a draft of the Ordinance will be provided to them.

C.) Zoning Hearing Application Request

Sol Wolf announced a Zoning Amendment request had been received from Lewis Carl for his property located at 1715 E Cumberland Street. He told the Board the NLT Planning Commission had reviewed and made their recommendation. Lebanon County Planning Dept has been asked to provide a recommendation on this application for zoning. Notifications have been mailed to the applicant and the surrounding neighbors. A date of 2/17/2018 has been scheduled for the Public Hearing.

COMMENTS FROM BOARD MEMBERS

A.) Stormwater Management Fee Study Workshop – January 16 @ 1:00pm

Chm Miller mentioned a Stormwater Management Fee Workshop is being held here at the Twp building on 1/16/2018 @ 1pm. The Engineers, Steve Sherk and Dan Cannistraci as well as Sol Wolf and Atty Leonard will be present.

B.) Athletic Association Meeting – January 30 @1:00pm

Chm Miller also announced a meeting with the Sports Associations has been scheduled and advertised for 1/30/2018 @7pm here at the Twp building.

C.) Suv Ed Brensinger – Safety Committee

Suv Ed Brensinger said he would like to take a minute to thank the Safety Committee for their efforts and reminding all employees to use safe measures and make NLT a safe environment to work in. Safety is an important matter which is becoming more important due to insurance requirements. Suv Miller agreed, saying the Safety Committee's efforts are of benefit to all the employees for the Twp.

D.) Suv Dick Miller – Fatality on N 7th Street

Suv Miller expressed his appreciation for the Fire Departments and the Police Department on their handling of the fatality accident that had occurred on N 7th Street.

With no further business to discuss, meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary